

**REORGANIZATION MEETING
JANUARY 7, 2023 11:00 A.M.
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097**

MINUTES

CALL TO ORDER: Borough Clerk, Shannon Elton, called the meeting to order as follows: “Adequate notice of this meeting has been provided by fax on December 5, 2022 to the South Jersey Times and to the Courier Post and has been posted on the bulletin board in the Municipal Building conforming to the directives of the “Open Public Meetings Act”.”

Shannon Elton led everyone in the Pledge of Allegiance.

OATHS OF OFFICE: County Surrogate, Joe Chila administered the Oath of Office for Mayor William C. Packer

Mayor Packer presided over the remainder of the meeting.

Harry W. Elton Jr., Mayor Emeritus, administered the Oath of Office for Councilwoman Cara Witasick

Danielle Ingves administered the Oath of Office for Councilman Robert Morison

The call of roll showed the following to be in attendance: Mayor Packer, Councilman Joseph Getsinger, Councilman Robert Morison, Councilman Harold “Hap” Pye, Councilwoman Cara Witasick, Councilman Richard Gambale and Councilman Jeffrey Pitzo. Also, in attendance were Borough Solicitor, Brian Lozuke and Shannon Elton, Borough Clerk.

COUNCIL PRESIDENT NOMINATION: A motion to nominate Councilwoman Witasick as Council President was made by Councilman Pitzo and seconded by Councilman Getsinger. A roll call vote went as follows:

Getsinger	yes
Morison	yes
Pye	yes
Witasick	abstain
Gambale	yes
Pitzo	yes

The nomination was approved.

RESOLUTIONS

RESOLUTION 1-2023: RESOLUTION EMPLOYING BOROUGH ATTORNEY FOR CALENDAR YEAR 2023

Mayor Packer read Resolution 1-2023 by title only. A motion to approve Resolution 1-2023 was made by Councilwoman Witasick and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. Resolution 1-2023 was approved.

SOLICITOR’S REPORT (CONSENT AGENDA)

By Consent Agenda, Resolution 2-2023 through and inclusive of Resolution 32-2023, with meeting date amendments for Resolution 6 with the correction of meeting dates on April 19th & December 20th, 2023 was made by Councilwoman Witasick and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. The Resolutions were approved.

RESOLUTION 2-2023: RESOLUTION ESTABLISHING COMMITTEES OF COUNCIL AND APPOINTING INDIVIDUALS THERETO

RESOLUTION 3-2023: RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY AND AUTHORIZING OFFICIAL SIGNATURES ON ACCOUNTS

RESOLUTION 4-2023: RESOLUTION ESTABLISHING PETTY CASH AND CHANGE FUNDS FOR BOROUGH OFFICES FOR CALENDAR YEAR 2023

RESOLUTION 5-2023: RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE CALENDAR YEAR 2023

RESOLUTION 6-2023: RESOLUTION ESTABLISHING REGULAR AND WORK SESSION MEETINGS OF MAYOR AND BOROUGH COUNCIL RELATING TO NOTICE OF ALL SUCH MEETINGS

RESOLUTION 7-2023: RESOLUTION APPOINTING ENGINEER

RESOLUTION 8-2023: RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER PURSUANT TO PUBLIC LAWS, 1975, CHAPTER 127

RESOLUTION 9-2023: RESOLUTION APPOINTING CERTAIN ADMINISTRATIVE POSITIONS FOR CALENDAR YEAR 2023

RESOLUTION 10-2023: RESOLUTION APPOINTING A FUND COMMISSIONER, ALTERNATE FUND COMMISSIONER, SAFETY COORDINATOR AND CLAIMS COORDINATOR FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND IN THE BOROUGH OF WOODBURY HEIGHTS

RESOLUTION 11-2023: A RESOLUTION TO AFFIRM THE BOROUGH OF WOODBURY HEIGHTS CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

