

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
FEBRUARY 21, 2018 7:30 P.M.**

Mayor Robbie J. Conley opened the meeting with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2018 which was faxed to the South Jersey Times and Courier Post on January 6, 2018 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman William Packer, Councilman Richard Gambale, and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer, Vikki Holmstrom, CFO and Janet Pizzi, Clerk/Administrator.

MINUTES: A motion to approve the minutes of the Closed Session November 21, 2017 was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. The minutes were approved.

A motion to approve the minutes of the Regular Council Meeting December 20, 2017 was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. The minutes were approved.

A motion to approve the minutes of the Reorganization Meeting January 06, 2018 was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. The minutes were approved.

A motion to approve the minutes of the Regular Council Meeting January 17, 2018 was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. The minutes were approved.

PUBLIC PORTION

Mayor Conley opened the public portion for questions or comments:

Kate McKelvey, Lincoln Avenue: Mrs. McKelvey handed Mayor and Council a picture of a property on Lincoln Avenue owned by PSE&G. Mrs. McKelvey stated that a pole was placed in the sewer on this property several years ago, covered with plywood and never repaired. Councilman Pye will contact the Public Works Director.

Upon hearing no additional questions or comments, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Jacob. All of Council agreed. Motion carried.

ENGINEER'S REPORT: Borough Engineer Mark Brunermer reported that the resolutions on the agenda this evening will close out the 2017 Road Program and authorize first payment on the Well No. 2 Project. Mr. Brunermer is waiting on final approval from NJDOT to go out to bid for the West Jersey Phase II Project. Mayor Conley announced that the Borough has received a NJDOT Municipal Aid grant in the amount of \$270,000 for Academy and Lake Avenues.

SOLICITOR'S REPORT:

ORDINANCES

FINAL READING/PUBLIC HEARING

ORDINANCE 1-2018

ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR 2018

Solicitor Lozuke read Ordinance 1-2018 by title only. Mayor Conley opened the public hearing for this ordinance and upon hearing no question or comment, a motion to close the public hearing was made by Councilman Gambale and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. A motion to approve Ordinance 1-2018 on final reading was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. Ordinance 1-2018 was approved.

RESOLUTIONS

RESOLUTION 35-2018

RESOLUTION APPOINTING A CHIEF, DEPUTY CHIEF, AND ASSISTANT CHIEF OF THE WOODBURY HEIGHTS FIRE DEPARTMENT

Solicitor Lozuke read Resolution 35-2018 by title only. A motion to approve this resolution was made by Councilman Jacob and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 35-2018 was approved.

OATHS OF OFFICE: Mayor Conley administered the Oath of Office individually to Fire Chief Edgar Seibert, Deputy Fire Chief Edward Rodig, and Assistant Fire Chief Steve Christinzio. The Chiefs were congratulated by all.

RESOLUTION 36-2018

RESOLUTION AUTHORIZING PAYMENT TO THE DEPTFORD TOWNSHIP MUA Solicitor Lozuke read Resolution 36-2018 by title only and explained that this resolution concerns an outstanding payment that Deptford MUA has been requesting from the Borough for sewer allocation permit credits. In addition to the payment authorization this evening, the existing two agreements with Deptford MUA, one dating back to 1972, and a subsequent agreement in 1980, will also be clarified by Solicitor Lozuke and Counsel for the Deptford MUA. A motion to approve Resolution 36-2018 was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 36-2018 was approved.

RESOLUTION 37-2018

RESOLUTION AUTHORIZING CHANGE ORDER NUMBER 2 FOR THE 2017 ROAD MAINTENANCE PROGRAM PROJECT

Solicitor Lozuke read Resolution 37-2018 by title only. A motion to approve Resolution 37-2018 was made by Councilman Pye and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 37-2018 was approved.

RESOLUTION 38-2018

RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 FOR THE CONSTRUCTION OF THE WELL NO. 2 PROJECT (CONTRACT A)

Solicitor Lozuke read Resolution 38-2018 by title only. A motion to approve Resolution 38-2018 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 38-2018 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 39-2018

RESOLUTION APPROVING FINAL PAYMENT NO. 4 FOR THE 2017 ROAD MAINTENANCE PROGRAM PROJECT

Solicitor Lozuke read Resolution 39-2018 by title only. A motion to approve Resolution 39-2018 was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 39-2018 was approved.

RESOLUTION 40-2018

RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS

Solicitor Lozuke read Resolution 40-2018 by title only. A motion to approve Resolution 40-2018 was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 40-2018 was approved.

RESOLUTION 41-2018

RESOLUTION APPOINTING ACTING CHIEF OF POLICE

Solicitor Lozuke read Resolution 41-2018 by title only. A motion to approve Resolution 41-2018 was made by Councilman Yerka and seconded by Councilman Packer. A roll call vote in favor went as follows:

Yerka	yes
Witasick	yes
Pye	yes
Packer	yes
Gambale	abstain
Jacob	yes

Resolution 41-2018 was approved.

RESOLUTION 42-2018

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE PROVISION OF BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICES AND VEHICLES AND EQUIPMENT LEASE AGREEMENT

Solicitor Lozuke read Resolution 42-2018 by title only. A motion to approve Resolution 42-2018 was made by Councilman Yerka and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 42-2018 was approved.

COMMITTEE REPORTS

Public Safety: Fire Chief Seibert presented the Fire Department monthly report and Councilman Yerka presented the Police Department monthly report. A copy of this report will be on file in the Clerk's office.

Water & Sewer: Councilwoman Witasick reported that water bills are due February 1 and will be delinquent on March 3. A copy of her report will be on file in the Clerk's office.

Streets & Roads: Councilman Pye reported that the 2017 Road Program has wrapped up. Potholes will start to be patched. Lincoln Avenue will be discussed with the Public Works Director.

COMMITTEE REPORTS (CONTINUED)

Finance & Administration: Councilman Packer asked CFO Vikki Holmstrom for a 2018 budget update. Mrs. Holmstrom stated that the budget is at a \$42.22 increase per household. Although general appropriations are down \$87,000, the increase is due to our net valuation being down over \$2,000,000 and the reserve for uncollected taxes is up \$61,000. Our surplus is heavier than normal so the Borough will be paying off some debt and more money will go into the capital improvement fund since the Borough will not be able to bond once we go to permanent financing. Using surplus to offset the tax increase would not be prudent down the line when heavy increases take effect. Councilman Packer thanked Department Heads for keeping costs down and stated that there is still equipment to be purchased and the Municipal Building needs a wall repaired. Mayor Conley thanked Councilman Packer and Vikki. The finance report will be on file in the Clerk's office.

Property & Environmental: Councilman Gambale stated that the Borough Engineer will put together the specs for the Municipal Building wall project and presented the Construction Department monthly report. The Police and Fire Departments have both requested a list of vacant properties for monitoring purposes. Solicitor Lozuke noted that the Chiefs should have access to the Community Champions website for this information. Mr. Gambale would like to meet with school officials prior to the construction of the new addition to discuss stronger security measures. Mayor Conley added that he would like to see the school spend more money on safety and security and less on building administrative offices. Dot's Ice Cream opens on Monday. Congratulations to the new Fire Department Chiefs and the new Acting Chief of Police.

Recreation & Civic: Councilman Jacob thanked Hal Spence for his assistance, discussed an electric bill discount telephone call scam, and stated that he is working on the 9/11 memorial.

BILL LIST: A motion to approve the bill list as presented was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Conley opened the public portion of the meeting for question or comment, and upon hearing none, a motion to close the public portion was made by Councilman Packer and seconded by Councilman Gambale. All of Council agreed. Motion carried.

ADJOURNMENT: A motion to adjourn was made by Councilman Packer and seconded by Councilwoman Witasick. All of Council agreed. Motion carried. The meeting adjourned at 8:23 p.m.

Respectfully submitted,


Janet Pizzi, Clerk/Administrator