

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
OCTOBER 19, 2016 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2016 which was faxed to the South Jersey Times and Courier Post on January 2, 2016 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman William Packer, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer, Vikki Holmstrom, CMFO and Janet Pizzi, Borough Clerk/Administrator.

A motion to approve the minutes of the Regular Council Meeting September 21, 2016 was made by Councilman Gambale and seconded by Councilwoman Witasick. A roll call went as follows:

Yerka	Yes
Witasick	Yes
Pye	Abstain
Packer	Yes
Gambale	Yes
Jacob	Yes

The minutes were approved.

**PRESENTATION:** Donna Giovinazzi and Bill Whalen of Capital Bank presented a framed picture of the Woodbury Heights Police Officers replicating the billboard on Rt. 45.

**BEST PRACTICES:** The CMFO reviewed 2016 Best Practices Report. The Borough's scored 90%. One of the recommended improvements is the Borough's fixed asset inventory. The CMFO will be seeking proposals to correct the fixed assets program.

The CMFO stated voucher # 16-000945 (\$2,650.00) is an invoice received from Nationwide because the Athletic Association has not completed their insurance audit. This bill will over expend the Athletic Association budget. Discussion ensued. Mayor Conley will contact the Athletic Association President. The voucher for this bill is on hold.

**PUBLIC PORTION:** Mayor Conley opened the public portion of the meeting.

**Mary Ortner, Second Street:** Mrs. Ortner advised Mayor and Council that residents in her neighborhood have brought to her attention that there is a problem with traffic, speeding, distracted driving and suspicious activity. On behalf of these residents, she is requesting the Borough's assistance. Discussion ensued. Ed Majewski, Central Avenue added that the intersection signs are missing from Third Street and Central Avenue. There is a big problem with the volume of traffic going to St. Margaret's School and cars blocking the intersection.

Bob Morrison, Beech Avenue asked if there is a reason the drainage in his home has become slow within the past couple of weeks. Councilwoman Witasick stated that no issues have been brought to her attention and she will discuss with the Public Works Director.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilman Pye and seconded by Councilman Gambale. All of Council agreed. Motion carried.

**ENGINEER'S REPORT:** Mark Brunermer reported the Road Program is nearing completion with some punch list items and some restoration work. The DOT state funding ban has been lifted. Funds should be released soon. Mayor Conley stated that Mr. Brunermer is reviewing a project to put a blue line and a red line down the center of the two yellow lines on West Jersey Avenue near Veterans Memorial Park.

**SOLICITOR'S REPORT**

**ORDINANCES**

**FINAL READING/PUBLIC HEARING**

**ORDINANCE 14-2016**

**AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS RESTRICTING THE SALE OF DOGS AND CATS FROM PET SHOPS**

Solicitor Lozuke read Ordinance 14-2016 by title only. Mayor Conley opened the public hearing for this Ordinance. Miss Outstanding Teen, Taylor Veigel thanked Mayor and Council for their consideration of the passage of this important ordinance. Mayor Conley explained that although the Borough does not have pet stores in town, it is still a very important ordinance. Mary Ortner, Second Street asked for more information. Charles Isdell, 423 Yorkshire Road, Cherry Hill, explained the importance of pet store regulation, pet purchase protection and Bill S63. Hal Spence, Director of Gloucester County Consumer Protection stated he supports this Senate Bill and the statewide group meets tomorrow. Upon hearing no additional comments or questions, a motion to close the public hearing was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. A motion to approve Ordinance 14-2016 was made by Councilman Gambale and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Ordinance 14-2016 was approved.

**RESOLUTIONS**

**RESOLUTION 89-2016**

**GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 1, 2017 – JUNE 30, 2018 FORM 1**

Solicitor Lozuke read Resolution 89-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 89-2016 was approved.

**RESOLUTION 90-2016**

**RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF AN URBAN COUNTY COOPERATION AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS**

Solicitor Lozuke read Resolution 90-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 90-2016 was approved.

**RESOLUTION 91-2016**

**RESOLUTION AUTHORIZING A CONTRACT FOR THE REPLACEMENT OF SECOND FLOOR ATRIUM WINDOWS IN MUNICIPAL BUILDING**

Solicitor Lozuke read Resolution 91-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Resolution 91-2016 was approved.

**RESOLUTION 92-2016**

**RESOLUTION AUTHORIZING PURCHASE OF TWO TRUCKS FOR PUBLIC WORKS**

Solicitor Lozuke read Resolution 92-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 92-2016 was approved.

**RESOLUTION 93-2016**

**RESOLUTION FOR LOCAL EMPLOYERS TO OFFER AN INCENTIVE UNDER THE STATE HEALTH BENEFITS PROGRAM**

Solicitor Lozuke read Resolution 93-2016 by title only. A motion to approve this resolution was made by Councilman Gambale and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 93-2016 was approved.

**RESOLUTIONS (CONTINUED)**

**RESOLUTION 94-2016**

**RESOLUTION APPROVING PARTIAL PAYMENT NO. 3 FOR THE 2016 ROAD MAINTENANCE PROGRAM PROJECT**

Solicitor Lozuke read Resolution 94-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 94-2016 was approved.

**COMMITTEE REPORTS**

**Public Safety:** Councilman Yerka reported that Fire Prevention Week was October 9-14. Councilman Yerka thanked everyone who participated in Fire Appreciation Night. A Black Hawk military helicopter landing event was held at Gateway Regional High School. The Fire Department monthly report was presented. Council Yerka noted that Halloween curfew for all those under age 18 is 8:00 p.m. October 2-31. The Police Department monthly report was presented.

**Water & Sewer:** Councilwoman Witasick stated that meters were read on October 3 and 4. the 4<sup>th</sup> quarter bills are due November 1. A shut of is scheduled October 24 for properties with delinquency from the 2<sup>nd</sup> quarter 2016. A request was made by the Woodbury Heights Elementary School for a waiver of interest on their water account. The delinquency causing the interest was due to a delay brought forth by the roll-over of their system for the new school year. A motion to waive the interest on the Woodbury Heights Elementary School water account was made by Councilwoman Witasick and seconded by Councilman Yerka. A roll call vote in favor was unanimous. Motion carried.

**Streets & Roads:** Councilman Pye presented the streets & roads monthly report. He stated that leaf collection started October 31. The schedule will be posted as in past years. Councilman Packer thanked Public Works for taking care of West Jersey Avenue clearing the brush and installing the speed sign.

**Finance & Administration:** Councilman Packer noted the truck purchases combined with the roof repairs will be completely funded without creating any new debt for the Borough. The Best Practices score of 90% allows the Borough to maintain its state aid. The Borough's accounts have been reconciled through September 30, 2016.

**Property & Environmental:** Councilman Gambale stated that the windows in Borough Hall will be ordered and should be here within the next 4 to 6 weeks. He also gave a property update and confirmed that Deptford will cite and fine property owners for maintenance violations.

**Recreation & Civic:** Councilman Jacob stated that Jim Six was honored last Saturday at Veterans Park for his service to Woodbury Heights. The Veterans Day Ceremony will be held on Saturday, November 5 at 11:00 a.m.

**BILL LIST:** A motion to approve the bill list, holding voucher 16-000945 (Nationwide) was made by Councilman Packer and seconded by Councilman Yerka. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Conley opened the public portion of the meeting for questions or comments and upon hearing none, a motion to close the public portion was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried.

A motion to adjourn was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. The meeting adjourned at 8:50 a.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator