

**REGULAR COUNCIL MEETING  
BOROUGH OF WOODBURY HEIGHTS  
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097  
JANUARY 20, 2016 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2016 which was faxed to the South Jersey Times and Courier Post on January 2, 2016 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Cara Witasick, Councilman Harold "Hap" Pye, Councilman William Packer, Councilman Richard Gambale and Councilman Eshia "Jake" Jacob. Also in attendance were Solicitor Brian Lozuke, Mark Brunermer, Borough Engineer and Janet Pizzi, Clerk/Administrator.

**PRESENTATION:** Mayor Conley presented former Councilman Duane Pheasant with a desk clock in recognition of his 19 years as Councilman, in addition to the 5 years he served as President of the Athletic Association.

A motion to approve the minutes of the Regular Council meeting December 16, 2015 was made by Councilman Pye and seconded by Councilman Packer. A roll call vote went as follows:

YERKA	ABSTAIN
WITASICK	YES
PYE	YES
PACKER	YES
GAMBALE	YES
JACOB	ABSTAIN

The minutes were approved.

A motion to approve the minutes of the Reorganization Meeting January 2, 2016 was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. The minutes were approved.

**CLERK'S REPORT:** The Clerk reported total receipts in the amount of \$93.04. Of this amount, \$73.04 was turned over to the Treasurer.

**PUBLIC PORTION:** Mayor Conley opened the public portion of the meeting and upon hearing no questions or comments, a motion to close the public portion was made by Councilman Pye and seconded by Councilman Witasick. All of Council agreed. Motion carried.

**ENGINEER'S REPORT:** Mr. Brunermer reported that he was notified that the state has money for municipal state aid and awards should come out by the end of April.

**SOLICITOR'S REPORT**

**ORDINANCES  
FINAL READING/PUBLIC HEARING**

**ORDINANCE 1-2016**

**AN ORDINANCE OF THE BOROUGH OF WOODBURY HEIGHTS  
APPOINTING TAX COLLECTOR PURSUANT TO N.J.S.A. 40A:9-142**

Solicitor Lozuke read Ordinance 1-2016 by title only. Mayor Conley opened the public hearing for this ordinance and upon hearing no questions or comments, a motion to close the public hearing was made by Councilwoman Witasick and

**ORDINANCES (continued)**

**ORDINANCE 1-2016**

seconded by Councilman Packer. All of Council agreed. Motion carried. A motion to approve Ordinance 1-2016 was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 1-2016 was approved.

**FIRST READING/INTRODUCTION**

**ORDINANCE 2-2016**

**AN ORDINANCE AMENDING ORDINANCE 12-2011 AND ORDINANCE 12-2015 CODIFIED WITHIN SECTION 64B OF THE BOROUGH OF WOODBURY HEIGHTS CODE CONCERNING THE REGISTRATION, INSPECTION AND LICENSING OF RESIDENTIAL RENTAL PROPERTIES**

Solicitor Lozuke read Ordinance 2-2016 by title only. A motion to approve this ordinance on first reading was made by Councilwoman Witasick and seconded by Councilman Jacob. A roll call vote in favor was unanimous. Ordinance 2-2016 was approved on introduction.

**RESOLUTIONS**

**RESOLUTION 31-2016**

**RESOLUTION APPOINTING MEMBERS OF THE PLANNING BOARD**

Solicitor Lozuke read Resolution 31-2016 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Pye. A roll call vote in favor was unanimous. Resolution 31-2016 was approved.

**RESOLUTION 32-2016**

**RESOLUTION APPOINTING CHIEF, DEPUTY CHIEF AND ASSISTANT CHIEF OF THE WOODBURY HEIGHTS FIRE DEPARTMENT**

Solicitor Lozuke read Resolution 32-2016 by title only. A motion to approve this resolution was made by Councilman Pye and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 32-2016 was approved.

**OATH OF OFFICE-FIRE DEPARTMENT:** Mayor Conley administered the Oath of Office to Chief Thomas Radcliff, Deputy Chief Steve Mower and Assistance Chief Edgar Seibert.

