

**SPECIAL COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS,  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
June 27, 2022 7:00 P.M.**

**Mayor William C. Packer called the meeting to order with the following note: This Special Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notices of this meeting were faxed to the South Jersey Times and the Courier Post on June 16<sup>th</sup>. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk on aforementioned date. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting. Minutes of this meeting should also reflect the purpose for which the meeting was called.”**

**Mayor Packer led everyone in the Pledge of Allegiance.**

**ROLL CALL: Present: Councilman Joseph Getsinger, Councilman Robert Morison, Councilman Harold “Hap” Pye, Councilwoman Cara Witasick, Councilman Richard Gambale, Councilman Jeffrey Pitzo and Mayor William Packer.**

**Also in Attendance: Victoria Holmstrom, CMFO**

**SOLICITOR’S REPORT:**

## **ORDINANCES**

### **Final Reading/Public Hearing**

#### **ORDINANCE 13-2022**

#### **UNIFORM FIRE CODE ORDINANCE AN ORDINANCE PROVIDING FOR LOCAL ENFORCEMENT OF THE NEW JERSEY UNIFORM FIRE CODE.**

**Mayor Packer read Ordinance 13-2022 by title only. Mayor Packer opened the public hearing for the ordinance. No public attended the meeting and therefore, there was no public comment. Mayor Packer closed the meeting to the public.**

**A motion to adopt Ordinance 13-2022 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 13-2022 was approved.**

**PUBLIC PORTION: Mayor Packer opened the public portion for questions or comments. No public attended the meeting. Mayor Packer closed the public portion of the meeting.**

**ADJOURNMENT: With no further business at hand, a motion to adjourn was made by Councilman Pye and seconded by Councilman Getsinger. All of Council Agreed. Motion carried (7:06 PM).**

**Respectfully Submitted,**

**Shannon Elton, Municipal Clerk**

# MEETING PROCEDURES

## Meetings of Mayor & Council The Borough of Woodbury Heights (Per Robert's Rules of Order)

Under the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. City Council meetings are open to the public with a public portion for comments by the public on governmental issues of concern to the residents, while permitting regulations of the amount of time a person may speak.

The following procedures are designed to encourage public participation while also ensuring an orderly conduct of business and provide for an accurate and clear recording of proceedings:

1. The Governing Body welcomes public comment on any governmental issue that raises concern for the residents of the municipality.
2. There will be two "Open to the Public" sessions at every regular meeting of the Governing Body. No other public comment will be accepted, unless directed by the Chair or by an approved motion of Council.
3. Comments/questions relating to items scheduled for public hearing (i.e. ordinances) may only be made at the time of the public hearing. In taking action, the Governing Body will consider the comments presented during the public hearing.
4. Any person wishing to speak shall raise their hand to be recognized. Once recognized, the speaker must approach the podium, clearly state their name, address and purpose of their comment. Individuals shall not call out from their seat.
5. For individuals who are disabled or unable to come to the podium and wish to speak, a microphone will be brought to them.
6. Individual comments will be limited to three (3) minutes. The time limit may be extended to a maximum of five (5) at the discretion of the Mayor. At meetings with a large attendance, the Governing Body may impose additional rules or time limitations deemed appropriate and necessary.
7. Comments must be directed only to the Council. The Chair or their designee will respond or select another member or professional to do so.
8. No Intra-audience dialogue is permitted during the open session of any meeting.
9. Speakers on both sides of the dais shall treat each other with courtesy and respect. Individuals shall address the Governing body by title and refrain from using foul language. No personal attacks or inappropriate rhetoric will be permitted.
10. The Chair or Borough Solicitor will give one warning of improper behavior. On the following offense the speaker will be asked to relinquish the floor.
11. The use of mobile phones is strictly prohibited and must be turned off while the meeting is in session