

RESOLUTION 36-2025

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR INSTALLATION OF A GENERATOR FOR THE
GLENWOOD STATION**

WHEREAS, the Borough of Woodbury Heights has a need to acquire a generator as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Purchasing Agent/CMFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, quotations were sought for said generator and further evaluated by the Borough's professional engineer; and

WHEREAS, Scalfo Electric, Inc. located at 3539 N. Mill Road in Vineland, NJ has submitted the lowest quote for said generator installation at a cost of \$19,500; and

WHEREAS, Scalfo Electric, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Scalfo Electric, Inc has not made any reportable contributions to a political or candidate committee in the Borough of Woodbury Heights in the previous one year, and that the contract will prohibit Scalfo Electric Inc from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified funds in the amount of \$19,500 for the installation of a generator for the Glenwood Station.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Woodbury Heights authorizes the Mayor to enter into a contract with Scalfo Electric, Inc as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification, the proposal of Scalfo Electric, Inc and the Determination of Value be placed on file with this resolution. *and,*

BE IT FURTHER RESOLVED, that the above documents shall be available for public inspection at the office of the Borough Clerk during regular business hours; and

BE IT FURTHER RESOLVED, that a notice in accordance with the Local Public Contracts Law of the State of New Jersey shall be published in the South Jersey Times.

BOROUGH OF WOODBURY HEIGHTS

BY: 
MATTHEW W. COSENZA, MAYOR

ATTEST:


SHANNON ELTON, MUNICIPAL CLERK

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at a regular meeting held on the 15th day of January, 2025.


SHANNON ELTON, MUNICIPAL CLERK

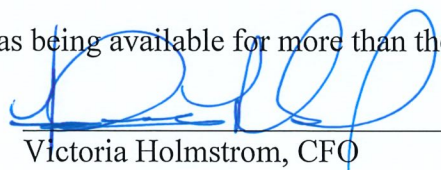
CERTIFICATION OF AVAILABILITY OF FUNDS

I, Victoria Holmstrom, being the Chief Financial Officer of the Borough of Woodbury Heights, do hereby certify, pursuant to the rules of the Local Finance Board of the State of New Jersey and in accordance with N.J.S.A. 40A:4-57, that there are available adequate funds for the proposed contract between the Mayor and Borough Council of the Borough of Woodbury Heights and Scalfo Electric, Inc.

The money necessary to fund said contract is in the maximum amount of \$19,500 and upon approval of the contact, all funds expended shall be charged to the following:

X-06-56-080-000-101 \$ 19,500.00

These funds are not being certified as being available for more than the contract.


Victoria Holmstrom, CFO

Date: January 7, 2025

DETERMINATION OF VALUE

Project Name: Glenwood Avenue Generator Installation

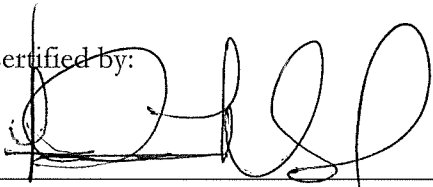
Date: January 7, 2025

Method: Competitive Quotations

Quotation for installation of Glenwood Avenue were sought with the following results

CONTRACTOR	AMOUNT
Scalfo Electric Inc	\$18,900.00
ABS Electric Inc	\$25,950.00

The value of the installation of the generator from Scalfo Electric, Inc. is determined to be the best based on quotes of equal services.

Certified by: 

Vikki Holmstrom, Chief Financial Officer