

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
MARCH 16, 2016 7:30 P.M.**

**Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2016 which was faxed to the South Jersey Times and Courier Post on January 2, 2016 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".**

**Mayor Conley led everyone in the Pledge of Allegiance.**

**The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman William Packer, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer, CMFO Vikki Holmstrom and Janet Pizzi, Clerk/Administrator.**

**PROCLAMATION: Mayor Conley presented a proclamation for National Poison Prevention Week March 20-26, 2016.**

**GATEWAY SCHOLARSHIP REQUEST (\$200.00) A motion to approve a \$200 Gateway Scholarship request was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. The scholarship was approved.**

**PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for questions or comments:**

**Peter Hodson, 718 Lake Avenue: Mr. Hodson explained his desire to install a driveway for access onto the Borough ROW Glen Terrace Lane. After discussion, a motion to waive the fee and concrete apron required by code was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Motion carried.**

**Shelly Bronum, WH Lake Association: Mrs. Bronum stated that the Lake needs a clean up. She said that there are 5-6 trees which need to be taken down. Trash cans need to be emptied on a regular basis. Mrs. Bronum stated that EPA law mandates every light around the Lake to have a repairing border. The Borough Engineer will follow up.**

**Chuck Zeisloft, Walnut Avenue: Mr. Zeisloft stated that the Lake has been neglected for some time. Mr. Zeisloft also said there is no proper drainage. Mayor Conley will follow up.**

**With no further questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried.**

**ENGINEER'S REPORT: Mr. Brunermer thanked Public Works and the Police Departments for painting the curb at the intersection at Academy Avenue to help reduce parking at the corner. Regarding Brooklawn and Academy, the stormpipe runs along the west side of Academy and has pipes going across the street for all the inlets. The inlet on the north side of Brooklawn and Academy is deep enough that a pipe can be run across to the south end to help collect some of the water. Discussion ensued. The County Engineer will be reaching out to Woodbury Heights regarding a bike path on Glassboro Road south to Wenonah. Councilman Packer asked the Engineer what the source of the water was on Brooklawn Avenue and Mr. Brunermer replied that he believes it to be ground water. Discussion ensued and Mayor Conley requested testing of the water.**

**SOLICITOR'S REPORT**

**ORDINANCES**

**FINAL READING/PUBLIC HEARING**

**ORDINANCE 3-2016**

**AN ORDINANCE REPEALING AND AMENDING SECTION 55 OF WOODBURY HEIGHTS CODE ENTITLED FIRE PREVENTION AND TO FORMALLY DESIGNATE THE CITY OF WOODBURY AS THE LOCAL ENFORCING AGENCY UNDER THE PROVISIONS OF THE UNIFORM FIRE SAFETY ACT**

Solicitor Lozuke read Ordinance 3-2016 by title only. Mayor Conley opened the public hearing for this ordinance and upon hearing no questions or comments, a motion to close the public hearing was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried. A motion to approve Ordinance 3-2016 on final reading was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 3-2016 was approved.

**FIRST READING/INTRODUCTION**

**ORDINANCE 4-2016**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S. 40A:4-45.14)**

A motion to approve Ordinance 4-2016 was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 4-2016 was approved.

**RESOLUTIONS**

**RESOLUTION 41-2016**

**RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS**

Solicitor Lozuke read Resolution 41-2016 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 41-2016 was approved.

**RESOLUTION 42-2016**

**A RESOLUTION EXEMPTING TAXES FOR DISABLED VETERAN**

Solicitor Lozuke read Resolution 42-2016 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilwoman Gambale. A roll call vote in favor was unanimous. Resolution 42-2016 was approved.

**RESOLUTION 43 -2016**

**A RESOLUTION REFUNDING TAXES FOR DISABLED VETERAN**

Solicitor Lozuke read Resolution 43-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 43-2016 was approved.

**RESOLUTION 44-2016**

**RESOLUTION AUTHORIZING PURCHASE OF PORTABLE RADIOS FOR THE BOROUGH OF WOODBURY HEIGHTS FIRE DEPARTMENT**

Solicitor Lozuke read Resolution 44-2016 by title only. A motion to approve this resolution was made by Councilman Yerka and seconded by Councilwoman Gambale. A roll call vote in favor was unanimous. Resolution 44-2016 was approved.

#### RESOLUTION 45-2016

#### INTRODUCTION OF THE 2016 MUNICIPAL BUDGET

Solicitor Lozuke read Resolution 45-2016 by title only. Vikki Holmstrom, CMFO advised the 2016 Municipal Budget will have a 3 cents increase which equates to \$53.42 per year to the average homeowner assessed at \$178,054. Total appropriation increase is \$99,304.29 over 2015 with the notable difference being an increase to capital improvement fund of \$115,000. The total general appropriations has increased \$8,920.31 inclusive of salary and wages and operating expenses as well as pension contribution increases of \$11,343 in PFRS and \$429 in PERS. Decreases in appropriations included the payoff of a special emergency note of \$41,000 and the reserve for uncollected taxes being reduced by \$16,551.02. The revenue summary would include a drop in local revenues of \$10,100 (\$11,000 attributed to Court revenue), a decrease in grants of delinquent tax revenue of \$26,000 and an increase in local taxation of \$70,305.98. Under CAP by \$104,507.95. A motion to approve Resolution 45-2016, the introduction of the 2016 Municipal Budget, was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 45-2016 was approved. Public hearing will be held at the next regular meeting scheduled April 20, 2016.

#### COMMITTEE REPORTS

**Public Safety & Insurance:** Councilman Yerka stated that the Police Department continues to do an excellent job and he presented the Police Department Report. Councilman Yerka commended the Fire Department for the rescue of a fireman who fell through a floor at a fire in East Greenwich. Councilman Yerka presented the Fire Department report.

**Water & Sewer:** Councilwoman Witasick reported that utility bills went out on February 1 and were due March 1. Delinquent notices went out today. The Womens's Auxiliary Easter Egg hunt is this Saturday at 1:00 p.m. Councilwoman Witasick also stated that she would like the water on Brooklawn tested.

**Streets & Roads:** Councilman Pye stated that stone was placed on Brooklawn Avenue immediately following the last council meeting. Potholes are being filled and the road project is moving forward.

**Finance & Administration:** Councilman Packer stated that he would like to see the road project continue annually and requested a capital budget special meeting/work session on March 21, 2016 at 6:00 p.m. to discuss the capital improvements.

**Property, Education & Environmental:** Councilman Gambale reported that he is working on the repair of pipes that burst in the Athletic Association Building. He is also working on having non-stick paint (sport approved) applied to Community Center floor. The Community Center continues with rentals and with basketball clinics we have been seeing additional steady income. A Gateway cleanup is being scheduled for June. Councilman Gambale reported several resident complaints. Discussion ensued.

**Recreation & Civic:** Councilman Jacob reported that the bulletin board at the Lake was vandalized. The Athletic Association opening day will be sometime in April. The Fishing Derby is scheduled June 11. There will be three Eagle Scouts honored at the next meeting of Council on April 20.

**BILL LIST:** A motion to approve the bill list as presented this evening was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. The bill list was approved.

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**PUBLIC PORTION :** Mayor Conley opened the public portion of the meeting for questions or comments.

**Peg Riordan, Auburn Road** asked who is responsible to clean the property behind St. Margarets because after the weekend, it is filled with cans and trash. Councilman Yerka will ask the Police Chief to have the area monitored.

Upon hearing no additional questions or comments, a motion to close the public hearing was made by Councilman Pye and seconded by Councilwoman Witasick. All of Council agreed. Motion carried.

Mayor Conley asked everyone to support the Fire Department hoagie sale on Saturday.

**ADJOURNMENT:** A motion to adjourn was made by Councilwoman Witasick and seconded by Councilman Gambale. All of Council agreed. The meeting adjourned at 8:40 p.m.

**Respectfully submitted,**

**Janet Pizzi, Clerk/Administrator**