

**RESOLUTION 74 – 2022**

**RESOLUTION AWARDING AND CONFIRMING  
EMERGENCY CONTRACT AWARD FOR SERVICES TO  
THE BOROUGH OF WOODBURY HEIGHTS BY PIONEER  
PIPE CONTRACTORS, INC.**

**WHEREAS**, the Local Public Contracts Law permits the award of emergency contracts pursuant to *N.J.S.A.* 40A:11-6 subject to certain criteria; and

**WHEREAS**, a sewer main collapsed at the intersection of Cherry Avenue and Route 45 intersection; and

**WHEREAS**, the Principal Public Works Manager as the respective department head of the Borough of Woodbury Heights has certified an emergency existed and remedial action was/is required by law; and

**WHEREAS**, the emergency services are set forth on Schedule A and were utilized for such sewer main repair;

**NOW, THEREFORE**, be it resolved by the governing body of the Borough of Woodbury Heights, with the Mayor concurring, to approve and confirm the contract award for emergency services per *N.J.S.A.* 40A:11-6 as attached as Schedule A.

**BOROUGH OF WOODBURY HEIGHTS**

BY:   
\_\_\_\_\_  
**WILLIAM C. PACKER, MAYOR**

**ATTEST:**

  
\_\_\_\_\_  
**SHANNON ELTON, MUNICIPAL CLERK**

The foregoing Resolution was duly adopted by the Borough Council of the Borough of Woodbury Heights at the regular meeting held on the 20th day of July, 2022.

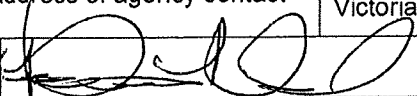
  
\_\_\_\_\_  
**SHANNON ELTON, MUNICIPAL CLERK**

## N.J. Division of Local Government Services

### EMERGENCY PROCUREMENT REPORT

This report is to be filed by the contracting agent of the public agency with the Director of the Division of Local Government Services within 30 days of the date the emergency contract was issued. Please provide the necessary information to satisfactorily complete the report. Refer to the Instructions accompanying this form and the statutory and regulatory citations on the reverse of this form.

This form is designed to be completed using Microsoft Word; if not completed that way, please print it out.

1. Name of Public Agency:	Borough of Woodbury Heights	County:	Gloucester
2. Date Emergency occurred:	07/11/2022	Time emergency occurred:	2:30 PM
3. Date emergency declared:	07/11/2022	Time emergency declared:	7:30 PM
4. Agency/department responsible for determining there was an emergency:	Borough of Woodbury Heights		
5. Name and title of the official in charge of that agency:	William C. Packer - Mayor		
6. Describe the condition or circumstance pertaining to the emergency (attach additional sheets if necessary): The public works responded to a sewer main blockage. Upon arrival, silt and sand was visible in the manhole. Jetting the line caused more silt and sand to fill in and jetter hose to become stuck in the main. At this point a main collapse was suspected. The licensed operator/public works manager responded to the scene and ordered pumps necessary to put sanitary sewer on emergency bypass while contractors were arranged for repair of the main.			
7. Name and title of the individual who determined the matter was an emergency and authorized award of contract(s):	Ryan Wells, CPWM: Public Works Manager Victoria Holmstrom, CFO/QPA		
8. The total (or estimated) cost of providing the goods or performing services was:	\$ 500,000.00		
9. List the names the contractors/suppliers receiving 25% or more of the contracts awarded under the emergency:			
Pioneer Pipe Contractors Inc.			
Root 24 Hrs., Inc.			
10. When was the notification reduced to writing and filed with the purchasing agent?			
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.5:34-6.1? <span style="float: right;">Yes</span>			
This report was completed by (name and title):		Victoria Holmstrom, Chief Financial Officer	
Name and Address of agency contact person:		Victoria Holmstrom, 500 Elm Avenue, Woodbury Heights, NJ 08097	
Signature:			Date: 07/15/2022

Submit by mail or fax to:

Director, Division of Local Government Services  
P.O. Box 803  
Trenton, New Jersey 08625-0803  
Fax: 609-633-6243

# HP LaserJet Professional M1212nf MFP

## Fax Confirmation

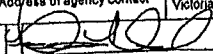
Job	Date	Time	Type	Identification	Duration	Pages	Result
1498	07/15/2022	11:35:19PM	Send	16096336243	0:38	1	OK

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10. When was the notification reduced to writing and filed with the purchasing agent?			
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.6:34-8.1?	Yes		
This report was completed by (name and title):	Victoria Holmstrom, Chief Financial Officer		
Name and Address of agency contact person:	Victoria Holmstrom, 600 Elm Avenue, Woodbury Heights, NJ 08097		
Signature:			Date: 07/15/2022

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