



Borough of Woodbury Heights Planning/Zoning Board
500 Elm Avenue Woodbury Heights, New Jersey 08097

Minutes

January 9, 2017

Mayor Conley called the Re-Organization Meeting to order at 7:14 pm.

Pledge of Allegiance.

“THIS MEETING HAS BEEN DULY ADVERTISED AND HAS BEEN POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND CONFORMS TO THE DIRECTIVES OF THE ‘OPEN PUBLIC MEETINGS ACT’ OF THE STATE OF NEW JERSEY”

Mr. Borelli was called upon to administer the oaths of office to the following members: Lou Deeck, Victoria Holmstrom, & Scott Norcross.

ROLL CALL: Present: Mayor Conley, Bruce Farrell, Joseph Martino, Lou Deeck, Victoria Holmstrom, Erin Frombach, Scott Norcross
Absent: Harry W. Elton, Jr, Sean Flynn, Stephen Hart, Councilman Pye, Michael McCabe, Debbie Sesko

A motion was made by Mr. Martino to nominate Bruce Farrell as Chairman to the Planning Board. The motion was seconded by Lou Deeck. All in favor-motion carries.

A motion was made by Mr. Martino to nominate Lou Deeck as Vice-Chairman to the Planning Board. The motion was seconded by Mr. Farrell. All in favor-motion carries.

A motion was made by Mayor Conley to pass Resolution 2017-01, appointing Bruce Farrell as Chairman. The motion was seconded by Lou Deeck. All in favor- motion carries.

Harry W. Elton, Jr., Chairman

A motion was made by Mayor Conley to pass resolutions 2017-02-07. The motion was seconded by Lou Deeck. All in favor-motion carries.

Mayor Conley proposed the formation of a subcommittee to hold informal reviews for potential applicants. Mr. Borelli detailed the responsibilities of such board. He stressed that the board would not be bound to any conclusions made during said reviews. As a subcommittee, no more than four members of the board can be present to eliminate a quorum. He stated such a gathering would simply be an informal exchange of ideas. Mr. Martino asked what the benefits of such a committee may be. Mr. Borelli explained, rather than having the members see the application for the first time during the formal application process, the process would advance quicker with such a subcommittee. Fees would still apply. It may also be advantageous to the applicant financially. The subcommittee would consist of the Chairman, the mayor and two other members, who are available.

Mayor Conley made a motion to establish a subcommittee for informal reviews. Mr. Deeck seconded the motion. All in favor-motion carries.

Mr. Deeck made a motion to close the re-organization portion of the meeting. Mr. Farrell seconded the motion. All in favor- Ayes closed the meeting.

Chairman Farrell opened the regular Planning/Zoning Board meeting at 7:27 pm.

The secretary was called upon to give her report. Ms. Elton asked that the board members review the member roster and contact information she had dispersed and to let her know of any changes to be made.

A motion was made by Lou Deeck to approve the minutes from the November Meeting. Mrs. Frombach seconded the motion. All in favor-motion carries.

The meeting was opened to the public. With nothing from the public a motion was made to close the public portion. All in favor- motion carries.

Harry W. Elton, Jr., Chairman

Mr. Farrell made a motion to close the regular meeting. Mr. Deeck seconded the motion. All in favor- Ayes closed the meeting.

Shannon Elton, Secretary

Harry W. Elton, Jr., Chairman