

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS,  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
OCTOBER 19, 2022 7:30 P.M.**

**MINUTES**

Mayor Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2022 which was sent to the South Jersey Times and Courier Post on January 3, 2022 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act". (7:30 pm)

Mayor Packer led everyone in the Pledge of Allegiance.

**ROLL CALL:** Present: Mayor William C. Packer Councilman Joseph Getsinger, Councilman Robert Morison, Councilwoman Cara Witasick, Councilman Richard Gambale and Councilman Jeffrey Pitzo.

Not in Attendance: Councilman Harold "Hap" Pye,

Also, in attendance were Borough Solicitor, Brian Lozuke, Borough Engineer Mark Brunermer, CMFO, Victoria Holmstrom and Municipal Clerk, Shannon Elton.

**MINUTES:** A motion to approve the minutes of the Regular Council Meeting September 21<sup>st</sup>, 2022 was made by Councilman Pitzo and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Mayor Packer Abstained. The minutes were approved.

**CLERK'S REPORT:** The Clerk reminded Mayor and Council of the upcoming League of Municipalities Conference. She also reminded Mayor and Council that the November Council meeting is being held on Tuesday, November 22<sup>nd</sup> as a result.

**BEST PRACTICES:** Victoria Holmstrom, CMFO presented the 2022 Best Practices Survey. She reported that the Borough received a 92%, with points withheld for an audit delay, lack of electric charging stations, and lack of policy regarding electric vehicles. Discussion ensued.

**PUBLIC PORTION:**

Mayor Packer opened the public portion for questions or comments

Karen Smith Emerle, 235 Central Ave: They read from a letter they had prepared regarding the burden of encroaching bamboo, diseased trees and brush from neighboring properties. They expressed frustration with damage done by trees, specifically located at 229 Central Ave & 230 Elm Ave as well as potential threats posed by said trees. They gave a brief history of damage and related incidents cause by the aforementioned circumstances. They requested that a complaint driven ordinance be passed in response.

Bob Yerka, 601 Stratford Ave: They addressed Councilman Getsinger and asked if the Borough is actively hiring within the Police Department. Councilman Getsinger responded that the Borough is not. He deferred to the Borough Solicitor, who reiterated that the matter is sensitive given the uncertain circumstances and expressed that Mayor and Council expect to have more answers at the next Council meeting. He also stated that shifts that are not being covered by Woodbury Heights Officers, are being covered by Woodbury Officers, per the Shared Services Agreement. They asked if Mayor and Council foresees themselves looking for applicants. Mr. Lozuke stressed that they will have more information at the next meeting, and that the public would be made aware.

**Close Public Portion**

**ENGINEER'S REPORT:** Mr. Brunermer reviewed a proposal from Gloucester County to include Woodbury Heights in bike path connecting municipalities throughout the County including, Mantua, Wenonah, and Deptford. He stated that he met with the County Engineer and reviewed what was proposed. Discussion ensued. Mr. Brunermer cited Washington Twp as an example of an existing bike path on a similar road. Council expressed concerns about a no parking ordinance, enforcement, potential accidents on Glassboro Rd., and electric bikes

Mr. Brunermer continued his report by reviewing the status of the CDBG Moore Street project, the commencement of the Walnut Phase I project as well as the results of the bid on the the Pump Station project.

**SOLICITOR'S REPORT:**

## **ORDINANCES**

### **Final Reading/Public Hearing**

#### **ORDINANCE 18-2022**

##### **AN ORDINANCE AMENDING CERTAIN PROVISIONS OF ORDINANCE 14-2022**

Solicitor Lozuke read Ordinance 18-2022 by title only. Mayor Packer opened the public hearing for this ordinance.

Upon hearing no questions or comments, Mayor Packer closed the public hearing. A motion to adopt Ordinance 18-2022 was made by Councilman Getsinger and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. Ordinance 18-2022 was approved.

#### **ORDINANCE 19 -2022**

##### **ORDINANCE AMENDING THE 2022 SALARY ORDINANCE (ORDINANCE 2- 2022) OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS**

Solicitor Lozuke read Ordinance 19-2022 by title only. Mayor Packer opened the public hearing for this ordinance.

