

**BOROUGH OF WOODBURY HEIGHTS
COUNTY OF GLOUCESTER
REPORT OF AUDIT
FOR THE YEAR ENDED DECEMBER 31, 2021**

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BOROUGH OF WOODBURY HEIGHTS
PART 1
REPORT OF AUDIT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Council
Borough Woodbury Heights
Woodbury Heights, New Jersey 08097

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Woodbury Heights, in the County of Gloucester, State of New Jersey, as of December 31, 2021 and 2020, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed asset group of accounts - regulatory basis for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Unmodified Opinions on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough of Woodbury Heights, in the County of Gloucester, State of New Jersey, as of December 31, 2021 and 2020, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed asset group of accounts - regulatory basis, for the year ended December 31, 2021, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America* section of our report, the accompanying financial statements referred to above do not present fairly the financial position of the Borough of Woodbury Heights, in the County of Gloucester, State of New Jersey, as of December 31, 2021 and 2020, or the results of its operations and changes in fund balance for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions on Regulatory Basis of Accounting

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Borough and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in note 1 to the financial statements, the financial statements are prepared by the Borough on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough's basic financial statements. The accompanying supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The accompanying supplemental statements and schedules presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplemental statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2022 on our consideration of the Borough of Woodbury Heights's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Woodbury Heights's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Woodbury Heights's internal control over financial reporting and compliance.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Michael J. Welding
Certified Public Accountant
Registered Municipal Accountant

Woodbury, New Jersey
October 21, 2022

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Council
Borough of Woodbury Heights
Woodbury Heights, New Jersey 08097

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial statement audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the Borough of Woodbury Heights, in the County of Gloucester, State of New Jersey, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated October 21, 2022. That report indicated that the Borough of Woodbury Heights' financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Michael J. Welding
Certified Public Accountant
Registered Municipal Accountant

Woodbury, New Jersey
October 21, 2022

BOROUGH OF WOODBURY HEIGHTS**CURRENT FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis
As of December 31, 2021 and 2020

	<u>Ref.</u>	<u>2021</u>	<u>2020</u>
Assets:			
Regular Fund:			
Cash:			
Chief Financial Officer	SA-1	\$ 2,440,939.76	\$ 2,184,193.63
Change Fund	A	<u>225.00</u>	<u>225.00</u>
		<u>2,441,164.76</u>	<u>2,184,418.63</u>
Other Receivables			
Due from State of New Jersey	SA-4	<u>2,543.68</u>	<u>2,738.07</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-2	100,229.86	187,633.45
Tax Title Liens Receivable	SA-3	126,660.07	112,961.64
Property Acquired for Taxes - Assessed			
Valuation	A	95,075.00	95,075.00
Revenue Accounts Receivable	SA-5	1,846.49	2,445.28
Prepaid Local School District Tax	SA-11	47,610.65	-
Due from Animal Control Fund	SB-3	1,712.10	1,096.09
Due from Trust Other Fund	SB-6	<u>653.96</u>	<u>700.26</u>
		<u>373,788.13</u>	<u>399,911.72</u>
Deferred Charges:			
Emergency Appropriation	A-3	<u>50,000.00</u>	<u>30,000.00</u>
		<u>50,000.00</u>	<u>30,000.00</u>
		<u>2,867,496.57</u>	<u>2,617,068.42</u>
Federal and State Grant Fund:			
Due from Current Fund	SA-13	278,262.39	114,178.36
Grants Receivable	SA-14	<u>6,840.22</u>	<u>7,865.16</u>
		<u>285,102.61</u>	<u>122,043.52</u>
		<u>\$ 3,152,599.18</u>	<u>\$ 2,739,111.94</u>

(Continued)

BOROUGH OF WOODBURY HEIGHTS**CURRENT FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis

As of December 31, 2021 and 2020

	<u>Ref.</u>	<u>2021</u>	<u>2020</u>
Liabilities, Reserves and Fund Balance:			
Regular Fund:			
Appropriation Reserves	A-3;SA-6	\$ 408,451.73	\$ 403,600.18
Encumbrances Payable	A-3;SA-6	40,732.34	11,056.44
Accounts Payable	SA-1;SA-6	4,245.11	4,587.80
Prepaid Taxes	SA-7	100,003.80	52,952.06
Tax Overpayments	SA-8	680.87	19,053.47
Due County for Added and Omitted Taxes	SA-10	1,531.13	6,477.94
Due to General Capital Fund	SC-6	-	516.52
Due to Federal and State Grant Fund	SA-13	278,262.39	114,178.36
		<u>833,907.37</u>	<u>612,422.77</u>
Reserves for Receivables	A	373,788.13	399,911.72
Fund Balance	A-1	<u>1,659,801.07</u>	<u>1,604,733.93</u>
		<u>2,867,496.57</u>	<u>2,617,068.42</u>
Federal and State Grant Fund:			
Unappropriated Reserves	SA-15	167,514.74	8,192.92
Encumbrances Payable	SA-16	43,520.18	-
Appropriated Reserves	SA-16	74,067.69	113,850.60
		<u>285,102.61</u>	<u>122,043.52</u>
		<u>\$ 3,152,599.18</u>	<u>\$ 2,739,111.94</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS**CURRENT FUND**

Statements of Operations and Changes in Fund Balance - Regulatory Basis
For the Years Ended December 31, 2021 and 2020

	2021	2020
Revenue and Other Income Realized:		
Fund Balance Utilized	\$ 505,000.00	\$ 430,000.00
Miscellaneous Revenues Anticipated	534,080.31	547,668.30
Receipts from Delinquent Taxes	179,964.48	145,448.21
Receipts from Current Taxes	11,291,035.59	11,317,826.29
Nonbudget Revenues	167,948.01	163,751.36
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	282,880.63	236,205.78
Interfund Returned	46.30	1,181.59
Statutory Excess - Animal Control Fund	1,712.10	1,094.05
	<u>12,962,667.42</u>	<u>12,843,175.58</u>
Expenditures:		
Budget and Emergency Appropriations:		
Appropriations Within "CAPS":		
Operations:		
Salaries and Wages	1,162,200.00	1,180,200.00
Other Expenses	1,563,700.00	1,439,300.00
Deferred Charges and Statutory Expenditures	416,504.00	376,224.00
Appropriations Excluded from "CAPS":		
Operations:		
Salaries and Wages	111,900.00	105,000.00
Other Expenses	316,514.42	297,470.65
Capital Improvements	80,000.00	90,000.00
Municipal Debt Service	487,556.26	492,114.74
Deferred Charges	30,000.00	650.00
County Taxes	1,899,896.81	2,000,639.37
Due County for Added and Omitted Taxes	1,531.13	6,477.94
Local School District Tax	2,883,583.00	2,843,852.00
Regional High School District Tax	3,450,988.00	3,560,681.50
Prepaid School Tax Created	47,610.65	-
Interfund Created	616.01	-
	<u>12,452,600.28</u>	<u>12,392,610.20</u>
Excess in Revenues	510,067.14	450,565.38
Adjustments to Income Before Fund Balance -		
Expenditures Included Above Which Are by Statute Deferred		
Charges to Budget of Succeeding Year	50,000.00	30,000.00
Statutory Excess to Fund Balance	560,067.14	480,565.38
Fund Balance January 1	1,604,733.93	1,554,168.55
Total	2,164,801.07	2,034,733.93
Decreased by:		
Utilization as Anticipated Revenue	505,000.00	430,000.00
Fund Balance December 31	\$ <u>1,659,801.07</u>	\$ <u>1,604,733.93</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Revenues - Regulatory Basis
For the Year Ended December 31, 2021

	Anticipated Budget	Special N.J.S. 40A:4-87	Realized	Excess or (Deficit)
Fund Balance Anticipated	\$ 505,000.00		\$ 505,000.00	
Licenses:				
Alcoholic Beverages	5,000.00		5,000.00	
Fees and Permits	400.00		1,795.20	\$ 1,395.20
Fines and Costs:				
Municipal Court	33,000.00		26,692.52	(6,307.48)
Interest and Costs on Taxes	33,000.00		36,689.98	3,689.98
Interest on Investments and Deposits	12,000.00		10,049.32	(1,950.68)
Energy Receipts Tax P.L. 1997, Chapters 162 & 167)	300,090.00		300,090.00	
Interlocal Municipal Service Agreements:				
Gateway Regional High School -				
School Resource Officer	51,760.00	\$ 17,500.00	69,210.87	(49.13)
South Harrison Township Agreement:				
Revenue Administration	23,411.00		23,411.00	
Financial Administration	25,249.00		25,249.00	
Public and Private Revenues Offset With Appropriations:				
Body Armor Fund	1,052.44		1,052.44	
Clean Communities Program	6,791.98		6,791.98	
Click it or Ticket		2,400.00	2,400.00	
Distracted Driving		6,000.00	6,000.00	
Drunk Driving Enforcement Fund	3,500.00		3,500.00	
Municipal Alliance on Alcoholism and Drug Abuse	3,000.00		3,000.00	
Safe and Secure Communities Program	13,148.00		13,148.00	
	511,402.42	25,900.00	534,080.31	(3,222.11)
Receipts from Delinquent Taxes	150,000.00		179,964.48	29,964.48
Subtotal General Revenues	1,166,402.42	25,900.00	1,219,044.79	26,742.37
Amount to be Raised by Taxes for				
Support to Municipal Budget -				
Local Tax for Municipal Purposes	3,184,767.99		3,313,713.64	128,945.65
Budget Totals	4,351,170.41	25,900.00	4,532,758.43	155,688.02
Nonbudget Revenues			167,948.01	167,948.01
	\$ 4,351,170.41	\$ 25,900.00	\$ 4,700,706.44	\$ 323,636.03

(Continued)

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Revenues - Regulatory Basis
For the Year Ended December 31, 2021

Analysis of Realized Revenue:

Allocation of Current Tax Collections:

Revenue from Collections	\$ 11,291,035.59
Allocated to:	
School, County and Special District Taxes	<u>8,235,998.94</u>
Balance for Support of Municipal Budget Revenues	3,055,036.65
Add:	
Appropriation: "Reserve for Uncollected Taxes"	<u>258,676.99</u>
Amount for Support of Municipal Budget Appropriations	<u>\$ 3,313,713.64</u>

Receipts from Delinquent Taxes:

Delinquent Tax Collections	<u>\$ 179,964.48</u>
----------------------------	----------------------

Analysis of Non-Budget Revenue:

Cable Television Franchise Fee	\$ 42,721.47
Clerk Licenses	9,403.00
Community Center Rental Receipts	300.00
COVID Recovery Funds	24,265.00
Cancellation of Trust Fund Reserves	2,951.00
Health Benefits Reimbursement	2,433.08
Homestead Rebate Admin Fee	286.80
JIF Dividends	26,311.00
JIF Refunds	2,000.00
JIF Safety Awards	2,500.00
Miscellaneous	3,650.87
Off-Duty Police Fees	32,949.14
Police Clerk	1,211.65
Sale of Municipal Assets	4,050.00
Vacant Property Registration	3,600.00
Woodbury City UCC - Interlocal Service Agreement	<u>9,315.00</u>
	<u>\$ 167,948.01</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2021

	Appropriations		Expended			Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Cancelled
<u>OPERATIONS WITHIN "CAPS":</u>						
GENERAL GOVERNMENT FUNCTIONS:						
Mayor and Council:						
Salaries and Wages	\$ 21,200.00	\$ 21,200.00	\$ 21,163.00		\$ 37.00	
Other Expenses	22,300.00	15,300.00	4,164.15	\$ 11.46	11,124.39	
Municipal Clerk:						
Salaries and Wages	97,000.00	97,000.00	97,000.00			
Other Expenses	24,800.00	29,800.00	20,757.63	23.93	9,018.44	
Financial Administration:						
Salaries and Wages	97,000.00	97,000.00	95,934.80		1,065.20	
Other Expenses	16,000.00	16,000.00	14,197.46	1,269.99	532.55	
Audit Services:						
Other Expenses	49,000.00	49,000.00	10,633.05		38,366.95	
Revenue Administration:						
Salaries and Wages	23,000.00	21,000.00	19,892.70		1,107.30	
Other Expenses	11,800.00	11,800.00	9,534.70	0.63	2,264.67	
Legal Services:						
Other Expenses	71,000.00	66,000.00	43,544.96	41.38	22,413.66	
Engineering Services:						
Other Expenses	28,000.00	28,000.00	24,437.13		3,562.87	
LAND USE ADMINISTRATION:						
Planning Board:						
Salaries and Wages	5,200.00	5,200.00	4,997.29		202.71	
Other Expenses	13,300.00	13,300.00	4,899.17		8,400.83	
CODE ENFORCEMENT AND ADMINISTRATION:						
Housing and Lot Maintenance Code:						
Salaries and Wages	4,000.00	4,000.00	3,713.00		287.00	
Other Expenses	100.00	100.00			100.00	
INSURANCE:						
General Liability	88,000.00	88,500.00	88,400.00		100.00	
Workers Compensation	172,000.00	172,000.00	167,351.00		4,649.00	
Employee Group Health	343,000.00	324,000.00	262,768.46		61,231.54	
Unemployment Compensation Insurance	8,000.00	8,000.00	8,000.00			
Health Benefit Waiver	5,000.00	5,000.00	3,919.75		1,080.25	
PUBLIC SAFETY FUNCTIONS:						
Police Department:						
Salaries and Wages	644,500.00	644,500.00	599,291.22		45,208.78	
Other Expenses	53,300.00	53,300.00	41,339.59	6,703.33	5,257.08	

(Continued)

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2021

	Appropriations		Expended			Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Cancelled
OPERATIONS WITHIN "CAPS" (CONT'D):						
PUBLIC SAFETY FUNCTIONS (CONT'D):						
Office of Emergency Management:						
Salaries and Wages	\$ 1,800.00	\$ 1,800.00	\$ 1,658.00		\$ 142.00	
Other Expenses	3,000.00	3,000.00	105.00	\$ 2,738.60	156.40	
Aid to Volunteer Fire Companies:						
Other Expenses	50,000.00	50,000.00	24,700.51	15,616.30	9,683.19	
Fire Department:						
Other Expenses	3,000.00	3,000.00	1,965.65		1,034.35	
PUBLIC WORKS FUNCTIONS:						
Street and Road Maintenance:						
Salaries and Wages	187,000.00	187,000.00	172,076.50		14,923.50	
Other Expenses	67,700.00	67,700.00	48,931.19	142.84	18,625.97	
Storm Recovery						
Other Expenses (N.J.S.A. 40A: 4-48)		50,000.00	32,821.95		17,178.05	
Other Public Works Functions:						
Other Expenses	1,500.00	1,500.00			1,500.00	
Solid Waste Collection:						
Salaries and Wages	75,000.00	75,000.00	36,136.92		38,863.08	
Other Expenses	40,400.00	40,400.00	33,459.96	3,702.00	3,238.04	
Public Building and Grounds:						
Salaries and Wages	8,500.00	8,500.00	8,453.78		46.22	
Other Expenses	63,800.00	68,800.00	66,910.45	114.59	1,774.96	
Vehicle Maintenance:						
Other Expenses	79,000.00	91,000.00	74,185.01	5,661.24	11,153.75	
HEALTH AND HUMAN SERVICES FUNCTIONS:						
Public Health Services:						
Other Expenses	100.00	100.00			100.00	
PARK AND RECREATION FUNCTIONS:						
Recreation Services and Programs:						
Other Expenses	9,000.00	9,500.00	7,745.17		1,754.83	
OTHER COMMON OPERATING FUNCTIONS:						
Celebration of Public Events:						
Other Expenses	4,000.00	4,000.00	1,710.88		2,289.12	
Senior Citizens Transportation:						
Other Expenses	5,100.00	5,100.00	3,082.03	1,917.97	100.00	

(Continued)

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2021

	Appropriations		Expended			Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Cancelled
<u>OPERATIONS WITHIN "CAPS" (CONT'D):</u>						
UTILITY EXPENSES AND BULK PURCHASES:						
Electricity	\$ 28,000.00	\$ 28,000.00	\$ 20,286.99		\$ 7,713.01	
Street Lighting	55,000.00	55,000.00	53,867.93		1,132.07	
Telephone	13,500.00	13,500.00	9,800.92		3,699.08	
Gas (Natural or Propane)	11,000.00	14,000.00	10,801.90	\$ 1,178.48	2,019.62	
Fuel Oil	3,500.00	3,500.00	2,831.34	404.60	264.06	
Diesel Oil	11,500.00	13,000.00	12,591.66		408.34	
Gasoline	17,000.00	22,500.00	17,683.20		4,816.80	
LANDFILL/SOLID WASTE DISPOSAL COSTS:						
Sanitary Landfill:						
Other Expenses	140,000.00	140,000.00	111,925.67	1,205.00	26,869.33	
Total Operations Within "CAPS"	2,675,900.00	2,725,900.00	2,299,671.67	40,732.34	385,495.99	-
Detail:						
Salaries and Wages	1,164,200.00	1,162,200.00	1,060,317.21	-	101,882.79	-
Other Expenses	1,511,700.00	1,563,700.00	1,239,354.46	40,732.34	283,613.20	-
<u>DEFERRED CHARGES AND STATUTORY</u>						
<u>EXPENDITURES - MUNICIPAL WITHIN "CAPS":</u>						
STATUTORY EXPENDITURES:						
Contribution to:						
Public Employees' Retirement System	114,500.00	114,500.00	114,450.00		50.00	
Social Security System (O.A.S.I.)	109,000.00	109,000.00	102,187.21		6,812.79	
Police and Fireman's Retirement System	192,504.00	192,504.00	192,504.00			
Defined Contribution Retirement Plan	500.00	500.00			500.00	
TOTAL DEFERRED CHARGES AND STATUTORY	416,504.00	416,504.00	409,141.21	-	7,362.79	-
<u>EXPENDITURES - MUNICIPAL WITHIN "CAPS"</u>						
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>						
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS:						
Township of West Deptford, Uniform Construction Code Operations	60,000.00	60,000.00	47,603.50		12,396.50	
City of Woodbury Agreement - Code Enforcement	10,000.00	10,000.00	10,000.00			
Mantua Township Municipal Court	111,000.00	111,000.00	110,943.55		56.45	
Gateway Regional High School - School Resource Officers						
Officers (N.J.S.A. 40A: 4-87)	51,760.00	69,260.00	66,120.00		3,140.00	
South Harrison Agreement - Revenue Administrator	23,411.00	23,411.00	23,411.00			
South Harrison Agreement - Financial Administrator	25,249.00	25,249.00	25,249.00			

(Continued)

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2021

	Appropriations		Expended		Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Balance Cancelled
OPERATIONS EXCLUDED FROM "CAPS" (CONT'D)					
PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES:					
Safe and Secure Communities Program - State	\$ 13,148.00	\$ 13,148.00	\$ 13,148.00		
Safe and Secure Communities Program - Local	92,852.00	92,852.00	92,852.00		
Drunk Driving Enforcement Fund	3,500.00	3,500.00	3,500.00		
Clean Communities Program Grant	6,791.98	6,791.98	6,791.98		
Municipal Alliance - State	3,000.00	3,000.00	3,000.00		
Municipal Alliance - Local	750.00	750.00	750.00		
Body Armor Grant	1,052.44	1,052.44	1,052.44		
Click it or Ticket (N.J.S.A. 40A: 4-87)		2,400.00	2,400.00		
Distracted Driving (N.J.S.A. 40A: 4-87)		6,000.00	6,000.00		
TOTAL OPERATIONS - EXCLUDED FROM "CAPS"	402,514.42	428,414.42	412,821.47	-	\$ 15,592.95
Detail:					
Salaries and Wages	109,500.00	111,900.00	111,900.00	-	-
Other Expenses	293,014.42	316,514.42	300,921.47	-	15,592.95
CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS":					
Capital Improvement Fund	80,000.00	80,000.00	80,000.00		
MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS":					
Payment of Bond Principal	410,000.00	410,000.00	410,000.00		
Interest on Bonds	77,575.00	77,575.00	77,556.26		\$ 18.74
TOTAL MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"	487,575.00	487,575.00	487,556.26	-	18.74
DEFERRED CHARGES - MUNICIPAL - EXCLUDED FROM "CAPS":					
Emergency Authorizations	30,000.00	30,000.00	30,000.00		
TOTAL DEFERRED CHARGES - MUNICIPAL - EXCLUDED FROM CAPS	30,000.00	30,000.00	30,000.00	-	-
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	1,000,089.42	1,025,989.42	1,010,377.73	-	15,592.95
SUBTOTAL GENERAL APPROPRIATIONS	4,092,493.42	4,168,393.42	3,719,190.61	\$ 40,732.34	408,451.73
RESERVE FOR UNCOLLECTED TAXES	258,676.99	258,676.99	258,676.99		
TOTAL GENERAL APPROPRIATIONS	\$ 4,351,170.41	\$ 4,427,070.41	\$ 3,977,867.60	\$ 40,732.34	\$ 408,451.73

(Continued)

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Expenditures - Regulatory Basis
For the Year Ended December 31, 2021

	<u>Budget After Modification</u>	<u>Paid or Charged</u>
N.J.S.A. 40A: 4-87	\$ 25,900.00	
Emergency Appropriation	50,000.00	
Budget	<u>4,351,170.41</u>	
	<u>\$ 4,427,070.41</u>	
Federal and State Grants		\$ 129,494.42
Deferred Charges		30,000.00
Reserve for Uncollected Taxes		258,676.99
Disbursed		<u>3,559,696.19</u>
		<u>\$ 3,977,867.60</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
TRUST FUND
Statements of Assets, Liabilities and Reserves - Regulatory Basis
As of December 31, 2021 and 2020

	Ref.	2021	2020
Assets:			
Animal Control Fund:			
Cash - Chief Financial Officer	SB-1	\$ 6,410.10	\$ 6,183.09
Cash - Collector	SB-2	-	16.40
		<u>6,410.10</u>	<u>6,199.49</u>
Other Funds:			
Cash - Chief Financial Officer	SB-1	459,686.12	260,610.13
		<u>\$ 466,096.22</u>	<u>\$ 266,809.62</u>
Liabilities and Reserves:			
Animal Control Fund:			
Due to Current Fund	SB-3	\$ 1,712.10	\$ 1,096.09
Due to State of New Jersey	SB-4	-	2.40
Reserve for Animal Control Expenditures	SB-5	4,698.00	5,101.00
		<u>6,410.10</u>	<u>6,199.49</u>
Other Funds:			
Due to Current Fund	SB-6	653.96	700.26
Reserve for:			
Escrow Deposits	SB-7	127,531.10	101,499.36
Unemployment Compensation	SB-7	59,372.88	46,555.11
D.A.R.E.	SB-7	7,046.41	5,853.08
Payroll	SB-7	197.19	1,725.55
Tax Sale Premiums	SB-7	199,000.00	37,800.00
Recycling Fees	SB-7	9,404.25	8,512.67
COAH	SB-7	30,697.78	26,668.03
Forfeited Funds	SB-7	760.36	758.27
P.O.A.A.	SB-7	-	773.00
Public Defender	SB-7	-	2,251.00
Borough Anniversary Celebration Donations	SB-7	6,998.20	15,424.24
West Jersey Avenue Park	SB-7	18,023.99	11,574.16
Flexible Spending Account	SB-7	-	515.40
		<u>459,686.12</u>	<u>260,610.13</u>
		<u>\$ 466,096.22</u>	<u>\$ 266,809.62</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS**GENERAL CAPITAL FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis

As of December 31, 2021 and 2020

	Ref.	2021	2020
Assets:			
Cash - Chief Financial Officer	SC-1	\$ 485,319.92	\$ 390,601.23
Federal and State Aid Receivable	SC-5	462,808.20	671,603.52
Due From Current Fund	SC-6	-	516.52
Deferred Charges to Future Taxation:			
Funded	SC-3	2,775,000.00	3,185,000.00
Unfunded	SC-4	792,500.00	318,000.00
		<u>\$ 4,515,628.12</u>	<u>\$ 4,565,721.27</u>
Liabilities, Reserves and Fund Balance:			
Capital Improvement Fund	SC-7	\$ 189,700.59	\$ 362,782.59
Encumbrances Payable	SC-8	543,385.21	293,252.15
Improvement Authorizations:			
Funded	SC-8	937,691.83	646,666.57
Unfunded	SC-8	69,850.49	78,019.96
General Serial Bonds	SC-9	2,775,000.00	3,185,000.00
		<u>\$ 4,515,628.12</u>	<u>\$ 4,565,721.27</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2021 and 2020

	Ref.	2021	2020
Assets:			
Operating Fund:			
Cash - Chief Financial Officer	SD-1	\$ 2,394,351.07	\$ 2,294,997.30
Change Fund	D	50.00	50.00
Due from Utility Capital Fund	SD-9	-	410.95
		<u>2,394,401.07</u>	<u>2,295,458.25</u>
Receivables With Full Reserves:			
Consumer Rents Receivable - Water	SD-3	45,708.28	49,336.04
Consumer Rents Receivable - Sewer	SD-3	49,377.48	67,907.30
		<u>95,085.76</u>	<u>117,243.34</u>
Total Operating Fund		<u>2,489,486.83</u>	<u>2,412,701.59</u>
Capital Fund:			
Cash - Chief Financial Officer	SD-1	987,367.79	1,367,821.97
Fixed Capital	SD-4	6,463,289.54	3,721,610.04
Fixed Capital Authorized and Uncompleted	SD-5	2,189,760.31	4,151,439.81
Total Capital Fund		<u>9,640,417.64</u>	<u>9,240,871.82</u>
		<u>\$ 12,129,904.47</u>	<u>\$ 11,653,573.41</u>

(Continued)

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2021 and 2020

	Ref.	2021	2020
Liabilities, Reserves and Fund Balance:			
Operating Fund:			
Appropriation Reserves	D-3;SD-6	\$ 318,514.28	\$ 214,308.02
Encumbrances Payable	D-3;SD-6	1,776.99	6,211.46
Accrued Interest on Bonds and Notes	SD-7	36,461.46	38,489.58
Utility Rent Overpayments	SD-8	8,106.94	10,495.31
		<u>364,859.67</u>	<u>269,504.37</u>
Reserve for Receivables	D	95,085.76	117,243.34
Fund Balance	D-1	<u>2,029,541.40</u>	<u>2,025,953.88</u>
Total Operating Fund		<u>2,489,486.83</u>	<u>2,412,701.59</u>
Capital Fund:			
Due to Utility Operating Fund	SD-9	-	410.95
Reserve for Amortization	SD-10	4,219,331.06	3,872,941.91
Reserve for Deferred Amortization	SD-11	63,718.79	190,107.94
Capital Improvement Fund	SD-12	368,538.89	338,538.89
Encumbrances Payable	SD-13	85,780.00	392,103.67
Improvement Authorizations:			
Funded	SD-13	824,577.04	817,928.34
Unfunded	SD-13	705,631.74	36,000.00
Water and Sewer Serial Bonds	SD-14	3,340,000.00	3,560,000.00
Reserve for Preliminary Expenses	D	8,349.25	8,349.25
Fund Balance	D	<u>24,490.87</u>	<u>24,490.87</u>
Total Capital Fund		<u>9,640,417.64</u>	<u>9,240,871.82</u>
		<u>\$ 12,129,904.47</u>	<u>\$ 11,653,573.41</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis
 For the Years Ended December 31, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Revenue and Other Income Realized:		
Fund Balance Utilized	\$ 282,000.00	\$ 260,000.00
Water Rents	536,075.04	530,371.16
Sewer Rents	973,090.17	943,830.58
Mobile Antenna Rental	95,134.73	75,693.85
Miscellaneous Other	23,912.49	47,562.43
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	<u>116,284.47</u>	<u>121,457.38</u>
Total Income	<u>2,026,496.90</u>	<u>1,978,915.40</u>
Expenditures:		
Operations:		
Salaries and Wages	272,000.00	265,000.00
Other Expenses	1,102,500.00	1,080,000.00
Capital Improvement Fund	30,000.00	50,000.00
Capital Outlay	10,000.00	-
Debt Service	305,409.38	307,216.87
Deferred Charges and Statutory Expenditures	<u>21,000.00</u>	<u>20,780.00</u>
Total Expenditures	<u>1,740,909.38</u>	<u>1,722,996.87</u>
Excess in Revenue	285,587.52	255,918.53
Fund Balance January 1	<u>2,025,953.88</u>	<u>2,030,035.35</u>
Total	2,311,541.40	2,285,953.88
Decreased by:		
Utilization as Anticipated Revenue	<u>282,000.00</u>	<u>260,000.00</u>
Fund Balance December 31	<u><u>\$ 2,029,541.40</u></u>	<u><u>\$ 2,025,953.88</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2021

	Anticipated Budget	Realized	Excess or (Deficit)
Operating Fund Balance Anticipated	\$ 282,000.00	\$ 282,000.00	
Water Rents	500,000.00	536,075.04	\$ 36,075.04
Sewer Rents	900,000.00	973,090.17	73,090.17
Mobile Antenna Rental	68,000.00	95,134.73	27,134.73
Miscellaneous Other	<u> </u>	<u>23,912.49</u>	<u>23,912.49</u>
	<u>\$ 1,750,000.00</u>	<u>\$ 1,910,212.43</u>	<u>\$ 160,212.43</u>

Analysis of Realized Revenue:

Miscellaneous Other:

Interest on Investments	\$ 9,333.89
Miscellaneous Other	10,943.60
Connection Fees	<u>3,635.00</u>
	<u>\$ 23,912.49</u>
Cash Receipts	\$ 20,820.83
Interfunds	<u>3,091.66</u>
	<u>\$ 23,912.49</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2021

	Appropriations		Expended			Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Cancelled
Operations:						
Salaries and Wages	\$ 272,000.00	\$ 272,000.00	\$ 260,505.54		\$ 11,494.46	
Other Expenses	1,102,500.00	1,102,500.00	803,794.40	\$ 1,776.99	296,928.61	
Total Operations	1,374,500.00	1,374,500.00	1,064,299.94	1,776.99	308,423.07	-
Capital Improvements:						
Capital Improvement Fund	30,000.00	30,000.00	30,000.00			
Capital Outlay	10,000.00	10,000.00			10,000.00	
	40,000.00	40,000.00	30,000.00	-	10,000.00	-
Debt Service:						
Payment of Bond Principal	220,000.00	220,000.00	220,000.00			
Interest on Bonds	85,500.00	85,500.00	85,409.38			\$ 90.62
Interest on Notes	9,000.00	9,000.00				9,000.00
Total Debt Service	314,500.00	314,500.00	305,409.38	-	-	9,090.62
Deferred Charges and Statutory Expenditures:						
Statutory Expenditures:						
Contribution to Social Security System	21,000.00	21,000.00	20,908.79		91.21	
Total Deferred Charges and Statutory Expenditures	21,000.00	21,000.00	20,908.79	-	91.21	-
	<u>\$ 1,750,000.00</u>	<u>\$ 1,750,000.00</u>	<u>\$ 1,420,618.11</u>	<u>\$ 1,776.99</u>	<u>\$ 318,514.28</u>	<u>\$ 9,090.62</u>
Accrued Interest on Bonds and Notes			\$ 85,409.38			
Disbursed			<u>1,335,208.73</u>			
			<u>\$ 1,420,618.11</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
GENERAL FIXED ASSET GROUP OF ACCOUNTS
Statement of General Fixed Asset Group of Accounts - Regulatory Basis
For the Year Ended December 31, 2021

	Balance Dec. 31, 2020	Additions	Balance Dec. 31, 2021
General Fixed Assets:			
Land	\$ 482,983.00		\$ 482,983.00
Buildings	1,492,628.00	\$ 30,319.00	1,522,947.00
Machinery and Equipment	2,628,092.00	53,163.00	2,681,255.00
Total General Fixed Assets	\$ 4,603,703.00	\$ 83,482.00	\$ 4,687,185.00
Total Investment in General Fixed Assets	\$ 4,603,703.00	\$ 83,482.00	\$ 4,687,185.00

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF WOODBURY HEIGHTS
Notes to Financial Statements
For the Year Ended December 31, 2021

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of Financial Reporting Entity - The Borough of Woodbury Heights (hereafter referred to as the "Borough") was incorporated as a borough by an act of the New Jersey legislature on April 6, 1915. The Borough, located in Gloucester County, New Jersey, has a total area of approximately 1.2 square miles, and is located approximately twenty miles southeast from the City of Philadelphia. The Borough borders Deptford Borough, West Deptford Borough, and the City of Woodbury. According to the 2020 census, the population is 3,098.

