

**POSTPONED FROM MARCH 21, 2018
REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
MARCH 28, 2018 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: The Regular Meeting of Mayor and Council scheduled March 21, 2018 at 7:30 p.m. was cancelled due to inclement weather and rescheduled to be held on March 28, 2018 at 7:30 p.m. Notice was provided by email to the South Jersey Times and Courier Post on March 20, 2018 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meeting Act".

PLEDGE OF ALLEGIANCE: Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll call showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman William Packer, Councilman Richard Gambale and Councilman Eshia "Jacob. Absent was Councilman Harold "Hap" Pye. Also in attendance were Brian Lozuke, Borough Solicitor, Mark Brunermer, Borough Engineer, Vikki Holmstrom, CFO and Janet Pizzi, Clerk/Administrator.

A motion to approve the minutes of the Regular Meeting February 21, 2018 was made by Councilwoman Witasick and seconded by Councilman Jacob. A roll call vote in favor was unanimous. The minutes were approved.

Mayor Conley noted that the April regular meeting has been postponed until April 25 to comply with the statutory timeline for budget introduction and adoption.

PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for questions or comments.

Kurt Lukasiak, Holly Avenue: Mr. Lukasiak notified Mayor and Council that he delivered to Borough Hall a third traffic sign which was taken down by a vehicle on Holly Avenue.

Harry W. Elton, Jr., Vanderbilt Avenue: Mr. Elton stated that although he supports the fire department, he believes that times are changing and the Borough needs to down size. He stated that he is against the purchase of a new fire truck for \$560,000 with features the Borough does not need, such as 1,000 gallon tank and a 6 man cab. Discussion ensued.

Mike McCabe, 454 Elm Avenue: Mr. McCabe discussed various issues such the possibility of using the fire department extra bay areas to house the borough hall offices, the police shared services proposals, the fire association, lowering the purchase price of the new fire truck, and fire department service calls.

Frank Hipple, Elm Avenue: Mr. Hipple stated that consolidation in New Jersey is going to happen and he feels the Mayor is doing his job looking into saving tax dollars and that he is doing a good job.

Tom McCabe, Fourth Street: Mr. McCabe asked if anyone is enforcing the restitution for the stolen fire association money. Discussion ensued.

Jeff Pitzo, Holly Avenue: Mr. Pitzo commented on a few issues including total transparency, needs vs. wants in the purchase of a new fire truck and suggested getting proposals for \$550,000, \$450,000 and \$400,000. Also discussed was the borough's snow plowing, Gateway's walk out and the police department. Councilwoman Witasick congratulated Gateway and our Police Department for their handling of the Gateway student walk out.

PUBLIC PORTION CONTINUED:

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Jacob. All of Council agreed. Motion carried.

ENGINEER'S REPORT: Mr. Brunermer reported that the West Jersey Phase II bid opening will be held next Wednesday. Well No. 2 is installed and will be on line sometime end of the year.

SOLICITOR'S REPORT

**ORDINANCES
FIRST READING/INTRODUCTION
ORDINANCE 2-2018**

AN ORDINANCE APPROPRIATING THE SUM OF \$50,000 TO BE USED FOR THE RECONSTRUCTION AND/OR REPAVING OF CENTRAL AVENUE FROM SECOND STREET TO ALLIANCE AVENUE IN THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Solicitor Lozuke read Ordinance 2-2018 by title only. A motion to approve this ordinance on first reading was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 2-2018 was approved on introduction.

ORDINANCE 3 -2018

AN ORDINANCE APPROPRIATING THE SUM OF \$270,000 TO BE USED FOR THE RECONSTRUCTION AND/OR REPAVING OF ACADEMY AVENUE AND LAKE AVENUE WITHIN THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Solicitor Lozuke read Ordinance 3-2018 by title only. A motion to approve this ordinance on first reading was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 3-2018 was approved on introduction.

