

REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS,  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
OCTOBER 21, 2020 7:30 P.M.

Members of the public can make public comment by audio or by video during the remote public meeting. In advance of the remote public meeting, the public may submit public comment by electronic mail to the Borough Clerk ([janetpz@bwhnj.com](mailto:janetpz@bwhnj.com)) or by written form to the Municipal Building, 500 Elm Avenue, Woodbury Heights, NJ by October 20, 2020.

TO JOIN THE ELECTRONIC MEETING FROM A LANDLINE OR MOBILE PHONE

TOLL FREE TELEPHONE#: 1(877) 853-5257

Meeting ID: 835 4284 5614 - Password: 008770

Mayor William C. Packer called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2020 which was faxed to the South Jersey Times and Courier Post on January 6, 2020 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act". Adequate notice of electronic meeting was published in the South Jersey Times on April 8, 2020, and was posted on the Borough of Woodbury Heights website ([www.bwhnj.com](http://www.bwhnj.com)) conforming to the directives of the Governor's Executive Order 107.

Mayor Packer led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Joseph Getsinger, Councilman Robert Morison, Councilman Harold "Hap" Pye, Councilwoman Cara Witasick, Councilman Richard Gambale and Councilman Jeffrey Pitzo. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer, Vikki Holmstrom, CFO and Janet Pizzi, Clerk Administrator.

A motion to approve the minutes of the Regular Council Meeting September 16, 2020 was made by Councilman Pye and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. The minutes were approved.

Clerk's Report: The Clerk advised that the due to the cancellation of the 2020 League of Municipalities Conference, the November Regular Council Meeting can be held on November 18, 2020, instead of November 24, 2020. A motion to reschedule the November Regular Meeting to November 18, 2020 was made by Councilman Pye and seconded by Councilman Gambale. All of Council agreed. Motion carried. The November Regular Council meeting will be held on November 18, 2020.

**PUBLIC PORTION:** Mayor Packer opened the public portion of the meeting for questions or comments.

Julianne Thurber, 9/11 Committee: Mrs. Thurber provided general quotes and cost estimates and noted that there is a possibility the Borough may receive donated products and labor for the 9/11 Project. She also informed everyone of an upcoming 9/11 Committee meeting on Monday at 7 p.m. After additional general discussion, Mayor Packer asked for lighting costs and installed labor costs of the project. Mr. Brunermer confirmed that a courtesy submission to the Planning Board should be made to notify them of this project.

Scott Norcross, President of the Woodbury Heights Fire Association: Mr. Norcross asked for any questions or comments pertaining to an email dated October 1, 2020 regarding fire engine 1512, since the requested resolution is not listed on the agenda this evening. Solicitor Lozuke stated that Councilman Getsinger forwarded the resolution to him and that the request from the department is contrary to prior representation, particularly prior to the purchase of the new fire truck. Solicitor Lozuke stated that he will follow up at the next Regular Council meeting as to the legality of donating the truck in lieu of selling it at its fair market value. Solicitor Lozuke also recommended no action be taken until he has had the opportunity to look at the research. Mayor Packer stated that he agrees, and that he is not in support of a donation. Mayor Packer also stated that he would like to see 1512 off the Borough rolls to end the associated costs of maintaining this truck.

**Public Portion (Continued)**

Councilman Getsinger asked Mr. Norcross if 1512 is currently out of service and Fire Chief Christinzio stated that he can put it out of service with the County tomorrow morning. Discussion ensued. Mayor Packer stated that this item will be tabled tonight and will be on the agenda at the next meeting for Council's consideration.

With no further questions or comments from the public, a motion to close the public portion of the meeting was made by Councilman Pitzo and seconded by Councilman Getsinger. All of Council agreed. Motion carried.

**ENGINEERS REPORT:** Mark Brunermer provided updates on the Borough projects such as Central Avenue and Candidus pump station. Contracts were received and are being reviewed for Fordham Avenue. Mayor Packer asked if underdrains are being installed on Central and Mr. Brunermer replied that underdrains are being put in a couple of locations around Central to intercept the groundwater to get it into the storm water system verses the sanitary sewer system. Mayor Packer also discussed the Turnpike clean up and regrading. Mr. Brunermer confirmed for Council that the Borough has done all that it can do for that area for now. Public Works Director Ryan Wells noted that the Turnpike has installed a gate and has provided access to the Borough for inspection. Discussion ensued.

**SOLICITOR'S REPORT:**

**RESOLUTIONS**

**RESOLUTION 81 -2020  
LOCAL GOVERNMENT EMERGENCY FUND (CRF) GRANT**

Solicitor Lozuke read Resolution 81-2020 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 81-2020 was approved.

**RESOLUTION 82-2020  
RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 1 FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT-ALLIANCE STREET PROJECT**

Solicitor Lozuke read Resolution 82-2020 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 82-2020 was approved.

**RESOLUTION 83-2020  
RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 AND PARTIAL PAYMENT NO. 1 FOR THE CENTRAL AVENUE ROADWAY IMPROVEMENTS PROJECT**

Solicitor Lozuke read Resolution 83-2020 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Pitzo. A roll call vote in favor was unanimous. Resolution 83-2020 was approved.

**BEST PRACTICES:** CFO Vikki Holmstrom provided a summary of the Best Practices Inventory and stated that out of a total of 24 points, the Borough received a score of 23.5 points. She noted that the Borough lost .5 pts. due to the fact that we do not have a retirement fund set up. She further explained that in the event of an employee retirement, an emergency is utilized.

**BILL LIST:** A motion to approve the bill list as presented this evening was made by Councilwoman Witasick and seconded by Councilman Getsinger. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Packer opened the public portion for questions or comments.

Robert Torrissi, 9/11 Committee: Mr. Torrissi advised that he is working with EP Henry to donate supplies for the 9/11 memorial project. He will also confirm an offer of donated labor. The CFO requested a total project cost to include materials and labor. The bidding process was discussed. Mayor Packer requested the total project cost for next meeting. The Borough Engineer will assist with cost estimates.

Public Portion (Continued)

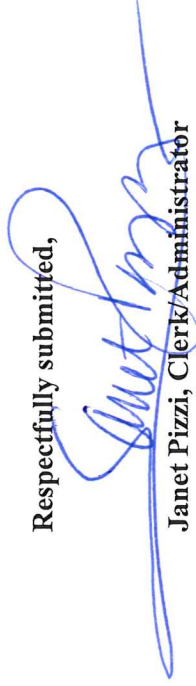
Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried.

Mayor Packer asked about Halloween guidelines and Chief Moline advised residents wishing to not participate to please keep lights out. It was agreed that the recommended time period for trick or treating will be 4:00 p.m. to 8:00 p.m. Solicitor Lozuke advised that the CDC has established guidelines which he will forward to the Clerk for website posting.

Chief Moline asked for a bike path update and Mayor Packer stated that the Borough has serious concerns about safety. Mr. Brunermer will resend the county bike paths for review. Mayor Packer stated they will have an answer at next month's meeting.

**ADJOURNMENT:** With no other business at hand, a motion to adjourn was made by Councilman Pizzo and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. The meeting adjourned at 8:48 p.m.

Respectfully submitted,



Janet Pizzi, Clerk/Administrator