The Borough is governed under the Mayor-Council form of government, with a mayor and six-member Council. The Mayor and Council are elected directly by the voters in partisan elections, the Mayor to serve a four year term in office and the Council to serve three-year terms of office on a staggered basis, with two seats coming up for election each year. Executive and administrative responsibility rests with the Mayor, who is assisted by the Borough Administrator/Clerk. Legislative and executive power is vested in the Council.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - The financial statements of the Borough contain all funds and account groups in accordance with the *Requirements of Audit* (the "*Requirements*") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the Borough accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

Current Fund - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

Water and Sewer Utility Operating and Capital Funds - The water and sewer utility operating and capital funds account for the operations and acquisition of capital facilities of the municipally owned water and sewer operations.

General Fixed Asset Group of Accounts - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Budgets and Budgetary Accounting - The Borough must adopt an annual budget for its current and water and sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Borough requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

General Fixed Assets - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The Borough has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 2017 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Borough is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Borough's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment, improvements, and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason, the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Fund Balance - Fund balances included in the current fund and utility operating fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the County of Gloucester, the Borough of Woodbury Heights School District, the Gateway Regional High School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The Borough is responsible for levying, collecting, and remitting school taxes for the Borough of Woodbury Heights School District and the Gateway Regional High School District. Operations are charged for the full amount required to be raised from taxation to operate the local and regional school districts for the period from January 1 to December 31.

County Taxes - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Gloucester. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

Reserve for Uncollected Taxes - The inclusion of the "reserve for uncollected taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediately preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Long-Term Debt - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital and utility capital funds. Where an improvement is a "local Improvement", i.e., assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Note 2: CASH AND CASH EQUIVALENTS

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits might not be recovered. Although the Borough does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2021, the Borough's bank balances of \$6,799,221.19 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	<u>\$ 6,799,221.19</u>
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Note 3: PROPERTY TAXES

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

	<u>Year Ended</u>				
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Tax Rate	<u>\$ 4.554</u>	<u>\$ 4.593</u>	<u>\$ 4.517</u>	<u>\$ 4.390</u>	<u>\$ 4.298</u>
Apportionment of Tax Rate:					
Municipal	\$ 1.270	\$ 1.230	\$ 1.210	\$ 1.179	\$ 1.158
County	0.671	0.709	0.683	0.667	0.658
County Library	0.047	0.049	0.049	0.049	0.050
County Open Space					
Preservation Trust Fund	0.041	0.043	0.042	0.042	0.042
Local School	1.149	1.138	1.115	1.078	1.070
Regional High School	1.376	1.424	1.418	1.375	1.320

Note 3: PROPERTY TAXES (CONT'D)

Five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years (cont'd):

Assessed Valuation

<u>Year</u>	<u>Amount</u>
2021	\$ 250,767,491.00
2020	250,017,821.00
2019	250,162,420.00
2018	251,390,917.00
2017	253,485,367.00

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2021	\$ 11,430,475.76	\$ 11,291,035.59	98.78%
2020	11,524,012.41	11,317,826.29	98.21%
2019	11,308,923.72	11,130,690.53	98.42%
2018	11,051,065.56	10,850,055.81	98.18%
2017	10,911,742.33	10,652,993.75	97.63%

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2021	\$ 126,660.07	\$ 100,229.86	\$ 226,889.93	1.98%
2020	112,961.64	187,633.45	300,595.09	2.61%
2019	96,096.99	148,533.05	244,630.04	2.16%
2018	86,007.03	160,485.97	246,493.00	2.23%
2017	76,208.55	173,075.25	249,283.80	2.28%

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2021	10
2020	10
2019	9
2018	8
2017	8

Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2021	\$ 95,075.00
2020	95,075.00
2019	95,075.00
2018	95,075.00
2017	95,075.00

Note 5: WATER AND SEWER UTILITY SERVICE CHARGES

The following is a five-year comparison of water and sewer utility service charges (rents) for the current and previous four years:

<u>Year</u>	<u>Balance Beginning of Year</u>		<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>
	<u>Receivable</u>	<u>Liens</u>			
2021	\$ 117,243.34	\$ -	\$ 1,487,027.73	\$ 1,604,271.07	\$ 1,509,165.21
2020	100,280.22	-	1,491,361.20	1,591,641.42	1,474,201.74
2019	111,022.15	-	1,490,527.29	1,601,549.44	1,501,261.73
2018	124,725.69	-	1,487,689.77	1,612,415.46	1,500,800.66
2017	89,013.80	-	1,490,323.14	1,579,336.94	1,454,036.25

Note 6: FUND BALANCES APPROPRIATED

The following schedules detail the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

Current Fund

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2021	\$ 1,659,801.07	\$ 505,000.00	30.43%
2020	1,604,733.93	505,000.00	31.47%
2019	1,544,168.55	430,000.00	27.85%
2018	1,379,695.13	390,000.00	28.27%
2017	1,133,018.08	470,000.00	41.48%

Water and Sewer Utility Operating Fund

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2021	\$ 2,029,541.40	\$ 260,000.00	12.81%
2020	2,025,953.88	282,000.00	13.92%
2019	2,030,035.35	260,000.00	12.81%
2018	1,910,114.70	220,000.00	11.52%
2017	1,541,874.31	221,000.00	14.33%

Note 7: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2021:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 2,366.06	\$ 278,262.39
Federal and State Grant	278,262.39	
Trust - Animal Control		1,712.10
Trust - Other		653.96
	<u>\$ 280,628.45</u>	<u>\$ 280,628.45</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2022, the Borough expects to liquidate such interfunds, depending upon the availability of cash flow.

Note 8: PENSION PLANS

A substantial number of the Borough's employees participate in one of the following defined benefit pension plans: the Public Employees' Retirement System ("PERS") and the Police and Firemen's Retirement System ("PFRS"), which are administered by the New Jersey Division of Pensions and Benefits. In addition, Borough employees may participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS and PFRS plans' fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey
Division of Pensions and Benefits
P.O. Box 295
Trenton, New Jersey 08625-0295
<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>

General Information about the Pension Plans**Plan Descriptions**

Public Employees' Retirement System - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan, which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Borough, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Plan Descriptions (Cont'd)**

Police and Firemen's Retirement System - The Police and Firemen's Retirement System is a cost-sharing multiple-employer defined benefit pension plan, which was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. The PFRS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PFRS is mandatory for substantially all full-time police and firemen of the Borough. The PFRS' Board of Trustees is primarily responsible for the administration of the PFRS.

Defined Contribution Retirement Program - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

Vesting and Benefit Provisions

Public Employees' Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

Tier Definition

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

Police and Firemen's Retirement System - The vesting and benefit provisions are set by N.J.S.A. 43:16A. The PFRS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PFRS:

Tier Definition

- 1 Members who were enrolled prior to May 22, 2010
- 2 Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
- 3 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Defined Contribution Retirement Program - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

Contributions

Public Employees' Retirement System - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate is currently 7.50% of base salary, effective July 1, 2018. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) is 10.0%. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The Borough's contractually required contribution rate for the year ended December 31, 2021 was 15.72% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Public Employees' Retirement System (Cont'd) - Based on the most recent PERS measurement date of June 30, 2021, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2021 is \$107,966.00, and is payable by April 1, 2022. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. For the prior year measurement date of June 30, 2020, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2020 was \$109,564.00, which was paid on April 1, 2021.

Employee contributions to the Plan for the year ended December 31, 2021 were \$52,183.39.

Police and Firemen's Retirement System - The contribution policy for PFRS is set by N.J.S.A 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate is currently 10.0% of base salary. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability.

Special Funding Situation Component - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a *special funding situation* as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the local participating employers related to this legislation.

The Borough's contractually required contribution rate for the year ended December 31, 2021 was 34.75% of the Borough's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Based on the most recent PFRS measurement date of June 30, 2021, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2021 is \$179,858.00, and is payable by April 1, 2022. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. For the prior year measurement date of June 30, 2020, the Borough's contractually required contribution to the pension plan for the year ended December 31, 2020 was \$184,746.00, which was paid on April 1, 2021.

Employee contributions to the Plan for the year ended December 31, 2021 were \$52,498.20.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Borough, for the year ended December 31, 2021 was 5.32% of the Borough's covered payroll.

Note 8: PENSION PLANS (CONT'D)**General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

Police and Firemen's Retirement System (Cont'd) - Based on the most recent PFRS measurement date of June 30, 2020 the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2021 was \$27,559.00, and is payable by April 1, 2022. For the prior year measurement date of June 30, 2020, the State's contractually required contribution, on-behalf of the Borough, to the pension plan for the year ended December 31, 2020 was \$25,518.00, which was paid on April 1, 2021.

Defined Contribution Retirement Program - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Borough contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the year ended December 31, 2021, there were no participating employees or Borough contributions. There were no forfeitures during the year.

Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**Public Employees' Retirement System**

Pension Liability - As of December 31, 2021, the Borough's proportionate share of the PERS net pension liability was \$1,092,137.00. The net pension liability was measured as of June 30, 2021 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2020. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2021. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2021 measurement date, the Borough's proportion was .0092190679%, which was a decrease of .0007963847% from its proportion measured as of June 30, 2020.

Pension (Benefit) Expense - For the year ended December 31, 2021, the Borough's proportionate share of the PERS pension (benefit) expense, calculated by the Plan as of the June 30, 2021 measurement date was (\$166,112.00). This (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2021, the Borough's contribution to PERS was \$109,564.00, and was paid on April 1, 2021.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)****Police and Firemen's Retirement System**

Pension Liability - As of December 31, 2021, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$ 1,127,971.00
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Borough	<u>317,242.00</u>
	<u>\$ 1,445,213.00</u>

The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2020. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2021. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers and the State of New Jersey, actuarially determined. For the June 30, 2021 measurement date, the Borough's proportion was .0154323043%, which was a decrease of .0011046470% from its proportion measured as of June 30, 2020. Likewise, at June 30, 2021, the State of New Jersey's proportion, on-behalf of the Borough, was .0154325585%, which was a decrease of .0011043928% from its proportion, on-behalf of the Borough, measured as of June 30, 2020.

Pension (Benefit) Expense - For the year ended December 31, 2021, the Borough's proportionate share of the PFRS pension (benefit) expense, calculated by the Plan as of the June 30, 2021 measurement date was (\$195,209.00). This (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2021, the Borough's contribution to PFRS was \$184,746.00, and was paid on April 1, 2021.

For the year ended December 31, 2021, the State's proportionate share of the PFRS pension (benefit) expense, associated with the Borough, calculated by the Plan as of the June 30, 2021 measurement date, was \$35,331.00. This on-behalf (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources - As of December 31, 2021, the Borough had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
Differences between Expected and Actual Experience	\$ 17,224.00	\$ 12,869.00	\$ 30,093.00	\$ 7,818.00	\$ 135,119.00	\$ 142,937.00
Changes of Assumptions	5,688.00	6,002.00	11,690.00	388,808.00	338,048.00	726,856.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	-	-	287,698.00	480,665.00	768,363.00
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions	137,891.00	85,108.00	222,999.00	152,833.00	318,636.00	471,469.00
Borough Contributions Subsequent to the Measurement Date	53,983.00	89,929.00	143,912.00	-	-	-
	<u>\$ 214,786.00</u>	<u>\$ 193,908.00</u>	<u>\$ 408,694.00</u>	<u>\$ 837,157.00</u>	<u>\$ 1,272,468.00</u>	<u>\$ 2,109,625.00</u>

Deferred outflows of resources in the amounts of \$53,983.00 and \$89,929.00 for PERS and PFRS, respectively, will be included as a reduction of the net pension liability during the year ending December 31, 2022. These amounts were based on an estimated April 1, 2023 contractually required contribution, prorated from the pension plans' measurement date of June 30, 2021 to the Borough's year end of December 31, 2021.

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - The Borough will amortize the other deferred outflows of resources and deferred inflows of resources related to pensions over the following number of years:

	PERS		PFRS	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2016	5.57	-	-	5.58
June 30, 2017	5.48	-	5.59	-
June 30, 2018	-	5.63	5.73	-
June 30, 2019	5.21	-	-	5.92
June 30, 2020	5.16	-	5.90	-
June 30, 2021	-	5.13	-	6.17
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2016	5.57	-	5.58	-
June 30, 2017	-	5.48	-	5.59
June 30, 2018	-	5.63	-	5.73
June 30, 2019	-	5.21	-	5.92
June 30, 2020	-	5.16	-	5.90
June 30, 2021	5.13	-	6.17	-
Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2017	-	5.00	-	5.00
June 30, 2018	-	5.00	-	5.00
June 30, 2019	-	5.00	-	5.00
June 30, 2020	-	5.00	-	5.00
June 30, 2021	-	5.00	-	5.00
Changes in Proportion				
Year of Pension Plan Deferral:				
June 30, 2016	5.57	5.57	5.58	5.58
June 30, 2017	5.48	5.48	5.59	5.59
June 30, 2018	5.63	5.63	5.73	5.73
June 30, 2019	5.21	5.21	5.92	5.92
June 30, 2020	5.16	5.16	5.90	5.90
June 30, 2021	5.13	5.13	6.17	6.17

Note 8: PENSION PLANS (CONT'D)**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

<u>Year Ending Dec 31,</u>	<u>PERS</u>	<u>PFRS</u>	<u>Total</u>
2022	\$ (249,813.00)	\$ (355,521.00)	\$ (605,334.00)
2023	(171,335.00)	(292,701.00)	(464,036.00)
2024	(127,701.00)	(257,883.00)	(385,584.00)
2025	(123,141.00)	(201,836.00)	(324,977.00)
2026	(4,364.00)	(51,752.00)	(56,116.00)
Thereafter	-	(8,796.00)	(8,796.00)
	<u>\$ (676,354.00)</u>	<u>\$ (1,168,489.00)</u>	<u>\$ (1,844,843.00)</u>

Actuarial Assumptions

The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2020. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2021. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

	<u>PERS</u>	<u>PFRS</u>
Inflation Rate:		
Price	2.75%	2.75%
Wage	3.25%	3.25%
Salary Increases: ⁽¹⁾		
Through 2026	2.00% - 6.00%	
Thereafter	3.00% - 7.00%	
Through All Future Years		3.25% - 15.25%
Investment Rate of Return	7.00%	7.00%
Period of Actuarial Experience		
Study upon which Actuarial Assumptions were Based	July 1, 2014 - June 30, 2018	July 1, 2013 - June 30, 2018

⁽¹⁾ based on years of service

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)****Public Employees' Retirement System**

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

Police and Firemen's Retirement System

Pre-retirement mortality rates were based on the PubS-2010 amount-weighted mortality table with a 105.6% adjustment for males and 102.5% adjustment for females. For healthy annuitants, mortality rates were based on the PubS-2010 amount-weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females. Disability rates were based on the PubS-2010 amount-weighted mortality table with a 152.0% adjustment for males and 109.3% adjustment for females. Mortality improvement is based on Scale MP-2021.

For both PERS and PFRS, in accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2021) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' and PFRS' target asset allocation as of June 30, 2021 are summarized in the table that follows:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Equity	27.00%	8.09%
Non-US Developed Markets Equity	13.50%	8.71%
Emerging Market Equity	5.50%	10.96%
Private Equity	13.00%	11.30%
Real Estate	8.00%	9.15%
Real Assets	3.00%	7.40%
High Yield	2.00%	3.75%
Private Credit	8.00%	7.60%
Investment Grade Credit	8.00%	1.68%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	0.95%
Risk Mitigation Strategies	3.00%	3.35%
	<u>100.00%</u>	

Note 8: PENSION PLANS (CONT'D)**Actuarial Assumptions (Cont'd)****Discount Rate -**

Public Employees' Retirement System - The discount rate used to measure the total pension liability was 7.00% as of June 30, 2021. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 2.16% as of the June 30, 2021 measurement date based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers would be based on 100% of the actuarially determined contributions for the State and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all projected benefit payments to determine the total pension liability.

