

RESOLUTION 110-2022

RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, APPOINTING A DEPUTY RECORDS CUSTODIAN FOR THE POLICE DEPARTMENT

WHEREAS, because the Open Public Records Act, N.J.S.A. 47:1A-1, et seq., has designated the Municipal Clerk as the custodian of all municipal records and has imposed additional obligations for responding to requests for such records, it has become necessary to appoint an alternate records custodian to assist in complying with responses to records requests in the Police Department; and

WHEREAS, N.J.S.A. 47:1a-1.1 of the Open Public Records Act does not preclude the Municipality from developing reasonable and practical measures for responding to OPRA requests which may include the designation of deputy custodians for particular types of records.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodbury Heights, County of Gloucester, State of New Jersey, with the Mayor concurring, that the following Deputy Records Custodian for the Police Department is made effective the date of adoption of this resolution:

Police Records: Linda Banks

BE IT FURTHER RESOLVED that in the event that the appointment of the above-named custodian will run concurrently with the Temporary Shared Service Agreement between the City of Woodbury and the Borough of Woodbury Heights Regarding Police Department Services.

BE IT FURTHER RESOLVED that in the event the above-named custodian should no longer be employed by the City of Woodbury during said contracted time period or in their

particular department, that the person designated by the Chief of Police of the City of Woodbury will be deemed the custodian until such time that this resolution is amended; and

BE IT FURTHER RESOLVED that the above listed Records Custodian shall appear on the Borough of Woodbury Heights website (BWHNJ.COM) along with his/her individual department records request form.

BOROUGH OF WOODBURY HEIGHTS

BY 

WILLIAM C. PACKER, MAYOR

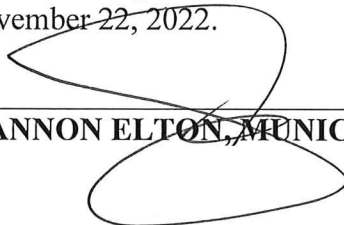
ATTEST:



SHANNON ELTON, MUNICIPAL CLERK

NOTICE

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at the Regular meeting held on November 22, 2022.



SHANNON ELTON, MUNICIPAL CLERK