

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS,  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
NOVEMBER 22, 2022 7:30 P.M.**

## **MINUTES**

**Mayor Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2022 which was sent to the South Jersey Times and Courier Post on January 3, 2022 and posted on the bulletin board in the Municipal Building conforming to the directives of the “Open Public Meetings Act”. (7:30 pm)**

**Mayor Packer led everyone in the Pledge of Allegiance.**

**ROLL CALL: Present: Mayor William C. Packer Councilman Joseph Getsinger, Councilman Robert Morison, Councilman Harold “Hap” Pye, Councilwoman Cara Witasick, Councilman Richard Gambale and Councilman Jeffrey Pitzo.**

**Not in Attendance:**

**Also, in attendance were Borough Solicitor, Brian Lozuke, Borough Engineer, Mark Brunermer, CMFO, Victoria Holmstrom and Municipal Clerk, Shannon Elton.**

**MINUTES: A motion to approve the minutes of the Regular Council Meeting October 19<sup>th</sup>, 2022 was made by Councilman Morison and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Councilman Pye Abstained. The minutes were approved.**

**CLERK’S REPORT: The Clerk proposed to schedule the January Reorganization Meeting. Mayor and Council agreed to hold said meeting on January 7<sup>th</sup>, 2023 at 11:00 am in the Woodbury Heights Municipal Building, at 500 Elm Ave, Woodbury Heights.**

### **PUBLIC PORTION:**

**Mayor Packer opened the public portion for questions or comments**

**Charles Crompton, 21 Academy Ave: They thanked Councilman Gambale for a “Job Well Done” in regards to the Veteran’s Day Ceremony.**

**Frank Hipple, 334 Elm Ave: They expressed their support for the petition that was circulated regarding the traffic and speeding on Elm Ave. They declared support in Woodbury’s police department, and concern about the current police administration.**

**Robbie Conley, 318 Elm Ave: They expressed concern about the speeding on Elm Ave and understanding with the short-handed-ness of the department. They requested increased radar and enforcement for said speeding.**

### **Close Public Portion**

**ENGINEER’S REPORT: Mr. Brunermer reviewed his report by reviewing the status of the CDBG Moore Street project. He reviewed and gave a timeline of the steps towards completion of the Walnut Phase I project. Discussion ensued regarding the project. Mayor Packer stressed the need to address the “Street Opening” ordinance. Councilman Pye agreed.**

### **SOLICITOR’S REPORT:**

## **ORDINANCES**

**Final Reading/Public Hearing**

**ORDINANCE 20-2022**

**AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, GLOUCESTER COUNTY, AMENDING AND SUPPLEMENTING ORDINANCE 11-2022 TO PERMIT THE OPERATION OF CERTAIN CLASSES OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES AND AMENDING THE CODE OF THE BOROUGH OF WOODBURY HEIGHTS CHAPTER 70, LAND USE AND DEVELOPMENT AND CREATING NEW CHAPTER XXX ENTITLED, "ESTABLISHMENT OF CANNABIS TRANSFER TAX AND USER TAX IN BOROUGH OF WOODBURY HEIGHTS."**

Solicitor Lozuke read Ordinance 20-2022 by title only. Mayor Packer opened the public hearing for this ordinance.

Upon hearing no questions or comments, Mayor Packer closed the public hearing. A motion to adopt Ordinance 20-2022 was made by Councilman Morison and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 20-2022 was approved.

**RESOLUTIONS**

**CONSENT AGENDA: A motion to approve Resolutions 101-103 105-108 110-117-2022- as a consent agenda was made by Councilman Pye and seconded by Councilman Morison. The consent agenda was approved unanimously.**

**RESOLUTION 101-2022**

**RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS APPOINTING SHANNON ELTON AS DEPUTY TAX COLLECTOR**

**RESOLUTION 102 – 2022**

**RESOLUTION AUTHORIZING REFUND OF ESCROW ACCOUNT BALANCE**

**RESOLUTION 103-2022**

**ANNUAL REPORT OF AUDIT**

**RESOLUTION 105-2022**

**A RESOLUTION TO TERMINATE ALL PARTICIPATION UNDER THE SHBP AND SEHBP (INCLUDING PRESCRIPTION DRUG PLAN AND/OR DENTAL PLAN COVERAGE)**

**RESOLUTION 106-2022**

**SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND  
RESOLUTION TO JOIN**

**RESOLUTION 107-2022**

**A RESOLUTION APPOINTING A FUND COMMISSIONER OF THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND**

**RESOLUTION 108-2022**

**RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS AUTHORIZING**

**EXTENSION OF THE TEMPORARY SHARED SERVICE AGREEMENT BETWEEN  
THE CITY OF WOODBURY AND THE BOROUGH OF WOODBURY HEIGHTS  
REGARDING TEMPORARY POLICE DEPARTMENT SERVICES**

**RESOLUTION 110-2022**

**RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF  
GLOUCESTER, APPOINTING A DEPUTY RECORDS CUSTODIAN FOR THE  
POLICE DEPARTMENT**