Police and Firemen's Retirement System - The discount rate used to measure the total pension liability was 7.00% as of June 30, 2021. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 2.16% as of June 30, 2021 measurement date based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers will be based on 100% of the actuarially determined contributions for the State and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of Proportionate Share of Net Pension Liability to Changes in the Discount Rate

Public Employees' Retirement System (PERS) - The following presents the Borough's proportionate share of the net pension liability as of the June 30, 2021 measurement date, calculated using a discount rate of 7.00%, as well as what the Borough's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Borough's Proportionate Share of the Net Pension Liability	<u>\$ 1,487,269.00</u>	<u>\$ 1,092,137.00</u>	<u>\$ 756,811.00</u>

Note 8: PENSION PLANS (CONT'D)**Sensitivity of Proportionate Share of Net Pension Liability to Changes in the Discount Rate (Cont'd)**

Police and Firemen's Retirement System (PFRS) - As previously mentioned, PFRS has a special funding situation, where the State of New Jersey pays a portion of the Borough's annual required contribution. As such, the net pension liability as of the June 30, 2021 measurement date, for the Borough and the State of New Jersey, calculated using a discount rate of 7.00%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Borough's Proportionate Share of the Net Pension Liability	\$ 1,712,788.00	\$ 1,127,971.00	\$ 641,173.00
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Borough	481,721.00	317,242.00	180,330.00
	<u>\$ 2,194,509.00</u>	<u>\$ 1,445,213.00</u>	<u>\$ 821,503.00</u>

Pension Plan Fiduciary Net Position

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension (benefit) expense, information about the respective fiduciary net position of the PERS and PFRS and additions to/deductions from PERS and PFRS' respective fiduciary net position have been determined on the same basis as they are reported by PERS and PFRS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information**

In accordance with GASBS 68, the following information is also presented for the PERS and PFRS pension plans. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

Schedule of the Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Nine Plan Years)

	<u>Measurement Date Ended June 30,</u>				
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Proportion of the Net Pension Liability	0.0092190679%	0.0100154526%	0.0092965451%	0.0092700452%	0.0087153058%
Borough's Proportionate Share of the Net Pension Liability	\$ 1,092,137.00	\$ 1,633,258.00	\$ 1,675,096.00	\$ 1,825,226.00	\$ 2,028,784.00
Borough's Covered Payroll (Plan Measurement Period)	\$ 663,480.00	\$ 697,440.00	\$ 663,516.00	\$ 653,908.00	\$ 526,972.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	164.61%	234.18%	252.46%	279.13%	384.99%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	70.33%	58.32%	56.27%	53.60%	48.10%
	<u>Measurement Date Ended June 30,</u>				
	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Proportion of the Net Pension Liability	0.0093960313%	0.0100396425%	0.0104215797%	0.0119161823%	
Borough's Proportionate Share of the Net Pension Liability	\$ 2,782,835.00	\$ 2,253,699.00	\$ 1,951,205.00	\$ 2,277,419.00	
Borough's Covered Payroll (Plan Measurement Period)	\$ 627,516.00	\$ 744,772.00	\$ 723,128.00	\$ 824,472.00	
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	443.47%	302.60%	269.83%	276.23%	
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	40.14%	47.93%	52.08%	48.72%	

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of Contributions - Public Employees' Retirement System (PERS) (Last Nine Years)***

	Year Ended December 31,				
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Contractually Required Contribution	\$ 107,966.00	\$ 109,564.00	\$ 90,428.00	\$ 92,207.00	\$ 80,738.00
Borough's Contribution in Relation to the Contractually Required Contribution	(107,966.00)	(109,564.00)	(90,428.00)	(92,207.00)	(80,738.00)
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Borough's Covered Payroll (Calendar Year)	\$ 686,677.00	\$ 677,786.00	\$ 664,652.00	\$ 652,792.00	\$ 627,990.00
Borough's Contributions as a Percentage of Covered Payroll	15.72%	16.16%	13.61%	14.13%	12.86%
	Year Ended December 31,				
	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Contractually Required Contribution	\$ 83,473.00	\$ 86,314.00	\$ 85,914.00	\$ 89,786.00	
Borough's Contribution in Relation to the Contractually Required Contribution	(83,473.00)	(86,314.00)	(85,914.00)	(89,786.00)	
Borough's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Borough's Covered Payroll (Calendar Year)	\$ 576,898.00	\$ 645,860.00	\$ 696,036.00	\$ 705,774.00	
Borough's Contributions as a Percentage of Covered Payroll	14.47%	13.36%	12.34%	12.72%	

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of Proportionate Share of the Net Pension Liability - Police and Firemen's Retirement System (PFRS) (Last Nine Plan Years)***

	Measurement Date Ended June 30,				
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Proportion of the Net Pension Liability	0.0154323043%	0.0165369513%	0.0158756873%	0.0181176784%	0.0180247088%
Borough's Proportionate Share of the Net Pension Liability	\$ 1,127,971.00	\$ 2,136,792.00	\$ 1,942,838.00	\$ 2,451,621.00	\$ 2,782,667.00
State's Proportionate Share of the Net Pension Liability associated with the Borough	317,242.00	331,620.00	306,778.00	333,012.00	311,682.00
Total	<u>\$ 1,445,213.00</u>	<u>\$ 2,468,412.00</u>	<u>\$ 2,249,616.00</u>	<u>\$ 2,784,633.00</u>	<u>\$ 3,094,349.00</u>
Borough's Covered Payroll (Plan Measurement Period)	\$ 540,984.00	\$ 570,604.00	\$ 532,016.00	\$ 587,052.00	\$ 583,452.00
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	208.50%	374.48%	365.18%	417.62%	476.93%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	77.26%	63.52%	65.00%	62.48%	58.60%
	Measurement Date Ended June 30,				
	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Proportion of the Net Pension Liability	0.0173331245%	0.0172570406%	0.0167892453%	0.0150207432%	
Borough's Proportionate Share of the Net Pension Liability	\$ 3,311,070.00	\$ 2,874,421.00	\$ 2,111,931.00	\$ 1,996,872.00	
State's Proportionate Share of the Net Pension Liability associated with the Borough	278,048.00	252,077.00	227,420.00	186,133.00	
Total	<u>\$ 3,589,118.00</u>	<u>\$ 3,126,498.00</u>	<u>\$ 2,339,351.00</u>	<u>\$ 2,183,005.00</u>	
Borough's Covered Payroll (Plan Measurement Period)	\$ 554,008.00	\$ 546,500.00	\$ 530,288.00	\$ 471,400.00	
Borough's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	597.66%	525.97%	398.26%	423.60%	
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	52.01%	56.31%	62.41%	58.70%	

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)*****Schedule of Contributions - Police and Firemen's Retirement System (PFRS) (Last Nine Years)***

	Year Ended December 31,				
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Contractually Required Contribution	\$ 179,858.00	\$ 184,746.00	\$ 160,362.00	\$ 177,127.00	\$ 159,522.00
Borough's Contribution in Relation to the Contractually Required Contribution	(179,858.00)	(184,746.00)	(160,362.00)	(177,127.00)	(159,522.00)
Borough's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Borough's Covered Payroll (Calendar Year)	\$ 517,612.00	\$ 534,381.00	\$ 554,835.00	\$ 522,644.00	\$ 528,589.00
Borough's Contributions as a Percentage of Covered Payroll	34.75%	34.57%	28.90%	33.89%	30.18%
	Year Ended December 31,				
	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Borough's Contractually Required Contribution	\$ 141,324.00	\$ 140,274.00	\$ 128,953.00	\$ 109,588.00	
Borough's Contribution in Relation to the Contractually Required Contribution	(141,324.00)	(140,274.00)	(128,953.00)	(109,588.00)	
Borough's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	
Borough's Covered Payroll (Calendar Year)	\$ 584,970.00	\$ 562,453.00	\$ 549,318.00	\$ 531,661.00	
Borough's Contributions as a Percentage of Covered Payroll	24.16%	24.94%	23.48%	20.61%	

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)****Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)*****Changes in Benefit Terms**

The June 30, 2021 measurement date included one change to the plan provisions. Chapter 140, P.L. 2021 reopened the Worker's Compensation Judges (WCJ) Part of PERS and transferred WCJs from the defined contribution retirement program (DCRP) and regular part of PERS into the WCJ Part of PERS.

Changes in Assumptions

The discount rate used as of June 30 measurement date is as follows:

<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2021	7.00%	2017	5.00%
2020	7.00%	2016	3.98%
2019	6.28%	2015	4.90%
2018	5.66%	2014	5.39%

The long-term expected rate of return used as of June 30 measurement date is as follows:

<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2021	7.00%	2017	7.00%
2020	7.00%	2016	7.65%
2019	7.00%	2015	7.90%
2018	7.00%	2014	7.90%

The mortality assumption was updated upon direction from the Division of Pensions and Benefits.

Police and Firemen's Retirement System (PFRS)**Changes in Benefit Terms**

None

Changes in Assumptions

The discount rate used as of June 30 measurement date is as follows:

<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2021	7.00%	2017	6.14%
2020	7.00%	2016	5.55%
2019	6.85%	2015	5.79%
2018	6.51%	2014	6.32%

Note 8: PENSION PLANS (CONT'D)**Supplementary Pension Information (Cont'd)****Other Notes to Supplementary Pension Information (Cont'd)*****Police and Firemen's Retirement System (PFRS) (Cont'd)*****Changes in Assumptions (Cont'd)**

The long-term expected rate of return used as of June 30 measurement date is as follows:

<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2021	7.00%	2017	7.00%
2020	7.00%	2016	7.65%
2019	7.00%	2015	7.90%
2018	7.00%	2014	7.90%

The mortality assumption was updated upon direction from the Division of Pensions and Benefits.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS

In June of 2022, the United States Division of Local Government Services issued Local Finance Notice 2022-12 which allows local units to disclose the most recently available information as it relates to the New Jersey Division of Pension's reporting on GASB No. 75, Accounting and Financial Reporting for Postemployment Benefits other than Pensions. As of the date of this report, the information for the measurement period ended June 30, 2021 was not available; therefore, the information from the measurement period June 30, 2020 is disclosed below.

General Information about the State Health Benefit Local Government Retired Employees Plan

Plan Description and Benefits Provided - The Borough contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit ("OPEB") plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the "State"), Division of Pensions and Benefits' (the "Division") annual financial statements, which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**General Information about the State Health Benefit Local Government Retired Employees Plan (Cont'd)**

Contributions - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

The Borough was billed monthly by the Plan and paid \$44,281.73, for the year ended December 31, 2020, representing 3.65% of the Borough's covered payroll. During the year ended December 31, 2020, retirees were not required to contribute to the Plan.

OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources

OPEB Liability - At December 31, 2020, the Borough's proportionate share of the net OPEB liability was \$4,133,643.00.

The net OPEB liability was measured as of June 30, 2020, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2019, which was rolled forward to June 30, 2020.

The Borough's proportion of the net OPEB liability was based on the ratio of the Plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2019 through June 30, 2020. For the June 30, 2020 measurement date, the Borough's proportion was .023033%, which was a decrease of .001111% from its proportion measured as of the June 30, 2019 measurement date.

OPEB (Benefit) Expense - At December 31, 2020, the Borough's proportionate share of the OPEB (benefit) expense, calculated by the Plan as of the June 30, 2020 measurement date, is (\$88,272.00). This (benefit) expense is not recognized by the Borough because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2020, the Borough made contributions to the Plan totaling \$44,281.73.

Deferred Outflows of Resources and Deferred Inflows of Resources - At December 31, 2020, the Borough had deferred outflows of resources and deferred inflows of resources from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 108,877.00	\$ 769,762.00
Changes of Assumptions	618,263.00	919,258.00
Net Difference between Projected and Actual Earnings on OPEB Plan Investments	2,625.00	-
Changes in Proportion	322,920.00	996,425.00
Borough Contributions Subsequent to the Measurement Date	23,724.11	-
	<u>\$ 1,076,409.11</u>	<u>\$ 2,685,445.00</u>

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd) - Deferred outflows of resources in the amount of \$23,724.11 will be included as a reduction of the Borough's net OPEB liability during the year ending December 31, 2021. The Borough will amortize the above other deferred outflows of resources and deferred inflows of resources related to the OPEB liability over the following number of years:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience		
June 30, 2018	-	8.14
June 30, 2019	-	8.05
June 30, 2020	7.87	-
Changes of Assumptions		
Year of OPEB Plan Deferral:		
June 30, 2017	-	8.04
June 30, 2018	-	8.14
June 30, 2019	-	8.05
June 30, 2020	7.87	-
Net Difference between Projected and Actual Investment Earnings on OPEB Plan Investments		
Year of OPEB Plan Deferral:		
June 30, 2017	5.00	-
June 30, 2018	5.00	-
June 30, 2019	5.00	-
June 30, 2020	5.00	-
Changes in Proportion		
Year of OPEB Plan Deferral:		
June 30, 2017	8.04	8.04
June 30, 2018	8.14	8.14
June 30, 2019	8.05	8.05
June 30, 2020	7.87	7.87

Other amounts included as deferred outflows of resources and deferred inflows of resources related to the OPEB liability will be recognized in future periods as follows:

**Year Ending
Dec. 31,**

2021	\$ (343,180.00)
2022	(343,381.00)
2023	(343,707.00)
2024	(344,005.00)
2025	(205,525.00)
Thereafter	(52,962.00)
	<u>\$ (1,632,760.00)</u>

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2020 used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary Increases *	
PERS:	
Initial Fiscal Year Applied:	
Rate through 2026	2.00% to 6.00%
Rate Thereafter	3.00% to 7.00%
PFRS:	
Rate for all Future Years	3.25% to 15.25%

* salary increases are based on years of service within the respective Plan

PERS mortality rates were based on Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2020.

PFRS mortality rates were based on Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2020.

Actuarial assumptions used in the June 30, 2019 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

All of the Plan's investments are in the State of New Jersey Cash Management Fund (the "CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. government and agency obligations, commercial paper, corporate obligations and certificates of deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) at the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pay interest to participants on a monthly basis.

Discount Rate - The discount rate used to measure the OPEB liability at June 30, 2020 was 2.21%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Actuarial Assumptions (Cont'd)**

Health Care Trend Assumptions - For pre-Medicare medical benefits, the trend is initially 5.6% and decreases to a 4.5% long-term trend rate after seven years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2021 through 2022 are reflected. The rates used for 2023 and 2024 are 21.83% and 18.53%, respectively, trending to 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.00% and decreases to a 4.5% long-term trend rate after seven years.

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The net OPEB liability, calculated using a discount rate of 2.21%, as well as using a discount rate that is 1% lower or 1% higher than the current rate used, is as follows:

	1% Decrease (1.21%)	Current Discount Rate (2.21%)	1% Increase (3.21%)
Borough's Proportionate Share of the Net OPEB Liability	<u>\$ 4,886,839.00</u>	<u>\$ 4,133,643.00</u>	<u>\$ 3,537,420.00</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The net OPEB liability, using a healthcare cost trend rate that is 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	1% Decrease	Healthcare Cost Trend Rate	1% Increase
Borough's Proportionate Share of the Net OPEB Liability	<u>\$ 3,420,594.00</u>	<u>\$ 4,133,643.00</u>	<u>\$ 5,067,391.00</u>

OPEB Plan Fiduciary Net Position

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB (benefit) expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

Schedule of the Borough's Proportionate Share of the Net OPEB Liability (Last Four Plan Years)

	<u>Measurement Date Ended June 30,</u>			
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Proportion of the Net OPEB Liability	0.023033%	0.024144%	0.027037%	0.024782%
Borough's Proportionate Share of the Net OPEB Liability	\$ 4,133,643.00	\$ 3,270,563.00	\$ 4,235,784.00	\$ 5,059,441.00
Borough's Covered Payroll (Plan Measurement Period)	\$ 1,193,272.00	\$ 1,236,874.00	\$ 1,102,071.00	\$ 1,217,006.00
Borough's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	346.41%	264.42%	384.35%	415.73%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	0.91%	1.98%	1.97%	1.03%

Schedule of the Borough's Contributions (Last Four Years)

	<u>Year Ended December 31,</u>			
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Borough's Required Contributions	\$ 44,281.73	\$ 41,236.92	\$ 64,699.32	\$ 54,079.39
Borough's Contributions in Relation to the Required Contribution	(44,281.73)	(41,236.92)	(64,699.32)	(54,079.39)
Borough's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -
Borough's Covered Payroll (Calendar Year)	\$ 1,212,167.00	\$ 1,219,487.00	\$ 1,175,436.00	\$ 1,156,579.00
Borough's Contributions as a Percentage of Covered Payroll	3.65%	3.38%	5.50%	4.68%

Other Notes to Supplementary OPEB Information

Changes in Benefit Terms - The actuarial valuation as of June 30, 2019 included updates to the provisions of Chapter 48, along with newly adopted changes in different levels of subsidy for employers.

Changes in Assumptions - The discount rate used as of the June 30 measurement date is as follows:

<u>Year</u>	<u>Rate</u>	<u>Year</u>	<u>Rate</u>
2020	2.21%	2018	3.87%
2019	3.50%	2017	3.58%

Note 9: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**Other Notes to Supplementary OPEB Information (Cont'd)**

Changes in Assumptions (Cont'd) - The expected investment rate of return is based on guidance provided by the State. These expected rates of return are the same as the discount rates listed above.

