

RESOLUTION 33-2025

**RESOLUTION AUTHORIZING AND APPROVING LEAVE BENEFITS
FOR THE ADMINISTRATIVE STAFF OF THE
BOROUGH OF WOODBURY HEIGHTS**

WHEREAS, the Administrative Staff including the Municipal Clerk, Chief Financial Officer/Tax Collector/Purchasing Agent and Principal Public Works Manager have historically received leave benefits from the Borough of Woodbury Heights that align with the employees that they manage under the AFSCME Contract with Local 3858A; and

WHEREAS, these leave benefits have been made part of the Borough of Woodbury Heights Policies and Procedures Manual (revision October 18, 2023); and

WHEREAS, it is required that these leave benefits be enumerated formally through the Governing Body of the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodbury Heights that the Administrative Staff of the Borough, including the Municipal Clerk, Chief Financial Officer/Tax Collector/Purchasing Agent and Principal Public Works Manager shall be entitled to the following benefits afforded to the Members of the American Federation of State, County and Municipal Employees Local 3858A as recited in the contract effective January 1, 2020:

1. Article XV: Bereavement Benefits
2. Article XVI : Sick Leave
3. Article XII: Vacations
4. Article XVIII: Holidays
5. Article XXIV: Personal Leave
6. Article XVII: Vacations (all days to be calculated at 8 hours)

BOROUGH OF WOODBURY HEIGHTS

BY: 
MATTHEW W. COSENZA, MAYOR

ATTEST: 

SHANNON ELTON, BOROUGH CLERK

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at the Reorganization Meeting held on January 7th, 2025.


SHANNON ELTON, BOROUGH CLERK