

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS,  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
DECEMBER 21, 2022 7:30 P.M.**

**MINUTES**

**Mayor Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2022 which was sent to the South Jersey Times and Courier Post on January 3, 2022 and posted on the bulletin board in the Municipal Building conforming to the directives of the “Open Public Meetings Act”. (7:30 pm)**

**Mayor Packer led everyone in the Pledge of Allegiance.**

**ROLL CALL: Present: Mayor William C. Packer, Councilman Robert Morison, Councilman Harold “Hap” Pye, Councilwoman Cara Witasick, Councilman Richard Gambale and Councilman Jeffrey Pitzo.**

**Not in Attendance: Councilman Joseph Getsinger**

**Also, in attendance were Sub Borough Solicitor, Jeffrey Malatesta, Borough Engineer, Mark Brunermer and Municipal Clerk, Shannon Elton.**

**MINUTES: A motion to approve the minutes of the Regular Council Meeting November 22, 2022 was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. The minutes were approved.**

**CLERK’S REPORT: The Clerk provided the results of the 2023 RFQ for Professional Services to Mayor and Council for their review. The Clerk also reminded Mayor and Council of the January Reorganization Meeting scheduled to be held on January 7<sup>th</sup>, 2023 at 11:00 am in the Woodbury Heights Municipal Building, at 500 Elm Ave, Woodbury Heights. The Clerk announced the annual rabies clinic to be held on January 21<sup>st</sup>, 2023 from 10:00 – 11:30 am at the Community Center.**

**PUBLIC PORTION:**

**Mayor Packer opened the public portion for questions or comments**

**Nothing from the Public-Close Public Portion**

**ENGINEER’S REPORT: Mr. Brunermer reviewed his report by announcing the conclusion of the Walnut Phase I project, expecting the Phase II portion to go to bid by the following month. Mr. Brunermer stated that the pland from Loud Labs were in the Clerk’s office for signatures. Discussion ensued regarding the speed bumps on Walnut Ave.**

**SOLICITOR’S REPORT:**

**Jeff Malatesta review the Solicitor’s Report in the absence of Solicitor Lozuke**

**RESOLUTIONS**

**CONSENT AGENDA: A motion to approve Resolutions 118-128-2022- as a consent agenda was made by Councilman Pye and seconded by Councilman Pitzo. The consent agenda was approved unanimously.**

**RESOLUTION 118-2022**

**RESOLUTION AWARDDING AND CONFIRMING EMERGENCY CONTRACT  
AWARD FOR SERVICES TO THE BOROUGH OF WOODBURY HEIGHTS BY  
PIONEER PIPE CONTRACTORS, INC.**

**RESOLUTION 119 – 2022**

**RESOLUTION AWARDING AND CONFIRMING EMERGENCY CONTRACT  
AWARD FOR SERVICES TO THE BOROUGH OF WOODBURY HEIGHTS BY ALL  
RISK, INC.**

**RESOLUTION 120-2022**

**A RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF  
GLOUCESTER, STATE OF NEW JERSEY ELIMINATING HEALTH  
INSURANCEWAIVER PAYMENTS TO EMPLOYEES**

**RESOLUTION 121-2022**

**RESOLUTION APPOINTING MARIA FURFARI TO THE POSITION OF  
DIVERSIFIED UTILITY AND PAYROLL CLERK**

**RESOLUTION 122-2022**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 AND PARTIAL PAYMENT  
NO.2 FOR THE WALNUT AVENUE (PHASE I) ROADWAY IMPROVEMENTS  
PROJECT**

**123-2022**

**RESOLUTION APPROVING FINAL PAYMENT NO. 2 FOR THE INTERSECTION OF  
MOORE STREET & VANDERBILT AVE AND THE INTERSECTION OF MOORE  
STREET & TEMPLE AVE CDBG ROADWAY IMPROVEMENTS PROJECT**

**124-2022  
CDBG**

**RESOLUTION 125-2022**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR ASPHALT DRIVEWAY REPAIRS AND IMPROVEMENTS ALONG  
ROUTE 45**

**126-2022  
LOUD LABS**

**127-2022**

**A RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS AUTHORIZING  
EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE  
BOROUGH OF WOODBURY HEIGHTS AND THE TOWNSHIP OF WEST  
DEPTFORD FOR A CERTIFIED RECYCLING PROFESSIONAL TO PREPARE THE  
ANNUAL RECYCLING TONNAGE REPORT FOR THE YEAR 2023 AND FOR USE  
OF WEST DEPTFORD'S BUCKET TRUCK AND CHIPPER BY THE BOROUGH OF  
WOODBURY HEIGHTS**

**RESOLUTION 128-2022**

**A RESOLUTION PROVIDING FOR TRANSFERS OF 2022 BUDGET  
APPROPRIATIONS**

**129-2022  
CDBG**

**The Solicitor concluded his report.**

**Councilman Morison and Mayor Packer welcomed Maria Furfari as the new Utilities Clerk.**

**BILL LIST:** A motion to approve the bill list as presented this evening was made by Councilman Pye and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. The bill list was approved.

**COMMITTEE REPORTS:**

**Councilman Getsinger, Public Safety:** In Councilman Getsinger's absence. Councilman Pye reviewed the Public Safety reports. Thanks, was given to the Woodbury Police Department for the improvements on Elm Ave. Reports on file.

**Councilman Morison, Water & Sewer:** Councilman Morison reviewed the Public Works and Utility reports. Reports are on file.

**Councilman Pye, Streets & Roads:** Councilman Pye reviewed the Streets and Roads Report. Reports are on File. Councilman Gambale inquired about water accumulation at the corner of Elm Ave & Glassboro Rd. Ryan Wells reported that it was a result of the sump pumps in the area and that it is being addressed by the PW Department.

**Councilwoman Witasick, Finance & Administration:** Councilwoman Witasick reviewed the Finance Report. Report is on file. Mayor Packer asked Mayor and Council to prepare to have suggestions of where costs can be cut in 2023 due to the increases reviewed in the finance report.

**Councilman Gambale, Property:** Councilman Gambale reviewed the reports from Woodbury and West Deptford. Reports on file. Councilman Gambale. Councilman Gambale clarified that contrary to what was discussed in the previous meeting, the police department was not asked to be present on Veteran's Day.

**Councilman Pitzo, Recreation:** Councilman Pitzo discussed the successes of the Tree Lighting event and the "Pack the Police Cruiser" event, expressed "Thanks" to all who made contributions to the events. He thanked the Fire Department for escorting Santa around town. He reviewed upcoming town events including the postponement of yoga, and the book club. Councilwoman Witasick thanked Deb Truhan for the success of the holiday events and all the events in 2022.

**PUBLIC PORTION:** Mayor Packer opened the public portion for questions or comments.

**Kate McKelvey, 256 Lincoln Ave:** They reviewed an incident with the Police Department which concerned them. They elaborated that a child was looking for Police assistance and was unable to locate an officer at the Police department. They suggested reinstating the phone outside of the Police Station. Councilman Pitzo stated that he was aware of the incident and it was to be addressed.

**ADJOURNMENT:** With no further business at hand, the meeting was adjourned. (7:48 pm)

Respectfully Submitted,

Shannon Elton, Municipal Clerk