In addition to changes in the discount rate, other factors that affected the valuation of the net OPEB liability included changes in the trend, repealment of the excise tax, and updated mortality improvement assumptions.

The health care trend assumption is used to project the growth of the expected claims over the lifetime of the health care recipients. Medical and prescription drug trend rates are determined by utilizing experience data, industry experience which includes surveys and Aon trend guidance. These rates are adjusted further to be appropriate with respect to the plan provisions. For pre-Medicare medical benefits, the trend is initially 5.6% and decreases to a 4.50% long-term trend rate after seven years. For post-65 medical benefits, the actual fully-insured Medicare Advantage rates for Plan Years 2019 through 2022 are reflected. For Plan Year 2023 the Medicare Advantage trend rate includes an assumed increase in the premiums based on recent experience and discussions with the Medicare Advantage vendor. The assumed post-65 medical trend is 4.50% for all future years. For prescription drug benefits, the initial trend rate is 7.00% decreasing to a 4.50% long-term trend rate after seven years.

On October 21, 2020, the Society of Actuaries (SOA) released an updated set of life expectancy mortality improvement assumptions, Scale MP-2020. The MP-2020 scale reflects more recent mortality data for the U.S. population.

Note 10: COMPENSATED ABSENCES

Employees covered under the AFL/CIO agreement, office employees and public works employees, are granted sick and vacation time based on years of service. The employees can accumulate up to thirty sick days and the current policy provides one compensated day for every two days accumulated. Employees can carry over up to half of the current period's accumulation provided that the employee used half of vacation granted. All compensation is computed using the rate in effect at termination or retirement.

Employees covered under the PBA agreement, police officers and related staff, are granted twelve (12) sick days per year and vacation is granted based on years of service. Employees can accumulate up to 120 sick days and can carryover up to sixty percent of the current period's vacation accrual provided that the employee utilizes forty percent during the year. All compensation is computed using the rate in effect at termination or retirement.

The Borough does not record accrued expenses related to compensated absences. However, it is estimated that, at December 31, 2021, accrued benefits for compensated absences are valued at \$207,949.66.

Note 11: DEFERRED COMPENSATION SALARY ACCOUNT

The Borough offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Borough or its creditors. Since the Borough does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Borough's financial statements.

Note 12: CAPITAL DEBT**General Improvement Bonds**

General Obligation Bonds, Series 2009 – On December 14, 2009, the Borough issued \$2,485,000.00 of general obligation bonds, consisting of \$1,955,000.00 general improvement bonds and \$530,000.00 water and sewer utility bonds, with a net interest cost of 3.692%. The bonds were issued for the purpose of funding various capital acquisitions and improvements within the Borough. The final maturity of the general improvement bonds is December 1, 2024 and December 1, 2029 for the water and sewer utility bonds.

General Obligation Bonds, Series 2019 – On July 31, 2019, the Borough issued \$6,233,000.00 of general obligation bonds, consisting of \$2,776,000.00 general improvement bonds and \$3,457,000.00 water and sewer utility bonds, with a net interest cost of 2.304%. The bonds were issued for the purpose of funding various capital acquisitions and improvements within the Borough. The final maturity of the general improvement bonds is July 15, 2029 and July 15, 2034 for the water and sewer utility bonds.

The following schedule represents the remaining debt service, through maturity, for the general improvement bonds:

<u>Year</u>	<u>General</u>		<u>Utility</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2022	\$ 425,000.00	\$ 66,556.26	\$ 225,000.00	\$ 82,600.00	\$ 799,156.26
2023	430,000.00	54,756.26	235,000.00	77,500.00	797,256.26
2024	440,000.00	42,856.26	240,000.00	72,200.00	795,056.26
2025	280,000.00	30,756.26	250,000.00	66,800.00	627,556.26
2026	290,000.00	25,156.26	255,000.00	61,012.50	631,168.76
2027-2031	910,000.00	39,787.52	1,320,000.00	210,443.78	2,480,231.30
2032-2034			815,000.00	47,006.26	862,006.26
	<u>\$ 2,775,000.00</u>	<u>\$ 259,868.82</u>	<u>\$ 3,340,000.00</u>	<u>\$ 617,562.54</u>	<u>\$ 6,992,431.36</u>

Note 12: CAPITAL DEBT (CONT'D)

The following schedule represents the Borough's summary of debt for the current and two previous years:

	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>Issued</u>			
General:			
Bonds and Notes	\$ 2,775,000.00	\$ 3,185,000.00	\$ 3,591,000.00
Water and Sewer Utility:			
Bonds and Notes	3,340,000.00	3,560,000.00	3,777,000.00
Total Issued	6,115,000.00	6,745,000.00	7,368,000.00
<u>Authorized but not Issued</u>			
General:			
Bonds, Loans and Notes	792,500.00	318,000.00	650.00
Water and Sewer Utility:			
Bonds and Notes	1,030,000.00	250,000.00	
Total Authorized but not Issued	1,822,500.00	568,000.00	650.00
Total Issued and Authorized but not Issued	7,937,500.00	7,313,000.00	7,368,650.00
<u>Deductions</u>			
Water and Sewer Utility:			
Self-Liquidating	4,370,000.00	3,810,000.00	3,777,000.00
Net Debt	<u>\$ 3,567,500.00</u>	<u>\$ 3,503,000.00</u>	<u>\$ 3,591,650.00</u>

Summary of Statutory Debt Condition – Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of 1.321%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$ 1,935,516.00	\$ 1,935,516.00	
Regional High School District	1,034,153.81	1,034,153.81	
Water and Sewer Utility	4,370,000.00	4,370,000.00	
General	3,567,500.00		\$ 3,567,500.00
	<u>\$ 10,907,169.81</u>	<u>\$ 7,339,669.81</u>	<u>\$ 3,567,500.00</u>

Net debt \$3,567,500.00 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$269,971,916.67, equals 1.321%.

Note 12: CAPITAL DEBT (CONT'D)**Summary of Statutory Debt Condition - Annual Debt Statement (Cont'd)****Borrowing Power Under N.J.S.A. 40A:2-6 as Amended**

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 9,449,017.08
Less: Net Debt	<u>3,567,500.00</u>
Remaining Borrowing Power	<u>\$ 5,881,517.08</u>

**Calculation of "Self-Liquidating Purpose,"
Water and Sewer Utility Per N.J.S.A. 40:2-45**

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest and Other Investment Income, and Other Charges for the Year	\$ 1,910,212.43
Deductions:	
Operating and Maintenance Costs \$ 1,395,500.00	
Debt Service <u>305,409.38</u>	
Total Deductions	<u>1,700,909.38</u>
Excess in Revenue	<u>\$ 209,303.05</u>

Note 13: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2021, the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balance of the following fund(s):

<u>Description</u>	<u>Balance December 31, 2021</u>	<u>2022 Budget Appropriation</u>
Current Fund:		
Emergency Authorization	\$ 50,000.00	\$ 50,000.00

The appropriations in the 2022 Budget as adopted are not less than that required by the statutes.

Note 14: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State.

The following is a summary of Borough contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and previous two years:

<u>Year</u>	<u>Borough Contributions</u>	<u>Employee Contributions</u>	<u>Interest Earnings</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2021	\$ 10,000.00	\$ 3,117.44	\$ 146.85	\$ 446.52	\$ 59,372.88
2020	10,000.00	4,322.15	185.44	836.19	46,555.11
2019	9,000.00	2,513.69	199.67	15,291.79	32,883.71

Joint Insurance Pool - The Borough of Woodbury Heights is a member of the Gloucester, Salem, Cumberland County Municipal Insurance Joint Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation including Employer's Liability
General Liability including Police Professional and Employee Benefit Liability
Automobile Liability
Blanket Crime including Public Employee Dishonesty
Property Including Boiler and Machinery
Public Officials and Employment Practices Liability
Volunteer Directors and Officers Liability
Cyber Liability

The following coverages are provided to the Fund's member local units by their membership in the Municipal Excess Liability Joint Insurance Fund (MEL):

Excess Workers' Compensation
Excess General Liability
Non-Owned Aircraft Liability
Excess Auto Liability
Fidelity and Performance (Blanket)
Excess Property including Boiler and Machinery
Crime including Excess Public Employee and Public Official Coverage

Environmental Impairment Liability coverage is provided to the Fund's member local units by the Fund's membership in the New Jersey Municipal Environmental Risk Management Fund.

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Banking and Insurance may order additional assessments to supplement the Fund's claim, loss retention, or administrative accounts to assure the payment of the Fund's obligations.

The Borough's agreement with the Pool provides that the Pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund, which is an insurance pool formed by all the other joint insurance funds.

Note 14: RISK MANAGEMENT (CONT'D)

For more information regarding claims, coverages and deductibles, the Fund publishes its own financial report for the year ended December 31, 2021, which can be obtained from:

Gloucester, Salem, Cumberland County
Municipal Joint Insurance Fund
P.O. Box 489
Marlton, New Jersey 08053

Note 15: CONTINGENCIES

Grantor Agencies - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Borough expects such amount, if any, to be immaterial.

Litigation - The Borough is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Borough, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

Note 16: CONCENTRATIONS

The Borough depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Borough is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

Note 17: SUBSEQUENT EVENTS

Authorization of Debt - Subsequent to December 31, the Borough authorized additional bonds and notes as follows:

<u>Purpose</u>	<u>Adoption</u>	<u>Authorization</u>
Utility Improvements		
Repairs and Replacement of Sewer Mains	8/17/2022	\$ 500,000.00

COVID-19 - On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Borough's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Borough is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for calendar year 2022.

SUPPLEMENTAL EXHIBITS

SUPPLEMENTAL EXHIBITS

CURRENT FUND

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Current Cash - Chief Financial Officer
For the Year Ended December 31, 2021

	<u>Current Fund</u>	
Balance December 31, 2020		\$ 2,184,193.63
Increased by Receipts:		
Taxes Receivable	\$ 11,367,657.65	
Prepaid Taxes	100,003.80	
Due State of New Jersey - Senior Citizens and Veterans Deductions	35,413.79	
Revenue Accounts Receivable	498,126.14	
Miscellaneous Revenue Not Anticipated	167,948.01	
Federal & State Grants Receivable	196,239.18	
Due Animal Control Fund	1,096.09	
Due Trust Other Fund	108.05	
	<u>12,366,592.71</u>	
		14,550,786.34
Decreased by Disbursements:		
2020 Appropriation Reserves	131,736.92	
2021 Appropriations	3,559,696.19	
County Taxes	1,899,896.81	
Due County for Added and Omitted Taxes	6,477.94	
Local District School Tax	2,931,193.65	
Regional High School Tax	3,450,988.00	
Refund Tax Overpayments	3,201.64	
Accounts Payable	381.76	
Federal & State Grant Expenditures	125,757.15	
Due General Capital Fund	516.52	
	<u>12,109,846.58</u>	
Balance December 31, 2021		\$ <u><u>2,440,939.76</u></u>

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Taxes Receivable and Analysis of Property Tax Levy
For the Year Ended December 31, 2021

Year	Balance Dec. 31, 2020	2021 Levy	Collections		Over- Payments Applied	Canceled	Transferred To Tax Title Liens	Balance Dec. 31, 2021
			2020	2021				
2016	\$ 221.28							\$ 221.28
2019	242.60							242.60
2020	<u>187,169.57</u>			<u>\$ 179,964.48</u>		<u>\$ 6,909.25</u>		<u>295.84</u>
	187,633.45	-	-	179,964.48	-	6,909.25	-	759.72
2021		<u>\$ 11,430,475.76</u>	<u>\$ 52,952.06</u>	<u>11,222,912.57</u>	<u>\$ 15,170.96</u>	<u>\$ 26,271.60</u>	<u>\$ 13,698.43</u>	<u>99,470.14</u>
	<u>\$ 187,633.45</u>	<u>\$ 11,430,475.76</u>	<u>\$ 52,952.06</u>	<u>\$ 11,402,877.05</u>	<u>\$ 15,170.96</u>	<u>\$ 33,180.85</u>	<u>\$ 13,698.43</u>	<u>\$ 100,229.86</u>
Taxes Receivable								
Senior Citizens and Veterans				<u>\$ 11,367,657.65</u>				
				<u>35,219.40</u>				
				<u>\$ 11,402,877.05</u>				
<u>Analysis of 2021 Property Tax Levy</u>								
<u>Tax Yield:</u>								
General Property Tax				\$ 11,421,385.73				
Added Taxes (54:4-63.1 et. seq.)				<u>9,090.03</u>				
					<u>\$ 11,430,475.76</u>			
<u>Tax Levy:</u>								
Local School District Tax (Abstract)				\$ 2,883,583.00				
Regional High School Tax (Abstract)				3,450,988.00				
County Taxes:								
County Tax (Abstract)		\$ 1,899,896.81						
Due County for Added Taxes		<u>1,531.13</u>						
Total County Taxes			1,901,427.94					
Local Tax for Municipal Purposes			3,184,767.99					
Add: Additional Tax Levied			<u>9,708.83</u>					
				<u>3,194,476.82</u>				
					<u>\$ 11,430,475.76</u>			

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Tax Title Liens
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 112,961.64
Increased by:	
Transfers from Taxes Receivable	<u>13,698.43</u>
Balance December 31, 2021	<u>\$ 126,660.07</u>

BOROUGH OF WOODBURY HEIGHTS**CURRENT FUND**Statement of Due State of New Jersey - Senior Citizen's and Veteran's Deductions
For the Year Ended December 31, 2021

Balance December 31, 2020		\$	2,738.07
Increased by:			
Deductions per Tax Billing:			
Senior Citizens	\$	6,000.00	
Veterans		30,000.00	
Deductions Allowed by Collector - 2021 Taxes		<u>500.00</u>	
			<u>36,500.00</u>
			39,238.07
Decreased by:			
Received from State of New Jersey		35,413.79	
Deductions Disallowed by Collector - 2021 Taxes		<u>1,280.60</u>	
			<u>36,694.39</u>
Balance December 31, 2021		\$	<u><u>2,543.68</u></u>
Analysis of Amount Realized:			
Senior Citizens' and Veterans' Deductions Per Tax Billings	\$	36,000.00	
Senior Citizens' and Veterans' Deductions Allowed - 2021		<u>500.00</u>	
			\$ 36,500.00
Less:			
Senior Citizens' and Veterans' Deductions Disallowed - 2021			<u>1,280.60</u>
		\$	<u><u>35,219.40</u></u>

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Revenue Accounts Receivable
For the Year Ended December 31, 2021

	Balance Dec. 31, 2020	Accrued In 2021	Collected	Balance Dec. 31, 2021
Miscellaneous Revenue Anticipated:				
Licenses:				
Alcoholic Beverages	\$	5,000.00	\$ 5,000.00	
Fees and Permits		1,795.20	1,795.20	
Fines and Costs:				
Municipal Court	\$ 2,445.28	26,093.73	26,692.52	1,846.49
Interest on Taxes		36,689.98	36,689.98	
Interest on Investments		10,049.32	10,049.32	
Energy Receipts Tax P.L. 1997, Chapters 162 & 167		300,090.00	300,090.00	
School Resource Officer		69,210.87	69,210.87	
South Harrison Township Shared Service:				
Revenue Administration		23,411.00	23,411.00	
Finance Administration		25,249.00	25,249.00	
	\$ 2,445.28	\$ 497,589.10	\$ 498,187.89	\$ 1,846.49
Cash Received			\$ 498,126.14	
Interfunds			61.75	
			\$ 498,187.89	

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Appropriation Reserves
For the Year Ended December 31, 2021