**RESOLUTION 111-2022**

**EMERGENCY RESOLUTION - NJSA 40:4-48**

**RESOLUTION 112-2021**

**RESOLUTION AUTHORIZING CHANGE ORDER  
NO. 1 AND PARTIAL PAYMENT NO.1 FOR THE CONSTRUCTION OF THE  
INTERSECTION OF MOORE STREET & VANDERBILT AVE AND THE  
INTERSECTION OF MOORE STREET AND TEMPLE AVE ROADWAY  
IMPROVEMENTS PROJECT**

**RESOLUTION 113-2022**

**RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 1 FOR THE WALNUT  
AVENUE ROADWAY IMPROVEMENTS PROJECT**

**RESOLUTION 114-2022**

**RESOLUTION MEMORIALIZING AND AUTHORIZING EXEMPTION UNDER  
SECTION 92-7 OF THE WOODBURY HEIGHTS CODE FOR THE PROPERTIES  
LOCATED AT 41 ELM AVENUE, A/K/A BLOCK 41, LOT 7  
AND 45 ELM AVENUE, A/K/A BLOCK 41, LOT 3.01**

**RESOLUTION 115-2022**

**RESOLUTION APPOINTING SPECIAL LABOR COUNSEL**

**RESOLUTION 116-2022**

**A RESOLUTION EXEMPTING TAXES FOR  
DISABLED VETERAN AND REFUNDING OVERPAYMENT**

**RESOLUTION 117-2022**

**RESOLUTION AUTHORIZING ADDENDUM WITH PROPERTY REGISTRATION  
CHAMPIONS, LLC, DBA "PROCHAMPS" ("PRC")**

**\*\*\*End Consent Agenda\*\*\***

**RESOLUTION 104-2022**

**A RESOLUTION PROVIDING FOR TRANSFERS OF 2022 BUDGET  
APPROPRIATIONS**

**A motion to approve Resolution 104-2022 was made by Councilman Pye and seconded by  
Councilwoman Witasick. The resolution was approved.**

**RESOLUTION 109 -2022**

**A RESOLUTION PROVIDING FOR TRANSFERS OF 2022 WATER AND SEWER**

## BUDGET APPROPRIATIONS

**A motion to approve Resolution 109-2022 was made by Councilman Morison and seconded by Councilwoman Witasick. The resolution was approved unanimously.**

**Mr. Lozuke concluded his report.**

**BILL LIST: A motion to approve the bill list as presented this evening was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. The bill list was approved.**

### COMMITTEE REPORTS:

**Councilman Getsinger, Public Safety: Councilman Getsinger reviewed the Police Department & WHFD Reports. Reports are on file. Mayor Packer called on Woodbury Police Chief Ryan and Lieutenant Brian Boucher for an update. Chief Ryan acknowledged the concerns with speeding violations on Elm Ave, and reviewed the status of the department. Mayor Packer stressed that the Borough is short-handed, and acknowledged the departure of Police Clerk Jill Boggs. He asked the public to have patience while the positions get filled. Councilman Gambale expressed his disappointment and concern for people crossing dangerously over Elm Ave without Police assistance during the “Trunk or Treat” event as well as a lack of presence at the Veteran’s Day Ceremony. Chief Ryan acknowledged the Councilman’s comments and he and Lt. Boucher stated it would be remedied in the future and urged Council to bring him any concerns they may have as soon as possible so they can be addressed. Councilman Morison suggested using the Crossing Guards for the next event.**

**Councilman Morison, Water & Sewer: Councilman Morison reviewed the Public Works and Utility reports. Reports are on file.**

**Councilman Pye, Streets & Roads: Councilman Pye reviewed the Streets and Roads Report. Reports are on File.**

**Councilwoman Witasick, Finance & Administration: Councilwoman Witasick reviewed the Finance Report. Report is on file. Mayor Packer & the CFO acknowledged the importance of a tight budget for 2023 and the impact of rising interest rates on the Borough. Mayor Packer also commented on the efficient leaf pick up, cost savings in repairs and other benefits of the new trash arrangement with Logan Twp.**

**Councilman Gambale, Property: Councilman Gambale reviewed the reports from Woodbury and West Deptford. Reports on file. Councilman Gambale thanked Jolyn, in the office, as well as the Public Works department for their help with the Veteran’s Day Ceremony.**

**Councilman Pitzo, Recreation: Councilman Pitzo reviewed upcoming town events including, yoga, book club, the “Pack the Police Cruiser” event, the Annual tree Lighting and the success of the Woodbury Heights Cornhole League. He also discussed the success of the Trunk or Treat event. He shared his congratulations to Lt. Boucher for completing the West Point Command and Leadership Academy.**

**PUBLIC PORTION: Mayor Packer opened the public portion for questions or comments.**

**Debbie Truhan, Alliance: They presented documents to Mayor and Council regarding the Borough’s policy to require proof of insurance to vendors who are paid through the Borough, specifically DJ services. They asked that Mayor and Council reconsider making an exception for this specific vendor. Discussion ensued. Councilman Getsinger suggested contacting the JIF for an event policy. Mr. Lozuke reviewed the Borough’s coverage and the policy as it stands. Mrs. Truhan asked about donation funds, Victoria Holmstrom, CFO, explained that those funds are held under a trust and are held under the same standards as Borough Funds. Mayor Packer added that more discussions are needed on the matter.**

**ADJOURNMENT: With no further business at hand, the meeting was adjourned. (8:31 pm)**

**Respectfully Submitted,**

**Shannon Elton, Municipal Clerk**