Upon hearing no questions or comments, Mayor Packer closed the public hearing. A motion to adopt Ordinance 19-2022 was made by Councilwoman Witasick and seconded by Councilman Gambal. A roll call vote in favor was unanimous. Ordinance 19-2022 was approved.

#### **ORDINANCE 20-2022**

##### **AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS, GLOUCESTER COUNTY, AMENDING AND SUPPLEMENTING ORDINANCE 11-2022 TO PERMIT THE OPERATION OF CERTAIN CLASSES OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES AND AMENDING THE CODE OF THE BOROUGH OF WOODBURY HEIGHTS CHAPTER 70, LAND USE AND DEVELOPMENT AND CREATING NEW CHAPTER XXX ENTITLED, "ESTABLISHMENT OF CANNABIS TRANSFER TAX AND USER TAX IN BOROUGH OF WOODBURY HEIGHTS."**

Solicitor Lozuke asked that Ordinance 20-2022 be tabled until the next meeting.

A motion to table Ordinance 20-2022 was made by Councilman Morison and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 20-2022 was tabled until November's Agenda.

## **RESOLUTIONS**

#### **RESOLUTION 96-2022**

##### **RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS ESTABLISHING AND APPOINTING MEMBERS TO THE BOROUGH OF WOODBURY HEIGHTS COMMUNITY EVENTS COMMITTEE**

A motion to approve Resolution 96-2022 was made by Councilman Getsinger and seconded by Councilwoman Witasick. The resolution was approved.

**CONSENT AGENDA:** A motion to approve Resolutions 95, 97-100-2022- as a consent agenda was made by Councilman Getsinger and seconded by Councilwoman Witasick. The consent agenda was approved.

#### **RESOLUTION 95- 2022**

##### **RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

#### **RESOLUTION 96-2022**

**RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS ESTABLISHING AND APPOINTING MEMBERS TO THE BOROUGH OF WOODBURY HEIGHTS COMMUNITY EVENTS COMMITTEE**

**RESOLUTION 97-2022**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS**

**RESOLUTION 98-2022**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS**

**RESOLUTION 99-2022**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER THREE REQUIREMENTS**

**RESOLUTION 100-2022**

**FORM 1B (MUNICIPAL ALLIANCE)**

Mr. Lozuke concluded his report.

**BILL LIST:** A motion to approve the bill list as presented this evening was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. The bill list was approved.

**COMMITTEE REPORTS:**

**Councilman Getsinger, Public Safety:** Councilman Getsinger reviewed the WHFD Report. Report is on file. There was no report from the Police Department.

**Councilman Morison, Water & Sewer:** Councilman Morison reviewed the Public Works and Utility reports. Reports are on file.

**Councilman Pye, Streets & Roads:** Reports are on File.

**Councilwoman Witasick, Finance & Administration:** Councilwoman Witasick reviewed the Finance Report. CMFO, Victoria Holmstrom reviewed the pursuit of new Health Insurance for the Borough through a HIF. Report is on file.

**Councilman Gambale, Property:** Councilman Gambale reviewed the reports from Woodbury and West Deptford. Reports on file. Councilman Gambale expressed concern about notifying residents when the streets are being closed. He also announced the Veteran's Day Ceremony would be held on Saturday, November 12<sup>th</sup> at 11:00 am.

**Councilman Pitzo, Recreation:** Councilman Pitzo reviewed upcoming town events including, yoga, book club and Trunk or Treat, Veteran's Day and the annual Tree Lighting. He also commended the 6<sup>th</sup> grade for their Scarecrow contest.

**PUBLIC PORTION:** Mayor Packer opened the public portion for questions or comments.

**Harry Elton, 104 Vanderbilt:** They expressed concerns about signage, urging Mayor and Council to review the sign ordinance, making enforceable revisions. They noted that a sign ordinance is already on the books regarding political signs and there seems to be no issues with political signage. They stressed specifically the holiday decorations on properties outside of holiday seasons. Mayor Packer acknowledged the suggestion.

With nothing from the public, the meeting was closed to the public.

**ADJOURNMENT:** With no further business at hand, the meeting was adjourned. (8:28 pm)

**Respectfully Submitted,**

**Shannon Elton, Municipal Clerk**