	Balance December 31, 2020		Balance	Paid or	Balance
	Encumbered	Reserved	After Modification	Charged	Lapsed
<u>Operations Within "CAPS":</u>					
Mayor and Council:					
Salaries and Wages		\$ 52.00	\$ 52.00		\$ 52.00
Other Expenses	\$ 57.42	5,136.15	5,193.57	\$ 1,061.18	4,132.39
Municipal Clerk:					
Salaries and Wages		1,140.15	26,140.15	17,274.38	8,865.77
Other Expenses	289.64	4,168.48	4,458.12	4,236.73	221.39
Financial Administration:					
Salaries and Wages		9,448.94	1,448.94		1,448.94
Other Expenses	511.57	6,412.04	6,923.61	536.92	6,386.69
Audit Services:					
Other Expenses		24,948.50	24,948.50	24,948.50	
Revenue Administration:					
Salaries and Wages		3,616.97	3,616.97	72.00	3,544.97
Other Expenses	209.08	2,957.39	3,166.47	210.46	2,956.01
Legal Services:					
Other Expenses		17,064.29	7,064.29	2,054.00	5,010.29
Engineering Services:					
Other Expenses	3,690.00	4,514.50	8,204.50	7,460.00	744.50
Planning Board:					
Salaries and Wages		554.69	554.69		554.69
Other Expenses	41.82	3,500.52	3,542.34	41.82	3,500.52
Housing and Lot Maintenance Code:					
Salaries and Wages		287.00	287.00		287.00
Other Expenses		300.00	300.00		300.00
Insurance:					
General Liability		1,175.73	1,175.73		1,175.73
Workers Compensation		1,101.27	1,101.27		1,101.27
Employee Group Insurance		35,772.17	28,772.17		28,772.17
Police Department:					
Salaries and Wages		62,208.04	62,208.04	22,737.32	39,470.72
Other Expenses	302.48	1,389.73	1,692.21	1,142.54	549.67
Office of Emergency Management:					
Salaries and Wages		175.00	175.00		175.00
Other Expenses		1,808.85	1,808.85		1,808.85
Aid to Volunteer Fire Companies:					
Other Expenses	149.00	27,249.96	12,398.96	1,742.56	10,656.40
Fire Department:					
Other Expenses		301.98	301.98		301.98
Street and Road Maintenance:					
Salaries and Wages		20,027.31	20,027.31	2,708.79	17,318.52
Other Expenses	1,100.87	18,916.45	20,017.32	12,039.14	7,978.18
Other Public Works Functions:					
Other Expenses		1,500.00	1,500.00		1,500.00
Solid Waste Collection					
Salaries and Wages		9,226.59	9,226.59	683.90	8,542.69
Other Expenses		5,861.85	5,861.85	2,767.86	3,093.99
Public Building and Grounds:					
Salaries and Wages		18.22	18.22		18.22
Other Expenses	469.75	10,132.52	10,602.27	1,378.75	9,223.52
Vehicle Maintenance:					
Other Expenses	78.50	19,814.27	19,892.77	185.97	19,706.80
Public Health Services:					
Other Expenses		100.00	100.00		100.00

(Continued)

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Appropriation Reserves
For the Year Ended December 31, 2021

	Balance December 31, 2020		Balance	Paid or	Balance
	Encumbered	Reserved	After Modification	Charged	Lapsed
<u>Operations Within "CAPS" (CONT'D):</u>					
Recreation Services and Programs:					
Other Expenses		\$ 1,548.80	\$ 1,548.80		\$ 1,548.80
Celebration of Public Events:					
Other Expenses	\$ 503.55	4,196.45	4,700.00	\$ 503.55	4,196.45
Senior Citizens Transportation:					
Other Expenses		3,154.69	3,154.69	958.98	2,195.71
Utilities:					
Electricity		9,134.55	9,134.55		9,134.55
Street Lighting		1,673.34	1,673.34		1,673.34
Telephone		2,782.92	2,782.92		2,782.92
Gas (Natural or Propane)	2,064.73	1,579.77	3,644.50	2,064.73	1,579.77
Fuel Oil	383.03	2,501.19	2,884.22	383.03	2,501.19
Diesel Oil		5,566.30	5,566.30	920.14	4,646.16
Gasoline		6,746.78	6,746.78	1,077.08	5,669.70
Sanitary Landfill:					
Other Expenses	1,205.00	19,850.90	18,055.90	13,608.22	4,447.68
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System			7,500.00	2,309.74	5,190.26
Social Security System (O.A.S.I.)		8,554.76	8,554.76	3,581.37	4,973.39
Police & Fireman's Retirement System			10,500.00	3,086.33	7,413.67
Defined Contribution Retirement Plan		500.00	500.00		500.00
Total General Appropriations for Municipal Purposes Within "CAPS"	11,056.44	368,672.01	379,728.45	131,775.99	247,952.46
<u>OPERATIONS EXCLUDED FROM "CAPS":</u>					
Interlocal Service Agreements:					
Township of Deptford, UCC Operations		21,819.40	21,819.40		21,819.40
Mantua Township Municipal Court		231.77	231.77		231.77
Gateway Regional School Agreement - SRO		12,877.00	12,877.00		12,877.00
Total General Appropriations for Municipal Purposes Excluded from "CAP"	-	34,928.17	34,928.17	-	34,928.17
	<u>\$ 11,056.44</u>	<u>\$ 403,600.18</u>	<u>\$ 414,656.62</u>	<u>\$ 131,775.99</u>	<u>\$ 282,880.63</u>
		Cash Disbursements		\$ 131,736.92	
		Accounts Payable		39.07	
				<u>\$ 131,775.99</u>	

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Prepaid Taxes
For the Year Ended December 31, 2021

Balance December 31, 2020 (2021 Taxes)	\$ 52,952.06
Increased by:	
Collection (2022 Taxes)	<u>100,003.80</u>
	152,955.86
Decreased by:	
Application to 2021 Taxes	<u>52,952.06</u>
Balance December 31, 2021 (2022 Taxes)	<u><u>\$ 100,003.80</u></u>

Exhibit SA-8

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Tax Overpayments
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 19,053.47
Decreased by:	
Refunded	\$ 3,201.64
Applied	<u>15,170.96</u>
	<u>18,372.60</u>
Balance December 31, 2021	<u><u>\$ 680.87</u></u>

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of County Taxes Payable
For the Year Ended December 31, 2021

2021 Levy:		
County General	\$ 1,681,307.23	
County Library	115,811.16	
County Open Space	<u>102,778.42</u>	
		\$ 1,899,896.81
Decreased by:		
Disbursements		<u>\$ 1,899,896.81</u>

Exhibit SA-10

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Amount Due to County for Added and Omitted Taxes
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 6,477.94
Increased by:	
County Share of 2021 Levy	<u>1,531.13</u>
	8,009.07
Decreased by:	
Disbursements	<u>6,477.94</u>
Balance December 31, 2021	<u>\$ 1,531.13</u>

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Local School District Tax
For the Year Ended December 31, 2021

Increased by:		
2021 Levy-Calendar Year	\$ 2,883,583.00	
Prepaid Local District School Tax Created	<u>47,610.65</u>	
		\$ 2,931,193.65
Decreased by:		
Disbursements		<u>\$ 2,931,193.65</u>

Exhibit SA-12

BOROUGH OF WOODBURY HEIGHTS
CURRENT FUND
Statement of Regional High School District Tax
For the Year Ended December 31, 2021

Increased by:		
2021 Levy-Calendar Year		\$ 3,450,988.00
Decreased by:		
Disbursements		<u>\$ 3,450,988.00</u>

BOROUGH OF WOODBURY HEIGHTS
FEDERAL AND STATE GRANT FUND
Statement of Due Current Fund
For the Year Ended December 31, 2021

Balance December 31, 2020		\$	114,178.36
Increased by:			
Grant Revenues Deposited to Current Fund	\$	196,239.18	
Local Match due from Current Fund		<u>93,602.00</u>	
			<u>289,841.18</u>
			404,019.54
Decreased by:			
Grant Expenditures Paid by Current Fund			<u>125,757.15</u>
Balance December 31, 2021		\$	<u><u>278,262.39</u></u>

BOROUGH OF WOODBURY HEIGHTS
FEDERAL AND STATE GRANT FUND
Statement of Federal and State Grants Receivable
For the Year Ended December 31, 2021

<u>Program</u>	<u>Balance Dec. 31, 2020</u>	<u>Accrued</u>	<u>Received</u>	<u>Balance Dec. 31, 2021</u>
Federal Grants:				
Bulletproof Vests	\$ 1,268.16		\$ 1,024.94	\$ 243.22
Click it or Ticket		\$ 2,400.00	2,400.00	
Distracted Driving		6,000.00	6,000.00	
COVID Recovery Funds		155,118.80	155,118.80	
Total Federal Grants	<u>1,268.16</u>	<u>163,518.80</u>	<u>164,543.74</u>	<u>243.22</u>
State Grants:				
Body Armor Grant		1,052.44	1,052.44	
Clean Communities Program		7,226.79	7,226.79	
Drunk Driving Enforcement Fund		3,500.00	3,500.00	
Municipal Alliance Grant:				
2021 Award	6,597.00	3,000.00	3,000.00	6,597.00
Recycling Tonnage Grant		3,768.21	3,768.21	
Safe and Secure Communities Program		13,148.00	13,148.00	
Total State Grants	<u>6,597.00</u>	<u>31,695.44</u>	<u>31,695.44</u>	<u>6,597.00</u>
	<u>\$ 7,865.16</u>	<u>\$ 195,214.24</u>	<u>\$ 196,239.18</u>	<u>\$ 6,840.22</u>

BOROUGH OF WOODBURY HEIGHTS
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Federal and State Grants - Unappropriated
For the Year Ended December 31, 2021

<u>Program</u>	<u>Balance Dec. 31, 2020</u>	<u>Federal and State Grants Receivable</u>	<u>Realized as Revenue in 2021 Budget</u>	<u>Balance Dec. 31, 2021</u>
Federal Grants:				
Click it or Ticket		\$ 2,400.00	\$ 2,400.00	
Distracted Driving		6,000.00	6,000.00	
COVID Recovery		155,118.80		\$ 155,118.80
Total Federal Grants	-	163,518.80	8,400.00	155,118.80
State Grants:				
Alcohol, Education, Rehabilitation and Enforcement Grant	\$ 200.94			200.94
Body Armor Grant		1,052.44	1,052.44	
Clean Communities Program	6,791.98	7,226.79	6,791.98	7,226.79
Drunk Driving Enforcement Fund		3,500.00	3,500.00	
Municipal Alliance Grant		3,000.00	3,000.00	
Recycling Tonnage Grant		3,768.21		3,768.21
Safe and Secure Communities Program	1,200.00	13,148.00	13,148.00	1,200.00
Total State Grants	8,192.92	31,695.44	27,492.42	12,395.94
	<u>\$ 8,192.92</u>	<u>\$ 195,214.24</u>	<u>\$ 35,892.42</u>	<u>\$ 167,514.74</u>

BOROUGH OF WOODBURY HEIGHTS
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Federal and State Grants - Appropriated
For the Year Ended December 31, 2021

<u>Program</u>	<u>Balance Dec. 31, 2020 Appropriated</u>	<u>Transferred from 2021 Budget Appropriation</u>	<u>Disbursed</u>	<u>Encumbered</u>	<u>Balance Dec. 31, 2021</u>
Federal Grants:					
Bulletproof Vests	\$ 1,309.24		\$ 1,051.05	\$ 217.11	\$ 41.08
Total Federal Grants	1,309.24	-	1,051.05	217.11	41.08
State Grants:					
Body Armor Grant - 2021		\$ 1,052.44		684.60	367.84
Body Armor Grant - 2020	256.59			256.59	
Body Armor Grant - 2017	202.71				202.71
Body Armor Grant - 2015	13.43				13.43
Body Armor Grant - 2012	436.73				436.73
Body Armor Grant - 2010	1,051.73				1,051.73
Body Armor Grant - 2009	543.15				543.15
Clean Communities Program	26,708.61	6,791.98	3,061.03	36.98	30,402.58
Click It or Ticket		2,400.00	2,400.00		
Distracted Driving		6,000.00	6,000.00		
Drunk Driving Enforcement Fund	892.86	3,500.00	1,187.45		3,205.41
Municipal Alliance Grant	7,213.01	3,750.00	1,699.10		9,263.91
Recycling Tonnage Grant	46,752.85		2,945.84	42,324.90	1,482.11
Safe and Secure Communities Program	28,469.69	106,000.00	107,412.68		27,057.01
Total State Grants	112,541.36	129,494.42	124,706.10	43,303.07	74,026.61
	\$ 113,850.60	\$ 129,494.42	\$ 125,757.15	\$ 43,520.18	\$ 74,067.69
Realized as Revenue in Budget		\$ 35,892.42			
Local Match - Due from Current Fund		93,602.00			
		\$ 129,494.42			

SUPPLEMENTAL EXHIBITS

TRUST FUNDS

BOROUGH OF WOODBURY HEIGHTS
TRUST FUND
Statement of Trust Cash - Chief Financial Officer
For the Year Ended December 31, 2021

	<u>Animal Control</u>	<u>Trust Other</u>
Balance December 31, 2020	\$ 6,183.09	\$ 260,610.13
Increased by Receipts:		
Animal Control Collector	\$ 2,570.00	
Due Current Fund	18.33	\$ 640.40
Miscellaneous Trust Reserves	<u> </u>	<u>2,220,585.65</u>
	<u>2,588.33</u>	<u>2,221,226.05</u>
	8,771.42	2,481,836.18
Decreased by Disbursements:		
Animal Control Expenses	1,246.90	
Due Current Fund	1,114.42	686.70
Miscellaneous Trust Reserves	<u> </u>	<u>2,021,463.36</u>
	<u>2,361.32</u>	<u>2,022,150.06</u>
Balance December 31, 2021	<u><u>\$ 6,410.10</u></u>	<u><u>\$ 459,686.12</u></u>

BOROUGH OF WOODBURY HEIGHTS
TRUST -- ANIMAL CONTROL FUND
Statement of Trust Cash - Animal Control Collector
For the Year Ended December 31, 2021

Balance December 31, 2020		\$ 16.40
Increased by Receipts:		
Animal Control Fees	\$ 2,556.00	
State Dog License Fees	<u>339.60</u>	
		<u>2,895.60</u>
		2,912.00
Decreased by Disbursements:		
Due to State of New Jersey	342.00	
Payment to Treasurer	<u>2,570.00</u>	
		<u>\$ 2,912.00</u>

Exhibit SB-3

BOROUGH OF WOODBURY HEIGHTS
TRUST -- ANIMAL CONTROL FUND
Statement of Due Current Fund
For the Year Ended December 31, 2021

Balance December 31, 2020		\$ 1,096.09
Increased by:		
Statutory Excess Reserve Due to Current Fund	\$ 1,712.10	
Interest Earned	<u>18.33</u>	
		<u>1,730.43</u>
		2,826.52
Decreased by:		
Disbursements		<u>1,114.42</u>
Balance December 31, 2021		<u>\$ 1,712.10</u>

BOROUGH OF WOODBURY HEIGHTS
TRUST -- ANIMAL CONTROL FUND
Statement of Amount Due to State of New Jersey - Department of Health
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 2.40
Increased by:	
State License Fees	<u>339.60</u>
	342.00
Decreased by:	
Disbursements to the State	<u>\$ 342.00</u>

Exhibit SB-5

BOROUGH OF WOODBURY HEIGHTS
TRUST -- ANIMAL CONTROL FUND
Statement of Reserve for Animal Control Fund Expenditures
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 5,101.00
Increased by:	
Dog License Fees	\$ 1,666.00
Cat License Fees	645.00
Late Fees Collected	<u>245.00</u>
	<u>2,556.00</u>
	7,657.00
Decreased by:	
Animal Control Expenses	1,246.90
Statutory Excess Due to Current Fund	<u>1,712.10</u>
	<u>2,959.00</u>
Balance December 31, 2021	<u>\$ 4,698.00</u>

Animal License Fees Collected	
Year	Amount
2019	\$ 2,574.00
2020	<u>2,124.00</u>
	<u>\$ 4,698.00</u>

BOROUGH OF WOODBURY HEIGHTS
TRUST -- OTHER FUND
Statement of Due Current Fund
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 700.26
Increased by:	
Interest Earned	<u>640.40</u>
	1,340.66
Decreased by:	
Disbursements	<u>686.70</u>
Balance December 31, 2021	<u><u>\$ 653.96</u></u>

BOROUGH OF WOODBURY HEIGHTS
TRUST -- OTHER FUND
Statement of Miscellaneous Trust Reserves
For the Year Ended December 31, 2021

	Balance Dec. 31, 2020	Receipts	Transfers	Disbursements	Balance Dec. 31, 2021
Escrow Deposits	\$ 101,499.36	\$ 75,629.33		\$ 49,597.59	\$ 127,531.10
Unemployment Compensation	46,555.11	13,251.76		433.99	59,372.88
Off Duty Police Employment		117,478.74		117,478.74	
D.A.R.E.	5,853.08	2,067.83		874.50	7,046.41
Payroll	1,725.55	1,827,798.23	\$ (299.39)	1,829,027.20	197.19
Tax Sale Premiums	37,800.00	163,457.74		2,257.74	199,000.00
Redemption of Tax Sale Certificates		5,705.02		5,705.02	
Recycling Fees	8,512.67	901.90		10.32	9,404.25
COAH	26,668.03	4,029.75			30,697.78
Forfeited Funds	758.27	2.09			760.36
P.O.A.A.	773.00			773.00	
Public Defender	2,251.00			2,251.00	
Borough Anniversary Celebration Donations	15,424.24	796.84		9,222.88	6,998.20
West Jersey Avenue Park	11,574.16	7,005.00		555.17	18,023.99
Flexible Spending Account	515.40	2,461.42	299.39	3,276.21	
	<u>\$ 259,909.87</u>	<u>\$ 2,220,585.65</u>	<u>\$ -</u>	<u>\$ 2,021,463.36</u>	<u>\$ 459,032.16</u>

SUPPLEMENTAL EXHIBITS

GENERAL CAPITAL FUND

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of General Capital Cash - Chief Financial Officer
For the Year Ended December 31, 2021

Balance December 31, 2020		\$	390,601.23
Increased by Receipts:			
Federal and State Aid Receivable	\$	536,213.32	
Capital Improvement Fund		80,000.00	
Due Current Fund		<u>1,915.52</u>	
			<u>618,128.84</u>
			1,008,730.07
Decreased by Disbursements:			
Improvement Authorizations		522,011.15	
Due Current Fund		<u>1,399.00</u>	
			<u>523,410.15</u>
Balance December 31, 2021		\$	<u><u>485,319.92</u></u>

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
 Analysis of General Capital Cash
 For the Year Ended December 31, 2021

	Balance (Deficit) Dec. 31, 2020	Receipts Miscellaneous	Disbursements Improvement Authorizations	Miscellaneous	Transfers From	To	Balance (Deficit) Dec. 31, 2021
Capital Improvement Fund	\$ 362,782.59	\$ 80,000.00			\$ 253,082.00		\$ 189,700.59
Encumbrances Payable	293,252.15				293,252.15	\$ 543,385.21	543,385.21
Due Current Fund	(516.52)	1,915.52		\$ 1,399.00			
Fund Balance							
Improvement Authorizations:							
Ordinance Number							
12-2009b Recreation Building	16,768.91						16,768.91
07-2010a Improvements to Fire House Facilities	36,939.15						36,939.15
07-2010c Reconstruction of West Jersey Ave.	11,973.14						11,973.14
15-2012b Reconstruction of Helen Ave	20,450.58						20,450.58
07-2013 Site Remediation Phase I	4,689.00						4,689.00
08-2013 Lake Avenue Phase II	21,782.53						21,782.53
06-2016a West Jersey Avenue Phase I	112,864.20						112,864.20
06-2016b Various Borough Streets	196,119.20		\$ 1,705.00				194,414.20
08-2016 Various Capital Improvements	5,664.21						5,664.21
03-2017a Reconstruction of Various Borough Streets	85,486.31						85,486.31
03-2017b Reconstruction of Curbing at Clement and Glassboro Roads	4,622.87						4,622.87
06-2017 Repaving of West Jersey Avenue Phase II	20,015.00						20,015.00
03-2018 Reconstruction / Repaving of Academy Avenue	(110,343.57)	74,030.89					(36,312.68)
08-2018 Acquisition of Fire Truck	10,670.57				0.43	0.43	10,670.57
11-2018 Purchase of Technology Equipment	10,859.61		563.25				10,296.36
12-2018 Purchase of Technology Equipment - Police	1,951.28						1,951.28
03-2019 Municipal Building Improvements	597.00						597.00
06-2019 Reconstruction / Repaving of Central Avenue	(191,406.75)	182,182.43	12,956.50				(22,180.82)
08-2019 Purchase Police Department SUV	60.60						60.60
09-2019 Emergency Stormwater Repairs - Municipal Complex	5,299.21						5,299.21
01-2020 Reconstruction / Repaving of Fordham Road	(348,256.79)	230,000.00	307,143.66			293,251.72	(132,148.73)
07-2020 Various Drainage and Storm-Water Improvements	(181,723.25)		429.75				(182,153.00)
01-2021 Purchase of Police Department SUV			46,812.21			47,000.00	187.79
06-2021 Improvements to Municipal Parks			25,000.00			25,000.00	
07-2021 Acquisition of Various Public Safety Equipment			9,149.23		2,852.00	25,000.00	12,998.77
08-2021 Improvements to Walnut Avenue - Phase I			18,553.25				(18,553.25)
09-2021 Barrier-Free Sidewalks and Ramps - Third Street and Central Avenue Intersection		50,000.00	63,327.30			33,000.00	19,672.70
12-2021 Acquisition of a Heavy Duty Truck					349,878.91	18,000.00	(331,878.91)
14-2021 Acquisition of Various Public Safety Equipment			2,339.00		35,940.00	17,582.00	(20,697.00)
15-2021 Purchase of Technology Equipment			34,032.00			60,000.00	25,968.00
16-2021 Acquisition of 95 Gallon Trash and Recycling Carts					143,968.87	7,500.00	(136,468.87)
18-2021 Acquisition of Various Public Safety Equipment					10,745.00	20,000.00	9,255.00
	<u>\$ 390,601.23</u>	<u>\$ 618,128.84</u>	<u>\$ 522,011.15</u>	<u>\$ 1,399.00</u>	<u>\$ 1,089,719.36</u>	<u>\$ 1,089,719.36</u>	<u>\$ 485,319.92</u>

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation -- Funded
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 3,185,000.00
Decreased by:	
2021 Budget Appropriation to Pay:	
General Serial Bonds	<u>410,000.00</u>
Balance December 31, 2021	<u>\$ 2,775,000.00</u>

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation -- Unfunded
For the Year Ended December 31, 2021

Ordinance Number	Improvement Description	Balance Dec. 31, 2020	2021 Authorizations	Balance Dec. 31, 2021	Analysis of Balance December 31, 2021	
					Expended	Unexpended Improvement Authorization
01-2020	Reconstruction / Repaving of Fordham Road	\$ 100,000.00	\$	\$ 100,000.00	\$ 72,148.73	\$ 27,851.27
07-2020	Various Drainage and Storm-Water Improvements	218,000.00		218,000.00	182,153.00	35,847.00
12-2021	Acquisition of a Heavy Duty Truck		332,000.00	332,000.00	331,878.91	121.09
16-2021	Acquisition of 95 Gallon Trash and Recycling Carts		142,500.00	142,500.00	136,468.87	6,031.13
		<u>\$ 318,000.00</u>	<u>\$ 474,500.00</u>	<u>\$ 792,500.00</u>	<u>\$ 722,649.51</u>	<u>\$ 69,850.49</u>

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Federal and State Aid Receivable
For the Year Ended December 31, 2021

Balance December 31, 2020		\$ 671,603.52
Increased by:		
NJ Department of Transportation Trust Fund	\$ 255,000.00	
Community Development Block Grant	50,000.00	
Body Worn Camera Grant	<u>22,418.00</u>	
		<u>327,418.00</u>
		999,021.52
Decreased by:		
Cash Receipts		<u>536,213.32</u>
Balance December 31, 2021		<u><u>\$ 462,808.20</u></u>
Analysis:		
NJ Department of Transportation - West Jersey Avenue Phase I	\$ 23,619.05	
NJ Department of Transportation - West Jersey Avenue Phase II	2,640.90	
NJ Department of Transportation - Academy Avenue	36,312.68	
NJ Department of Transportation - Central Avenue	62,817.57	
NJ Department of Transportation - Fordham Road	60,000.00	
NJ Department of Transportation - Walnut Avenue	255,000.00	
Body Worn Camera Grant	<u>22,418.00</u>	
		<u><u>\$ 462,808.20</u></u>

Exhibit SC-6

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Due Current Fund
For the Year Ended December 31, 2021

Balance December 31, 2020		\$ 516.52
Increased by:		
Disbursements		<u>1,399.00</u>
		1,915.52
Decreased by:		
Interest Earned	\$ 1,265.52	
Cash Receipts	<u>650.00</u>	
		<u><u>1,915.52</u></u>
Balance December 31, 2021		<u><u>\$ -</u></u>

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Capital Improvement Fund
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 362,782.59
Increased by:	
Budget Appropriation	<u>80,000.00</u>
	442,782.59
Decreased by:	
Appropriated to Finance Improvement Authorizations	<u>253,082.00</u>
Balance December 31, 2021	<u><u>\$ 189,700.59</u></u>

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Improvement Authorizations
For the Year Ended December 31, 2021

Ordinance Number	Improvement Description	Ordinance		Balance December 31, 2020		Prior Year Encumbrances	2021 Authorizations	Paid or Charged	Year End Encumbrances	Balance December 31, 2021	
		Date	Amount	Funded	Unfunded					Funded	Unfunded
12-2009b	Construction of Recreation Building	10/21/09	\$ 699,000.00	\$ 16,768.91						\$ 16,768.91	
07-2010a	Improvements to Fire House Facilities	04/01/10	200,000.00	36,939.15						36,939.15	
07-2010c	Reconstruction of West Jersey Ave.	04/01/10	200,000.00	11,973.14						11,973.14	
15-2012b	Reconstruction of Helen Ave	05/16/12	101,000.00	20,450.58						20,450.58	
07-2013	Site Remediation Phase I	04/17/13	30,000.00	4,689.00						4,689.00	
08-2013	Lake Avenue Phase II	06/19/13	240,450.00	21,782.53						21,782.53	
06-2016a	Various Road Improvements: West Jersey Avenue Phase I	05/18/16	346,000.00	136,483.25						136,483.25	
06-2016b	Various Borough Streets	05/18/16	1,000,000.00	196,119.20				\$ 1,705.00		194,414.20	
08-2016	Various Capital Improvements	05/18/16	37,593.18	5,664.21						5,664.21	
03-2017a	Reconstruction of Various Borough Streets	03/15/17	1,000,000.00	85,486.31						85,486.31	
03-2017b	Reconstruction of Curbing at Clement and Glassboro Roads	03/15/17	20,408.00	4,622.87						4,622.87	
06-2017	Repaving of West Jersey Avenue Phase II	07/19/17	185,000.00	22,655.90						22,655.90	
08-2018	Acquisition of Fire Truck	05/16/18	509,000.00	10,670.57		\$ 0.43			\$ 0.43	10,670.57	
11-2018	Purchase of Technology Equipment	07/18/18	25,000.00	10,859.61				563.25		10,296.36	
12-2018	Purchase of Technology Equipment - Police	11/20/18	32,000.00	1,951.28						1,951.28	
03-2019	Municipal Building Improvements	03/20/19	40,000.00	597.00						597.00	
06-2019	Reconstruction / Repaving of Central Avenue	05/15/19	294,350.00	53,593.25				12,956.50		40,636.75	
08-2019	Purchase Police Department SUV	07/17/19	53,100.00	60.60						60.60	
09-2019	Emergency Stormwater Repairs - Municipal Complex	08/21/19	47,000.00	5,299.21						5,299.21	
01-2020	Reconstruction / Repaving of Fordham Road	05/20/20	415,000.00		\$ 41,743.21	293,251.72		307,143.66			\$ 27,851.27
07-2020	Various Drainage and Stormwater Improvements	08/19/20	230,000.00		36,276.75			429.75			35,847.00
1-2021	Purchase of Police Department SUV	02/17/21	47,000.00				\$ 47,000.00	46,812.21		187.79	
6-2021	Improvements to Municipal Parks	04/21/21	25,000.00				25,000.00	25,000.00			
7-2021	Acquisition of Various Public Safety Equipment	05/19/21	25,000.00				25,000.00	9,149.23	2,852.00	12,998.77	
8-2021	Improvements to Walnut Avenue - Phase I	06/16/21	255,000.00				255,000.00	18,553.25		236,446.75	
9-2021	Barrier-Free Sidewalks and Ramps - Third Street and Central Avenue Intersection	06/16/21	83,000.00				83,000.00	63,327.30		19,672.70	
12-2021	Acquisition of a Heavy Duty Truck	07/21/21	350,000.00				350,000.00		349,878.91		121.09
14-2021	Acquisition of Various Public Safety Equipment	08/18/21	40,000.00				40,000.00	2,339.00	35,940.00	1,721.00	

(Continued)

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Improvement Authorizations
For the Year Ended December 31, 2021

Ordinance Number	Improvement Description	Ordinance		Balance December 31, 2020		Prior Year Encumbrances	2021 Authorizations	Paid or Charged	Year End Encumbrances	Balance December 31, 2021	
		Date	Amount	Funded	Unfunded					Funded	Unfunded
15-2021	Purchase of Technology Equipment	09/15/21	\$ 60,000.00				\$ 60,000.00	\$ 34,032.00		\$ 25,968.00	
16-2021	Acquisition of 95 Gallon Trash and Recycling Carts	09/15/21	150,000.00				150,000.00		\$ 143,968.87		\$ 6,031.13
18-2021	Acquisition of Various Public Safety Equipment	10/01/21	20,000.00				20,000.00		10,745.00	9,255.00	
				<u>\$ 646,666.57</u>	<u>\$ 78,019.96</u>	<u>\$ 293,252.15</u>	<u>\$ 1,055,000.00</u>	<u>\$ 522,011.15</u>	<u>\$ 543,385.21</u>	<u>\$ 937,691.83</u>	<u>\$ 69,850.49</u>
	Capital Improvement						\$ 253,082.00				
	Deferred Charges to Future Taxation						474,500.00				
	Federal and State Aid Receivable						327,418.00				
	Cash Disbursements							\$ 522,011.15			
							<u>\$ 1,055,000.00</u>	<u>\$ 522,011.15</u>			

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of General Serial Bonds
For the Year Ended December 31, 2021

Purpose	Date of Issue	Amount of Original Issue	Maturities of Bonds Outstanding December 31, 2021		Interest Rate	Balance Dec. 31, 2020	Decreased	Balance Dec. 31, 2021
			Date	Amount				
General Improvement Bonds	12/14/09	\$ 1,955,000.00	12/1/22	\$ 165,000.00	4.000%			
			12/1/23	165,000.00	4.000%			
			12/1/24	165,000.00	4.000%	\$ 655,000.00	\$ 160,000.00	\$ 495,000.00
General Improvement Bonds	7/31/19	2,776,000.00	7/15/22	260,000.00	2.000%			
			7/15/23	265,000.00	2.000%			
			7/15/24	275,000.00	2.000%			
			7/15/25	280,000.00	2.000%			
			7/15/26	290,000.00	2.000%			
			7/15/27	295,000.00	2.000%			
			7/15/28	305,000.00	2.125%			
			7/15/29	310,000.00	2.250%	2,530,000.00	250,000.00	2,280,000.00
						<u>\$ 3,185,000.00</u>	<u>\$ 410,000.00</u>	<u>\$ 2,775,000.00</u>

BOROUGH OF WOODBURY HEIGHTS
GENERAL CAPITAL FUND
Statement of Bonds and Notes Authorized But Not Issued
For the Year Ended December 31, 2021

Ordinance Number	Improvement Description	Balance Dec. 31, 2020	2021 Authorizations	Balance Dec. 31, 2021
01-2020	Reconstruction and/or Repaving of Fordham Road	\$ 100,000.00		\$ 100,000.00
07-2020	Various Drainage and Stormwater Improvements	218,000.00		218,000.00
12-2021	Acquisition of a Heavy Duty Truck		\$ 332,000.00	332,000.00
16-2021	Acquisition of 95 Gallon Trash and Recycling Carts		142,500.00	142,500.00
		\$ <u>318,000.00</u>	\$ <u>474,500.00</u>	\$ <u>792,500.00</u>

SUPPLEMENTAL EXHIBITS
WATER AND SEWER UTILITY FUND

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
Statement of Water and Sewer Utility Cash - Chief Financial Officer
For the Year Ended December 31, 2021

	<u>Operating</u>	<u>Capital</u>
Balance December 31, 2020	\$ 2,294,997.30	\$ 1,367,821.97
Increased by Receipts:		
Water Rents Collected	\$ 534,006.66	
Sewer Rents Collected	964,663.24	
Interest Earned		\$ 3,091.66
Mobile Antenna Rental	95,134.73	
Miscellaneous Revenues	20,820.83	
Utility Rent Overpayments	8,106.94	
Capital Improvement Fund		30,000.00
Due Utility Capital Fund	<u>3,502.61</u>	
	<u>1,626,235.01</u>	<u>33,091.66</u>
	3,921,232.31	1,400,913.63
Decreased by Disbursements:		
2021 Appropriations	1,335,208.73	
2020 Appropriation Reserves	104,235.01	
Accrued Interest on Bonds and Notes	87,437.50	
Due Utility Operating Fund		3,502.61
Improvement Authorizations	<u> </u>	<u>410,043.23</u>
	<u>1,526,881.24</u>	<u>413,545.84</u>
Balance December 31, 2021	<u><u>\$ 2,394,351.07</u></u>	<u><u>\$ 987,367.79</u></u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Analysis of Water and Sewer Utility Capital Cash
For the Year Ended December 31, 2021

	Balance (Deficit) Dec. 31, 2020	Receipts Miscellaneous	Disbursements Improvement Authorizations	Miscellaneous	Transfers From	To	Balance (Deficit) Dec. 31, 2021
Fund Balance	\$ 24,490.87						\$ 24,490.87
Capital Improvement Fund	338,538.89	\$ 30,000.00					368,538.89
Reserve for Preliminary Expenses	8,349.25						8,349.25
Encumbrances Payable	392,103.67				\$ 392,103.67	\$ 85,780.00	85,780.00
Due Utility Operating Fund	410.95	3,091.66		\$ 3,502.61			
<u>Improvement Authorizations:</u>							
Ordinance Number							
7-2016b Construction of Well No. 2	114,049.19						114,049.19
7-2016c Reconstruction of Well No. 1	278,000.00						278,000.00
11-2016 Acquisition of Various Equipment	3,718.79						3,718.79
7-2017 Supplemental Funding for the Construction of Well No. 2	188,000.00						188,000.00
5-2018 Water Main Extension and Reconstruction	44,530.55						44,530.55
7-2019 Various Water & Sewer Utility System Improvements - Central Avenue	146,168.03		\$ 111,454.97			118,103.67	152,816.73
10-2019 Acquisition of Various Heavy Equipment	43,461.78						43,461.78
2-2020 Various Water & Sewer Utility System Improvements - Fordham Road	(214,000.00)		298,588.26			274,000.00	(238,588.26)
11-2021a Replacement of Candidus Avenue Sanitary Sewer Pump Station					85,780.00		(85,780.00)
	<u>\$ 1,367,821.97</u>	<u>\$ 33,091.66</u>	<u>\$ 410,043.23</u>	<u>\$ 3,502.61</u>	<u>\$ 477,883.67</u>	<u>\$ 477,883.67</u>	<u>\$ 987,367.79</u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY OPERATING FUND
Statement of Consumer Accounts Receivable
For the Year Ended December 31, 2021

Water Rents:

Balance December 31, 2020			\$	49,336.04
Increased by:				
Water Rents Levied				<u>532,467.38</u>
				581,803.42
Decreased by:				
Collections	\$	534,006.66		
Overpayments Applied		<u>2,068.38</u>		
			\$	536,075.04
Cancelled				<u>20.10</u>
				<u>536,095.14</u>
Balance December 31, 2021			\$	<u><u>45,708.28</u></u>

Sewer Rents:

Balance December 31, 2020			\$	67,907.30
Increased by:				
Sewer Rents Levied				<u>954,560.35</u>
				1,022,467.65
Decreased by:				
Collections	\$	964,663.24		
Overpayments Applied		<u>8,426.93</u>		
			\$	<u>973,090.17</u>
				<u>973,090.17</u>
Balance December 31, 2021			\$	<u><u>49,377.48</u></u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Fixed Capital
For the Year Ended December 31, 2021

	Balance Dec. 31, 2020	Transfer from Authorized and Uncompleted	Balance Dec. 31, 2021
Water System:			
Water Tower and Accessories	\$ 473,840.30	\$ 1,280,950.81	\$ 1,754,791.11
Pumping Station Structures	14,798.51		14,798.51
Distribution Mains and Accessories	653,114.71	315,469.45	968,584.16
Water Meters and Hydrants	31,645.90		31,645.90
General:			
Equipment	230,591.58	189,939.39	420,530.97
Building	2,315.69		2,315.69
Legal and Engineering	8,770.00		8,770.00
Interest During Construction	8,018.63		8,018.63
Office and Computer Equipment	34,500.00		34,500.00
Total Water System	<u>1,457,595.32</u>	<u>1,786,359.65</u>	<u>3,243,954.97</u>
Sewer System:			
Sewer Disposal System	284,510.97	765,380.46	1,049,891.43
Mains and Extensions	1,766,621.53		1,766,621.53
General:			
Equipment	163,627.65	189,939.39	353,567.04
Building	2,315.68		2,315.68
Office and Computer Equipment	14,500.00		14,500.00
Prior Years - Unallocated	32,438.89		32,438.89
Total Sewer System	<u>2,264,014.72</u>	<u>955,319.85</u>	<u>3,219,334.57</u>
Total Fixed Capital	<u>\$ 3,721,610.04</u>	<u>\$ 2,741,679.50</u>	<u>\$ 6,463,289.54</u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Fixed Capital Authorized and Uncompleted
For the Year Ended December 31, 2021

Ord. No.	Improvement Description	Date	Amount	Balance Dec. 31, 2020	Additions by Ordinance	Transfer to Fixed Capital	Balance Dec. 31, 2021
8-2015	Redevelopment of Sewer Pump Stations	6/1/15	\$ 675,000.00	\$ 675,000.00		\$ 675,000.00	
7-2016a	Rehabilitation of Route 45 Pump Station	5/18/16	210,000.00	90,380.46		90,380.46	
7-2016b	Construction of Well No. 2	5/18/16	1,395,000.00	1,395,000.00		1,280,950.81	\$ 114,049.19
7-2016c	Reconstruction of Well No. 1	5/18/16	278,000.00	278,000.00			278,000.00
11-2016	Purchase of Public Works Vehicles	8/17/16	53,107.94	53,107.94		49,389.15	3,718.79
7-2017	Supplemental Funding for the Construction of Well No. 2	8/16/17	188,000.00	188,000.00			188,000.00
5-2018	Water Main Extension and Reconstruction	4/25/18	360,000.00	360,000.00		315,469.45	44,530.55
7-2019	Various Water & Sewer Utility System Improvements Central Avenue Main Replacement	5/15/19	428,000.00	428,000.00			428,000.00
10-2019	Acquisition of Various Heavy Equipment	11/13/19	373,951.41	373,951.41		330,489.63	43,461.78
2-2020	Various Water & Sewer Utility System Improvements - Fordham Road	5/20/20	310,000.00	310,000.00			310,000.00
11-2021a	Replacement of Candidus Avenue Sanitary Sewer Pump Station	7/16/21	700,000.00		\$ 700,000.00		700,000.00
11-2021b	Water Valve Replacement Project	7/16/21	80,000.00		80,000.00		80,000.00
				<u>\$ 4,151,439.81</u>	<u>\$ 780,000.00</u>	<u>\$ 2,741,679.50</u>	<u>\$ 2,189,760.31</u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY OPERATING FUND
Statement of Appropriation Reserves
For the Year Ended December 31, 2021

	<u>Balance December 31, 2020</u>		<u>Balance After</u>		<u>Balance</u>
	<u>Encumbered</u>	<u>Reserved</u>	<u>Transfers</u>	<u>Disbursed</u>	<u>Lapsed</u>
Operating:					
Salaries and Wages		\$ 30,406.45	\$ 30,406.45	\$ 5,959.18	\$ 24,447.27
Other Expenses	\$ 6,211.46	181,844.61	188,056.07	98,011.40	90,044.67
Statutory Expenditures:					
Contribution to:					
Social Security System		2,056.96	2,056.96	264.43	1,792.53
	<u>\$ 6,211.46</u>	<u>\$ 214,308.02</u>	<u>\$ 220,519.48</u>	<u>\$ 104,235.01</u>	<u>\$ 116,284.47</u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
Statement of Accrued Interest on Bonds, Notes and Analysis of Balance
For the Year Ended December 31, 2021

Balance December 31, 2020		\$ 38,489.58
Increased by:		
Budget Appropriation:		
Interest on Bonds	\$ 85,409.38	<u>85,409.38</u>
		123,898.96
Decreased by:		
Interest Paid on Bonds	<u>87,437.50</u>	<u>87,437.50</u>
Balance December 31, 2021		<u><u>\$ 36,461.46</u></u>

Analysis of Accrued Interest December 31, 2021:

<u>Principal Outstanding Dec. 31, 2021</u>	<u>Interest Rate</u>	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
<u>Serial Bonds:</u>					
\$ 270,000.00	Variable	12/1/21	12/31/21	1 month	\$ 967.71
3,070,000.00	Variable	7/15/21	12/31/21	6 months	<u>35,493.75</u>
					<u><u>\$ 36,461.46</u></u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY OPERATING FUND
Statement of Utility Rent Overpayments
For the Year Ended December 31, 2021

Balance December 31, 2020		\$	10,495.31
Increased by:			
Overpayments Created			<u>8,106.94</u>
			18,602.25
Decreased by:			
Overpayments Applied - Water Rents	\$	2,068.38	
Overpayments Applied - Sewer Rents		<u>8,426.93</u>	
			<u>10,495.31</u>
Balance December 31, 2021		\$	<u><u>8,106.94</u></u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Due Utility Operating Fund
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 410.95
Increased by:	
Interest Earned	<u>3,091.66</u>
	3,502.61
Decreased by:	
Disbursements	<u>\$ 3,502.61</u>

Exhibit SD-10

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Reserve for Amortization
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 3,872,941.91
Increased by:	
2021 Budget Appropriation to Pay:	
Water and Sewer Serial Bonds	\$ 220,000.00
Transferred from Deferred Reserve for Amortization	<u>126,389.15</u>
	<u>346,389.15</u>
Balance December 31, 2021	<u>\$ 4,219,331.06</u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
Schedule of Deferred Reserve for Amortization
For the Year Ended December 31, 2021

Ordinance Number	Improvement Description	Ordinance Date	Balance Dec. 31, 2020	Transfer to Reserve for Amortization	Balance Dec. 31, 2021
8-2015	Redevelopment of Sewer Pump Stations	6/1/15	\$ 77,000.00	\$ 77,000.00	
11-2016	Acquisition of Various Equipment	8/17/16	53,107.94	49,389.15	\$ 3,718.79
02-2020	Various Water & Sewer Utility System Improvements - Fordham Road	5/20/20	60,000.00		60,000.00
			<u>\$ 190,107.94</u>	<u>\$ 126,389.15</u>	<u>\$ 63,718.79</u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY FUND
Statement of Capital Improvement Fund
For the Year Ended December 31, 2021

Balance December 31, 2020	\$ 338,538.89
Increased by:	
Budget Appropriation	<u>30,000.00</u>
Balance December 31, 2021	\$ <u><u>368,538.89</u></u>

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Improvement Authorizations
For the Year Ended December 31, 2021

Ord. No.	Improvement Description	Date	Amount	Balance December 31, 2020		Prior Year Encumbrances	2021 Authorizations	Paid or Charged	Year End Encumbrances	December 31, 2021	
				Funded	Unfunded					Funded	Unfunded
7-2016b	Construction of Well No. 2	5/18/16	\$ 1,395,000.00	\$ 114,049.19						\$ 114,049.19	
7-2016c	Reconstruction of Well No. 1	5/18/16	278,000.00	278,000.00						278,000.00	
11-2016	Acquisition of Various Equipment	8/17/16	53,107.94	3,718.79						3,718.79	
7-2017	Supplemental Funding for the Construction of Well No. 2	8/16/17	188,000.00	188,000.00						188,000.00	
5-2018	Water Main Extension and Reconstruction	4/25/18	360,000.00	44,530.55						44,530.55	
7-2019	Various Water & Sewer Utility System Improvements - Central Avenue	5/15/19	428,000.00	146,168.03		\$ 118,103.67		\$ 111,454.97		152,816.73	
10-2019	Acquisition of Various Heavy Equipment	11/13/19	373,951.41	43,461.78						43,461.78	
2-2020	Various Water & Sewer Utility System Improvements - Fordham Road	5/20/20	310,000.00		\$ 36,000.00	274,000.00		298,588.26			\$ 11,411.74
11-2021a	Replacement of Candidus Avenue Sanitary Sewer Pump Station	7/16/21	700,000.00				\$ 700,000.00		\$ 85,780.00		614,220.00
11-2021b	Water Valve Replacement Project	7/16/21	80,000.00				80,000.00				80,000.00
				<u>\$ 817,928.34</u>	<u>\$ 36,000.00</u>	<u>\$ 392,103.67</u>	<u>\$ 780,000.00</u>	<u>\$ 410,043.23</u>	<u>\$ 85,780.00</u>	<u>\$ 824,577.04</u>	<u>\$ 705,631.74</u>
Deferred Charges to Future Revenue Cash Disbursements							\$ 780,000.00				
								\$ 410,043.23			
							<u>\$ 780,000.00</u>	<u>\$ 410,043.23</u>			

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Water and Sewer Serial Bonds
For the Year Ended December 31, 2021

Improvement Description	Date of Issue	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2020	Decreased	Balance Dec. 31, 2021
			December 31, 2021					
			Date	Amount				
Water and Sewer Utility Bonds	12/14/09	\$ 530,000.00	12/1/22	\$ 30,000.00	4.000%			
			12/1/23	30,000.00	4.000%			
			12/1/24	30,000.00	4.000%			
			12/1/25	35,000.00	4.250%			
			12/1/26	35,000.00	4.500%			
			12/1/27	35,000.00	4.500%			
			12/1/28	35,000.00	4.500%			
			12/1/29	40,000.00	4.500%	\$ 295,000.00	\$ 25,000.00	\$ 270,000.00
Water and Sewer Utility Bonds	7/31/19	3,457,000.00	7/15/22	195,000.00	2.000%			
			7/15/23	205,000.00	2.000%			
			7/15/24	210,000.00	2.000%			
			7/15/25	215,000.00	2.000%			
			7/15/26	220,000.00	2.000%			
			7/15/27	230,000.00	2.000%			
			7/15/28	235,000.00	2.125%			
			7/15/29	240,000.00	2.250%			
			7/15/30	250,000.00	2.375%			
			7/15/31	255,000.00	2.500%			
			7/15/32	265,000.00	2.625%			
			7/15/33	270,000.00	2.750%			
			7/15/34	280,000.00	3.000%	3,265,000.00	195,000.00	3,070,000.00
						\$ 3,560,000.00	\$ 220,000.00	\$ 3,340,000.00

BOROUGH OF WOODBURY HEIGHTS
WATER AND SEWER UTILITY CAPITAL FUND
Statement of Bonds and Notes Authorized But Not Issued
For the Year Ended December 31, 2021

Ordinance Number	Improvement Description	Balance Dec. 31, 2020	2021 Authorizations	Balance Dec. 31, 2021
02-2020	Various Water & Sewer Utility System Improvements - Fordham Road	\$ 250,000.00		\$ 250,000.00
11-2021a	Replacement of Candidus Avenue Sanitary Sewer Pump Station		\$ 700,000.00	700,000.00
11-2021b	Water Valve Replacement Project		80,000.00	80,000.00
		<u>\$ 250,000.00</u>	<u>\$ 780,000.00</u>	<u>\$ 1,030,000.00</u>

PART 2
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2021

BOROUGH OF WOODBURY HEIGHTS
Schedule of Findings and Recommendations
For the Year Ended December 31, 2021

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements related to financial statements for which *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, requires.

No Current Year Findings

BOROUGH OF WOODBURY HEIGHTS
Summary Schedule of Prior Year Audit Findings
and Recommendations as Prepared by Management

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

No Prior Year Findings

BOROUGH OF WOODBURY HEIGHTS
 Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>
William C. Packer	Mayor	
Cara Witasick	Council President	
Richard J. Gambale	Councilperson	
Joseph Getsinger	Councilperson	
Robert Morison	Councilperson	
Jeffrey Pitzo	Councilperson	
Harold A. Pye, Jr.	Councilperson	
Victoria Holmstrom	Chief Financial Officer, Tax Collector	(1)
Shannon Elton	Borough Clerk, Deputy Treasurer	(1)
Brian D. Lozuke, Esq.	Solicitor	
Mark R. Brunermer, P.E., C.M.E.	Engineer	

(1) \$1,000,000.00 per loss is covered by the Gloucester County Municipal Joint Insurance Fund Excess Crime Policy, Public Employee Bond Declarations, and Excess Public Officials Bonds for all public officials.

17500

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the Borough officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

A handwritten signature in black ink, appearing to read "Michael J. Welding", with a stylized, flowing script.

Michael J. Welding
Certified Public Accountant
Registered Municipal Accountant