

**RESOLUTION 12 -2023**  
**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE**  
**UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S**  
**"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment**  
**Decisions Under Title VII of the Civil Rights Act of 1964"**

**FORM OF RESOLUTION**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000 *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Council of the Borough of Woodbury Heights, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**BOROUGH OF WOODBURY HEIGHTS**

BY: \_\_\_\_\_

**WILLIAM C. PACKER, MAYOR**

ATTEST:

\_\_\_\_\_  
**SHANNON ELTON, BOROUGH CLERK**

The foregoing Resolution was duly adopted at the Reorganization Meeting of Borough Council of the Borough of Woodbury Heights held on January 7<sup>th</sup>, 2023.

\_\_\_\_\_  
**SHANNON ELTON, BOROUGH CLERK**

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE REORGANIZATION MEETING HELD ON JANUARY 7<sup>th</sup>, 2023.

\_\_\_\_\_  
**SHANNON ELTON, BOROUGH CLERK**