**COMMITTEE REPORTS**

**Public Safety & Insurance:** Councilman Yerka presented the Police Department report. A copy of this report will be on file in the Clerk's office.

**Water & Sewer:** Councilwoman Witasick reported that water meters were read on January 14 and January 15. Water bills went out today and are due February 1. A meeting of the water and sewer committee will be scheduled to discuss upcoming projects and goals.

**Streets & Roads:** Councilman Pye reported that this week is all about snow removal. The Engineer gave Council the cost estimates for the list of roads needing to be repaved or repaired.

**COMMITTEE REPORTS (CONTINUED)**

**Finance, Administration & Personnel:** Councilman Packer reported that the Borough has filed the Annual Debt Statement. Budget is being worked on for introduction by March 18, with adoption by April 22. Councilman Packer requested the Borough Engineer to submit cost estimates for curbing to go along with the road repair project. The Borough is switching email to Office 365. Councilman Jacob asked who is responsible for the handicap ramps on the roads. Mr. Brunermer replied that if the asphalt that is being replaced touches the handicap ramp, then we are responsible for replacing the handicap ramp. County representative Orist Wells was asked to check on the handicap ramps, crosswalks and curbs on Elm Avenue, all of which were not done when Elm Avenue was repaved.

**Property, Education & Environmental:** Councilman Gambale reported that he is in the process of obtaining estimates for the window replacement in Borough Hall. All twenty (20) are leaking and need to be replaced. There were trees planted on West Jersey Avenue by Harry Elton and Mike McCabe. Community Champions have received three property registrations. The Borough will receive \$1,000 credit towards its insurance billing for Council's attendance at the recent JIF Elected Officials Liability Seminar. Councilman Gambale received a note stating that the Athletic Association will not respond to an audit request, therefore, a fine in the amount \$1,037 is being assessed. The Athletic Association treasurer will be in on Friday to address this issue and get the bill voided. Councilman Gambale received two complaints regarding the fire department siren. Councilwoman Witasick asked if the siren can be shortened. Former Fire Chief Paul DeFrancesco responded that the siren is computer based and he has scheduled the company to come out and make some adjustments. Councilman Packer stated that he does not like the siren, and would vote against it if it ever came to a vote. Mayor Conley noted that the siren is a mandated secondary alert device which goes off for every call that the Woodbury Heights fire department or ambulance is alerted. Discussion ensued.

**Recreation & Civic:** Councilman Jacob: Councilman Jacob reported on the athletic association, the veterans discount program and the 9/11 monument. Isabelle Ley noted that the speaker scheduled for the next Seniors Citizen Association meeting was actually in the Twin Towers on 9/11.

Mayor Conley stated that he would like each of the Committee Chairs to report in February on goals they would like their department to accomplish in 2016. Thereafter, he would like a status report at each monthly Council meeting.

**BILL LIST:** A motion to approve the bill list as presented was made by Councilman Packer and seconded by Councilman Pye. A roll call vote in favor was unanimous. The bill list was approved.

**PUBLIC PORTION:** Mayor Conley opened the public portion for questions or comments.

**Rose Yerka, Stratford Avenue:** Mrs. Yerka thanked the Woodbury Heights volunteers and council members for their service to the community.

**Mike McCabe, Elm Avenue:** Mr. McCabe asked why there are so many temporary signs popping up all around the Borough, especially along West Jersey Avenue and near Hollywood Diner Café. Solicitor Lozuke stated that there is a sign ordinance which addresses temporary signs and permanent signs. Mayor Conley also stated that there is an ordinance which addresses election signs as well. Mayor Conley asked Mr. McCabe to contact him when he sees the signs again.

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**Public Portion (Continued)**

**Upon hearing no additional questions or comments from the public, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Jacob. All of Council agreed. Motion carried.**

**Councilwoman Witasick stated that Councilman Jacob had a birthday yesterday. Happy Birthday Councilman Jacob!**

**ADJOURNMENT: A motion to adjourn was made by Councilwoman Witasick and seconded by Councilman Pye. All of Council agreed. Motion carried. The meeting adjourned by 8:21 p.m.**

**Respectfully submitted,**

**Janet Pizzi, Clerk/Administrator**