**(DEFEATED)
ORDINANCE 4-2018**

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF A FIRE TRUCK FOR THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$560,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$532,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Solicitor Lozuke read Ordinance 4-2018 by title only. Councilman Packer stated that he believes the Borough needs a new fire truck, but recommended a new bid spec not to exceed \$450,000. He recommended downgrading the cab from 6 to 4, downgrading the booster tank from 1,000 gallons to the standard 750 gallons, a 1250 or 1500 fire pump and an on-board generator under 6kw. Councilman Packer believes that with these guidelines we may be able to procure a fire truck that is at least \$100,000 less than where we currently are and possibly lower through the competitive bidding process. Mayor Conley asked the Solicitor and CFO if it is possible to request specs with alternate options. Discussion ensued. On a side note, Mayor Conley stated that the Wenonah Fire Chief confirmed to him that the Wenonah Fire Company is not adding \$100,000 to the new fire truck (as rumored), but instead approximately \$6,000. A motion to approve this ordinance on first reading was made by Councilwoman Yerka. Councilwoman Witasick asked if anyone knows what the ISO regulations are for this truck. Chief Seibert and Mayor Conley provided a brief explanation. Deputy Chief Ed Rodig noted that the new truck will be replacing two trucks and stated that over 400 hours was put into this process. Discussion ensued. Councilwoman Witasick asked if the ordinance could be

ORDINANCES (CONTINUED)

tabled and the CFO advised her that the recommendation of Bond Council is to not table, either approve or end. Councilwoman Witasick seconded the motion to approve Ordinance 4-2018. A roll call vote went as follows:

YERKA	YES	WITASICK	YES
PACKER	NO	GAMBALE	NO
JACOB	NO		

ORDINANCE 4-2018 was not approved.

ORDINANCE 5-2018

BOND ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS TO THE WATER AND SEWER UTILITY SYSTEM IN AND FOR THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$360,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WOODBURY HEIGHTS, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$360,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Solicitor Lozuke read Ordinance 5-2018 by title only. Councilwoman asked for an explanation and the CFO stated that this Bond Ordinance is for the pipe in the ground. A motion to approve this ordinance on first reading was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 5-2018 was approved on introduction.

ORDINANCE 6-2018

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S. 40A:4-45.14)

Solicitor Lozuke read Ordinance 6-2018 by title only. A motion to approve this ordinance on first reading was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Ordinance 6-2018 was approved on introduction.

ORDINANCE 7-2018

ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF WOODBURY HEIGHTS TO ESTABLISH A SECTION ENTITLED "COMMUNITY CAT ORDINANCE"

Solicitor Lozuke read Ordinance 7-2018 by title only. Councilwoman Witasick asked for an explanation and Mayor Conley stated that this is a program to spay/neuter and release feral cats. A motion to approve this ordinance on first reading was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 7-2018 was approved on introduction.

RESOLUTIONS

By consent agenda, a motion to approve Resolutions 43-2018 through and inclusive of Resolution 46-2018 was made by Councilman Packer and seconded by Councilman Jacob. A roll call vote in favor was unanimous. The resolutions were approved.

RESOLUTION 43- 2018

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".

RESOLUTIONS (CONTINUED)

RESOLUTION 44 -2018

A RESOLUTION TO AFFIRM THE BOROUGH OF WOODBURY HEIGHTS CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

RESOLUTION 45 -2018

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES FOR THE EVALUATION OF THE MUNICIPAL BUILDING EXTERIOR WALLS

RESOLUTION 46-2018

RESOLUTION AUTHORIZING AND APPROVING MAINTENANCE BOND FOR THE 2017 ROAD MAINTENANCE PROGRAM PROJECT

Vikki Holmstrom reviewed the highlights of the 2018 Municipal Budget which included the new tax increase of \$41.04 per average assessed home and in response to Councilwoman Witasick's question, explained the method she uses to calculate the new tax increase.

