

REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
SEPTEMBER 21, 2016 7:30 P.M.

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2016 which was faxed to the South Jersey Times and Courier Post on January 2, 2016 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman William Packer, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Absent was Councilman Harold "Hap" Pye. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

A motion to approve the minutes of the Regular Meeting August 17, 2016 was made by Councilman Jacob and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The minutes were approved.

JIF PRESENTATIONS: Bonnie Ridolfino, Hardenberg Insurance Group Director of Public Entity Division reviewed the Safety on the Agenda "A Second Can Change Your Life" Safety Campaign and Paul Forlenza, Area Vice President of Public Entity Practice for Arthur J. Gallagher & Co. reviewed the Borough's JIF membership renewal.

PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for questions or comments.

Patricia Whisler, 426 Elm Avenue: Ms. Whisler asked if there is any notification requirement to an adjoining neighbor if a fence is being installed. She can no longer open the passenger side door of her car in her driveway due to the installation of her neighbor's fence. Ms. Whisler was informed that notification is made only if a variance is required. Solicitor Lozuke further advised Ms. Whisler that if the fence conforms to Borough ordinance, her option may be to have her title report reviewed by private counsel to determine if her property rights have been violated.

Robert Kilian, 164 Gant Avenue, Woodbury: Mr. Kilian asked when the Borough would be installing a speed sign on West Jersey Avenue as he requested at last month's meeting. Mr. Kilian also stated that some but not all of the branches have been cut back. Discussion ensued.

Charles McCormick, 510 Crestmont Avenue: Mr. McCormick requested Crestmont Avenue be put on the list for road repair.

Gary Logan, 612 Stratford Avenue: Mr. Logan recommended a "Welcome to Woodbury Heights" sign be placed on Glassboro Road.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agreed. Motion carried.

ENGINEER'S REPORT: Mr. Brunermer reported that the contractor for the Rt. 45 project is mobilized, and first week of October should show some activity back off of Redwood, with drilling on Second. The Road Program is approximately 90% complete. West Jersey will go out to bid in February with award in March 2017.

SOLICITOR'S REPORT:

Solicitor Lozuke requested clarification from Council as to either contract the services of a property restoration company most recently under contract with the County (National Restoration) or contract with another company. Fire Chief Radcliff stated that his recommendation is Belfor Property Restoration.

ORDINANCES  
FINAL READING/PUBLIC HEARING

ORDINANCE 13-2016

AN ORDINANCE REGULATING THE STATUTORY AUTHORITY OF VERIZON NEW JERSEY INC., ITS SUCCESSORS AND ASSIGNS TO USE THE VARIOUS PUBLIC STREETS, ROADS, AVENUES, HIGHWAYS AND OTHER PUBLIC WAYS IN THE BOROUGH OF WOODBURY HEIGHTS, GLOUCESTER COUNTY, NEW JERSEY, FOR ITS LOCAL AND THROUGH LINES AND OTHER COMMUNICATIONS FACILITIES AND PRESCRIBING THE CONDITIONS THEREOF

Solicitor Lozuke read Ordinance 13-2016 by title only. Mayor Conley opened the public hearing for this ordinance and Mike McCabe, Elm Avenue asked if his recommendations were reviewed. Mayor Conley introduced Verizon Representative Jennifer Young who stated that she did review his email and has processed a work order. Upon hearing no additional questions or comments, a motion to close the public hearing was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agreed. Motion carried. A motion to approve Ordinance 13-2016 was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 13-2016 was approved.

FIRST READING/INTRODUCTION

ORDINANCE 14-2016

AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS RESTRICTING THE SALE OF DOGS AND CATS FROM PET SHOPS

Solicitor Lozuke read Ordinance 14-2016 by title only. Councilwoman Witasick asked why we are introducing this ordinance when Woodbury Heights does not have a pet shop. Mayor Conley explained that it is to deter pet shops from selling puppy mill dogs and cats and that these pet shops are moving into towns without this ordinance in place. A motion to approve this ordinance was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 14-2016 was approved on introduction.

RESOLUTIONS

RESOLUTION 86-2016

RESOLUTION AUTHORIZING REFUND OF ESCROW ACCOUNT BALANCE

Solicitor Lozuke read Resolution 86-2016 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 86-2016 was approved.

RESOLUTION 87-2016

RESOLUTION APPROVING PARTIAL PAYMENT NO. 2 FOR THE 2016 ROAD MAINTENANCE PROGRAM PROJECT

Solicitor Lozuke read Resolution 87-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 87-2016 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 88-2016

RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 FOR THE BROOKLAWN DRAINAGE IMPROVEMENTS ROAD PROJECT

Solicitor Lozuke read Resolution 88-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 88-2016 was approved.

COMMITTEE REPORTS

Public Safety and Insurance: Councilman Yerka thanked the “Woodbury Heights Neighbors” for the Police Appreciation Day. Firefighter Appreciation Day will be held on October 12 from 6-8 p.m. Fire Prevention Week is the second week in October. The Police and Fire reports were presented. Councilman Yerka reminded everyone that school is back in session and to be more careful on the roads.

Water & Sewer: Councilwoman Witasick reported that 3rd quarter water/sewer bills became delinquent on August 31. A second delinquency notice was sent this past week. Third quarter will come to an end on September 30 and fourth quarter meter readings will begin on October 1. During the month of August there were 19 water/sewer mark outs, all of the pumps at the Rt 45, Central Avenue and Candidus Avenue sewer stations have been greased and maintained. All backup motors and generators have been tested and are in good working order. A copy of the reports will be on file in the Clerk’s office.

Streets & Roads: In the absence of Councilman Pye, no report was presented.

Finance and Administration: Councilman Packer stated that the budget was reviewed and all is well. Two areas of concern are higher than usual electricity and street lighting expenses and Municipal Court revenues are down. A copy of this report will be on file in the Clerk’s office.

Property & Environmental: Councilman Gambale provided a property status update and stated that he is getting estimates for window replacement at Borough Hall.

Recreation & Civic: Councilman Jacob reported that Gloucester County Representative Hal Spence is working on Internal Revenue scam alerts.

BILL LIST: A motion to approve the bill list as presented was made by Councilwoman Witasick and seconded by Councilman Jacob. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for questions or comments.

Maureen McCabe, Elm Avenue: Mrs. McCabe asked if Community Champions are paid by the Borough and she was informed that they are not and that they receive a portion of the registration fee they collect. Discussion ensued regarding the process of citing and fining vacant/abandoned property owners who are non-compliant.

Mrs. Kilian, 164 Gant Avenue, Woodbury: Mrs. Kilian requested again for an additional speed sign on West Jersey Avenue. Mayor Conley replied that the Public Works Director is looking into that and cutting back the branches.

Upon hearing no additional questions or comments, a motion to close the public hearing was made by Councilman Packer and seconded by Councilwoman Witasick. All of Council agreed. Motion carried.

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Councilman Jacob stated that the annual Veterans picnic will be held on Saturday, September 24 at the Gloucester County 4H fairgrounds

ADJOURNMENT: A motion to adjourn was made by Councilman Gambale and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. The meeting adjourned at 9:18 p.m.

Respectfully submitted,

Janet Pizzi, Clerk/Administrator