RESOLUTION 12-2023: GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

RESOLUTION 13-2023: RESOLUTION APPOINTING MUNICIPAL AUDITOR

RESOLUTION 14-2023: RESOLUTION APPOINTING A CHIEF, DEPUTY CHIEF AND ASSISTANT CHIEF OF THE WOODBURY HEIGHTS FIRE DEPARTMENT

RESOLUTION 15-2023: RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT FOR THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

RESOLUTION 16-2023: RESOLUTION APPOINTING REPRESENTATIVE TO THE GLOUCESTER COUNTY MUNICIPAL ECONOMIC DEVELOPMENT COUNCIL

RESOLUTION 17-2023: RESOLUTION FIXING RATES OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND TAX SALE CERTIFICATES AND PROVIDING FOR A PENALTY FOR DELINQUENCIES OF TAXES IN EXCESS OF \$10,000.00

RESOLUTION 18-2023: RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS

RESOLUTION 19-2023: RESOLUTION APPOINTING MEMBERS OF THE WOODBURY HEIGHTS MUNICIPAL ALLIANCE COMMITTEE

RESOLUTION 20-2023: RESOLUTION AUTHORIZING PARTICIPATION IN THE GLOUCESTER COUNTY COOPERATIVE PURCHASING PROGRAM

RESOLUTION 21-2023: RESOLUTION APPOINTING BOND COUNSEL FOR CALENDAR YEAR 2023

RESOLUTION 22-2023: RESOLUTION APPOINTING MEMBERS OF THE PLANNING BOARD

RESOLUTION 23-2023: RESOLUTION AUTHORIZING RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

RESOLUTION 24-2023: RESOLUTION AUTHORIZING THE CLERK TO CERTIFY ALL NJ ABC APPLICATIONS FOR SPECIAL PERMIT FOR SOCIAL AFFAIRS

RESOLUTION 25-2023: RESOLUTION AUTHORIZING BOROUGH CLERK TO ACT ON APPLICATIONS FOR LICENSES PERMITTED UNDER NJSA 5:8-1 ET SEQ.

RESOLUTION 26-2023: RESOLUTION APPOINTING HEALTH INSURANCE BROKER

RESOLUTION 27-2023: RESOLUTION APPOINTING A CLEAN COMMUNITIES COORDINATOR

RESOLUTION 28-2023: RESOLUTION ESTABLISHING RULES OF ORDER FOR THE CONDUCT OF BOROUGH MEETINGS FOR THE YEAR 2023.

RESOLUTION 29-2023: RESOLUTION APPOINTING SPECIAL LABOR COUNSEL

RESOLUTION 30-2023: RESOLUTION APPOINTING LABOR COUNSEL

RESOLUTION 31-2023: RESOLUTION PROVIDING FOR APPOINTMENT OF A HEARING OFFICER

RESOLUTION 32-2023: RESOLUTION APPOINTING MEMBERS TO THE BOROUGH OF WOODBURY HEIGHTS COMMUNITY EVENTS COMMITTEE

Mayor Packer welcomed everyone back for 2023, and thanked Council for their hard work and years of service.

Councilwoman Witasick & Councilman Morison thanked her families for their support and thanked the Borough for the opportunity to serve.

OATHS OF OFFICE: Mayor Packer administered the Oaths of Office for the following WHFD officers:

**Stephen Christinzio-Chief
Anton Horwitz – Deputy Chief
Mathew Dubeau – Assistant Chief**

PUBLIC PORTION: Mayor Packer opened the public portion for questions or comments, and upon hearing none, a motion to close same was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried.

Mayor Packer invited County Surrogate, Joe Chila & County Commissioner Jim Jefferson to address the public. They expressed their congratulations to Woodbury Heights and well wishes for the New Year.

With no further business at hand, a motion to adjourn was made by Councilman Pye and seconded by Councilman Getsinger. All of Council agreed. Motion carried. The meeting adjourned at 1:20 p.m.

Respectfully submitted,

Shannon Elton, Borough Clerk