RESOLUTION 47-2018

2018 MUNICIPAL BUDGET INTRODUCTION

Solicitor Lozuke read Resolution 47-2018 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 47-2018 was approved.

RESOLUTION 48-2018

RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A PORTION OF A MEETING OF THE BOROUGH COUNCIL PURSUANT TO N.J.S.A. 10:4-12

Solicitor Lozuke read Resolution 48-2018 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 48-2018 was approved.

COMMITTEE REPORTS

Public Safety: Councilman Yerka presented the Police Department report. He asked Acting Chief Moline to follow up on the downed sign on Holly Avenue. A copy of this report will be on file in the Clerk's office.

Water & Sewer: Councilwoman Witasick stated that she does not have a public works report to present. The utility report was presented. A copy of this report will be on file in the Clerk's office.

Finance and Administration: Councilman Packer stated his report will be on file in the Clerk's office.

Property & Environmental: Councilman Gambale reported that all lights were replaced in Veterans Park. A plumber was hired for the athletic association building. There will be 2 specs sent out for the municipal building wall, one to repair and one to replace the wall. Councilman Gambale presented the report from the code official.

Recreation & Civic: Councilman Jacob stated that the Athletic Association is reorganizing with new officers and asked for volunteers. He also discussed the upcoming 9/11 service and stated that Opening day is April 14 at 10:00 a.m.

BILL LIST: A motion to approve the bill list as presented was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Conley opened the public portion for questions or comments.

Bruce Farrell, Spruce Court: Mr. Farrell asked whether the fire truck ordinance and specs can be restructured to add or deduct alternates. Discussion ensued. Various comments and recommendations were made, including seeking the help of a consultant.

Bob Morison, Beech Avenue: Mr. Morison stated that there must be fire truck metrix for small towns to use. He was advised that there are not and Mayor Conley explained that fire trucks are a very detailed purchase. Discussion ensued.

Emily Abernathy, Central Avenue: Ms. Abernathy stated that the Borough is talking about \$46.00 per household per year and she doesn't feel like that is a lot of money for a new **truck**. Mayor Conley replied that over a ten year period, it is approximately \$460 per household.

Maureen McCabe, Elm Avenue: Mrs. McCabe asked how much the taxes are going up next year for the roads and Councilman Packer stated approximately \$200.00.

Molly Hubert, 100 Linden Avenue: Ms. Hubert stated that there is an increase of traffic on her street and she has lost about five car mirrors and her car was broken into. She requested more patrols on 100 Linden Avenue. Acting Police Chief Josh Moline will look into it.

Maureen McCabe, Elm Avenue: Mrs. McCabe requested written confirmation that the Borough is compliant with state regulations when one fireman alone responds to a fire in a fire truck. She would like this information since the Borough pays for the fire department's insurance.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agree. Motion carried.

Mayor Conley called for a brief recess at 10:13 p.m. The closed session began at 10:17 p.m. and ended at 10:34 p.m.

At 10:34 p.m., Mayor and Council returned to opened session.

RESOLUTION 49-2018

RESOLUTION AUTHORIZING A SETTLEMENT AGREEMENT BETWEEN THE BOROUGH OF WOODBURY HEIGHTS AND FAIR SHARE HOUSING CENTER, REGARDING THE MATTER ENTITLED "IN THE MATTER OF THE BOROUGH OF WOODBURY HEIGHTS FOR A DETERMINATION OF MOUNT LAUREL COMPLIANCE" WITH AFFORDABLE HOUSING OBLIGATIONS, DOCKET NO. GLO-L-910-15

Solicitor Lozuke read Resolution 49-2018 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 49-2018 was approved.

ADJOURNMENT: A motion to adjourn was made by Councilwoman Witasick and seconded by Councilman Jacob. All of Council agreed. Motion carried. The meeting adjourned at 10:35 p.m.

Respectfully submitted,



Janet Pizzi, Clerk/Administrator