

RESOLUTION 79 -2021

A RESOLUTION AUTHORIZING AND APPROVING SALARY FOR BOROUGH CLERK

WHEREAS, the Borough Council of the Borough of Woodbury Heights heretofore appointed Shannon Elton as the Acting Borough Clerk memorialized by the adoption of Resolution 59-2021; and

WHEREAS, Ordinance 3-2021 set a salary range for said position; and

WHEREAS, the Finance, Administration and Personnel Committee reviewed the qualifications, personnel file and work history of Ms. Elton and has further recommended a base salary of \$60,000 annually for such position, along with certain incentives for acquiring both a Clerk's license and Registrar's license.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Woodbury Heights, that the Finance, Administration and Personnel Committee salary recommendation to the Borough Council for the acting Borough Clerk in the base salary amount of \$60,000 per year is hereby authorized and approved retroactively from May 1, 2021; and

BE IT FURTHER RESOLVED that such salary shall be increased upon the Clerk obtaining the following licensure with the State of New Jersey: \$2,500.00- Registered Municipal Clerk Certificate; and \$1,500.00- New Jersey Registrar's License/Certificate.

BOROUGH OF WOODBURY HEIGHTS

BY: 
WILLIAM C. PACKER, MAYOR

ATTEST:


SHANNON ELTON, ACTING MUNICIPAL CLERK

**THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE BOROUGH
COUNCIL OF THE BOROUGH OF WOODBURY HEIGHTS AT A REGULAR
MEETING HELD ON MAY 19, 2021**



SHANNON ELTON, ACTING MUNICIPAL CLERK