

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS,
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
JANUARY 19, 2022 7:30 P.M.**

MINUTES

Mayor William C. Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2022 which was sent to the South Jersey Times and Courier Post on January 3, 2022 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act". (7:30pm)

Mayor Packer led everyone in the Pledge of Allegiance.

ROLL CALL: Present: Councilman Joseph Getsinger, Councilman Harold "Hap" Pye, Councilwoman Cara Witasick, Councilman Jeffrey Pitzo and Mayor William Packer.

Absent: Councilman Robert Morison, Councilman Richard Gambale

Also in attendance were Borough Solicitor, Brian Lozuke, Borough Engineer, Mark Brunermer, Chief Financial Officer, Victoria Holmstrom and Municipal Clerk, Shannon Elton.

MINUTES: A motion to approve the minutes of the Regular Council Meeting December 15, 2021, Closed Session Meeting December 15, 2021, Board of Health Closeout Meeting December 15, 2021, and Reorganization Meeting January 3, 2022 was made by Councilwoman Witasick and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. The minutes were approved.

Mayor Packer asked to move Resolution 36-2022 separately.

Mr. Lozuke read the following by title only.

RESOLUTION 36-2022

RESOLUTION APPOINTING "PROBATIONARY OFFICER" TO THE BOROUGH OF WOODBURY HEIGHTS POLICE DEPARTMENT

A motion to approve Resolution 36-2022 was made by Councilman Pye and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. Resolution was approved.

SWEARING IN OF OFFICER: The Oath of Office was administered by Mayor Packer for Patrolman Michael Myers Jr.

INTRODUCTION OF RULES OF ORDER-MAYOR PACKER: Mayor Packer reviewed the new Rules of Order to govern the public portions of meetings.

CLERK'S REPORT: The Clerk spoke on the Borough's rabies clinic held on January 15th, 2022.

PUBLIC PORTION: Mayor Packer opened the public portion for questions or comments:

Nothing from the Public

ENGINEERS REPORT: Mark Brunermer presented the Engineers report. Mr. Brunermer predicted that the Walnut project would go out to bid in February. He also discussed, in association with the application brought before the Planning Board for The Sons of Barley Brewery, the parking on Alliance St. He suggested limiting the parking via Ordinance from the corner. The Planning Board will be making a formal recommendation.

Mayor Packer asked for an update on the Candidus Pump Station. Mr. Brunermer reviewed.

SOLICITOR'S REPORT:

ORDINANCES

First Reading

ORDINANCE 1 – 2022

ORDINANCE AMENDING RATES FOR WATER AND SEWER UTILITY SERVICES

Solicitor Lozuke read Ordinance 1-2022 by title only. A motion to approve this ordinance on first reading/introduction was made by Councilwoman Witasick and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. Ordinance 1-2022 was approved on introduction

ORDINANCE 2-2022

**ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS
BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS
FOR THE CALENDAR YEAR 2022**

Solicitor Lozuke read Ordinance 2-2022 by title only. A motion to approve this ordinance on first reading/introduction was made by Councilwoman Witasick and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. Ordinance 2-2022 was approved on introduction

RESOLUTIONS

RESOLUTION 31-2022

**RESOLUTION AUTHORIZING AN ADDENDUM TO THE SHARED SERVICE AGREEMENT
BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODBURY HEIGHTS FOR TAX
COLLECTOR AND CHIEF FINANCIAL OFFICER SERVICES WITH SOUTH HARRISON
TOWNSHIP**

A motion to approve Resolution 31-2022 was made by Councilman Getsinger and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution was approved.

RESOLUTION 32-2022

**A RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS AUTHORIZING
EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH
OF WOODBURY HEIGHTS AND THE TOWNSHIP OF WEST DEPTFORD FOR A
CERTIFIED RECYCLING PROFESSIONAL TO REPAIR THE ANNUAL RECYCLING
TONNAGE REPORT FOR THE YEAR 2022 AND FOR USE OF WEST DEPTFORD'S BUCKET
TRUCK AND CHIPPER BY THE BOROUGH OF WOODBURY HEIGHTS**

A motion to approve Resolution 32-2022 was made by Councilman Pye and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. Resolution was approved.

RESOLUTION 33-2022

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF WOODBURY HEIGHTS AND THE BOROUGH OF
MAGNOLIA**

A motion to approve Resolution 33-2022 was made by Councilman Pye and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. Resolution was approved.

RESOLUTION 34-2022

RESOLUTION AUTHORIZING REFUND OF ESCROW ACCOUNT BALANCE

A motion to approve Resolution 34-2022 was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution was approved.

RESOLUTION 35-2022

RESOLUTION AUTHORIZING AND APPROVING SALARY ADJUSTMENT AND BENEFITS FOR THE BOROUGH POLICE CHIEF

A motion to approve Resolution 35-2022 was made by Councilman Getsinger and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. Resolution was approved.

RESOLUTION 37-2022

RESOLUTION TO OPPOSE THE GLASSBORO-CAMDEN LINE

Councilwoman Witasick commented that resolution was well written.

A motion to approve Resolution 37-2022 was made by Councilwoman Witasick and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. Resolution was approved.

RESOLUTION 38-2022

ANNUAL REPORT OF AUDIT

Mayor Packer recognized Victoria Holmstrom, Borough CFO. She spoke on the findings of the Audit. Mayor Packer praised the results and that the findings included no recommendations. Mayor Packer acknowledged a job well done.

A motion to approve Resolution 38-2022 was made by Councilman Getsinger and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution was approved.

RESOLUTION 39-2022

RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS ESTABLISHING AND APPOINTING MEMBERS TO THE BOROUGH OF WOODBURY HEIGHTS COMMUNITY EVENTS COMMITTEE

Mayor Packer reviewed the establishment of the aforementioned committee.

A motion to approve Resolution 39-2022 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution was approved.

Debbie Truhan, 114 Alliance St was acknowledged as Committee Chairperson. She explained that the committee will be comprised of representatives from various groups in town to come together and plan and coordinate events for the Borough. She requested an informational meeting with the CFO and Municipal Clerk.

RESOLUTION 40- 2022

RESOLUTION DENYING MAINTENANCE BOND RELEASE REQUEST FOR SITE IMPROVEMENTS AT BLOCK 40.05, LOT 10

Mr. Brunermer was acknowledged to review the project.

A motion to approve Resolution 40-2022 was made by Councilwoman Witasick and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. Resolution was approved.

Mr. Lozuke concluded his report.

BILL LIST: A motion to approve the bill list as presented this evening was made by Councilwoman Witasick and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. The bill list was approved.

COMMITTEE REPORTS:

Councilman Getsinger, Public Safety: The WHFD Report and The Police Department Report were presented. Reports are on file.

Councilman Pye, Streets & Roads: Councilman Pye reviewed the DPW report. He once again reviewed the change and the benefits to the Shared Service for Trash. He acknowledged there may be some unforeseen hiccups but believes it will benefit the town overall. Mayor Packer agreed and discussed some reasons behind the combined service including more time for sewer and road repairs, costs associated with truck repairs. He also reiterated that Logan Township is willing to work with the municipality in adjusting to the new system. They discussed the expected requests for second cans. Logan advised trying out the cans first. It was reiterated that additional cans will be leased, must stay with the property and belong to the Borough. Public Works will give residents the opportunity to dispose of old cans where they will be collected, and notice to the residents will be given. Reports are on file.

Councilwoman Witasick, Finance & Administration: Councilwoman Witasick reviewed the Finance Report. Councilwoman Witasick reminded the public that the new trash cans are not to be used until February 1st. Report is on file.

Councilman Pitzo, Recreation: Councilman Pitzo stated he was looking forward to working with the Community Events Committee. Councilman Pitzo reviewed the property reports in Councilman Gambale's absence.

PUBLIC PORTION: Mayor Packer opened the public portion for questions or comments.

Debbie Truhan, 113 Alliance: They acknowledged Ryan Wells and the Public Works Department. They also noted that they are familiar with the Logan Township trash pick-up, as their daughter uses them in her town and noted that they have no issues.

A motion to close the public portion was made by Councilman Pye and seconded by Councilwoman Witasick.

ADJOURNMENT: With no further business at hand, a motion to adjourn was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried.

Respectfully Submitted,

Shannon Elton, Municipal Clerk