

**REGULAR COUNCIL MEETING
BOROUGH OF WOODBURY HEIGHTS
500 ELM AVENUE, WOODBURY HEIGHTS, NJ 08097
JANUARY 17, 2018 7:30 P.M.**

Mayor Robbie J. Conley called the meeting to order with the following note: Adequate notice of this meeting has been provided by adopting a schedule of meetings for 2018 which was faxed to the South Jersey Times and Courier Post on January 6, 2018 and posted on the bulletin board in the Municipal Building conforming to the directives of the "Open Public Meetings Act".

Mayor Conley led everyone in the Pledge of Allegiance.

The call of roll showed the following to be present: Councilman Robert Yerka, Councilwoman Witasick, Councilman William Packer, and Councilman Richard Gambale. Absent were Councilman Harold "Hap" Pye and Councilman Eshia "Jake" Jacob. Also in attendance were Borough Solicitor Brian Lozuke, Borough Engineer Mark Brunermer and Borough Clerk/Administrator Janet Pizzi.

Mayor Conley opened the Public Portion for questions or comments, and upon hearing none, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Yerka. All of Council agreed. Motion carried.

ENGINEER'S REPORT: Mr. Brunermer reported that the Contract B for the Well No. 2 project is scheduled for award this evening. GCUA is updating their wastewater management plan and a clarification was made for the Bell Atlantic building to reflect the actual delineation. Information was provided pertaining to the NJ Water Quality Act implementation due by April, 2019.

A motion to authorize the Engineer to go out to bid for the West Jersey Phase II project was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Authorization was granted.

SOLICITOR'S REPORT

**ORDINANCES
FIRST READING/INTRODUCTION**

ORDINANCE 1-2018

ORDINANCE ESTABLISHING SALARIES AND COMPENSATION OF VARIOUS BOROUGH OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODBURY HEIGHTS FOR THE CALENDAR YEAR 2018

Solicitor Lozuke read Ordinance 1-2018 by title only. A motion to approve this ordinance on first reading was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Ordinance 1-2018 was approved on introduction.

RESOLUTIONS

RESOLUTION 27-2018

RESOLUTION APPOINTING A 9-1-1 COORDINATOR FOR THE BOROUGH OF WOODBURY HEIGHTS

Solicitor Lozuke read Resolution 27-2018 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 27-2018 was approved.

RESOLUTION 28-2018

RESOLUTION APPOINTING A CHIEF, DEPUTY CHIEF, AND ASSISTANT CHIEF OF THE WOODBURY HEIGHTS FIRE DEPARTMENT

Solicitor Lozuke read Resolution 28-2018 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Yerka. A roll call vote in favor was unanimous. Resolution 28-2018 was approved.

RESOLUTION 29-2018

RESOLUTION APPOINTING PROPERTY MAINTENANCE LIAISON

Solicitor Lozuke read Resolution 29-2018 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 29-2018 was approved.

RESOLUTIONS (CONTINUED)

RESOLUTION 30-2018

RESOLUTION APPOINTING PATROLMAN

Solicitor Lozuke read Resolution 30-2018 by title only. A motion to approve this resolution was made by Councilman Yerka and seconded by Councilwoman Witasick. A roll call vote went as follow:

YERKA	YES
WITASICK	YES
PACKER	YES
GAMBALE	ABSTAIN

Resolution 30-2018 was approved.

RESOLUTION 31- 2018

RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE FOR
BLOCK 70 LOT 1.04

Solicitor Lozuke read Resolution 31-2018 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilman Gambale. A roll call vote in favor was unanimous. Resolution 31-2018 was approved.

RESOLUTION 32-2018

RESOLUTION AWARDING AND CONFIRMING EMERGENCY CONTRACT AWARD
FOR SERVICES TO THE BOROUGH OF WOODBURY HEIGHTS BY PIONEER PIPE
CONTRACTORS, INC.

Solicitor Lozuke read Resolution 32-2018 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 32-2018 was approved.

RESOLUTION 33-2018

RESOLUTION OF THE BOROUGH OF WOODBURY HEIGHTS AWARDING
CONTRACT FOR THE CONSTRUCTION OF WELL NO. 2 (CONTRACT B) PROJECT
Solicitor Lozuke read Resolution 33-2018 by title only. A motion to approve this resolution was made by Councilwoman Witasick and seconded by Councilman Packer. A roll call vote in favor was unanimous. Resolution 33-2018 was approved.

RESOLUTION 34-2018

RESOLUTION AUTHORIZING REFUND OF ESCROW ACCOUNT BALANCE

Solicitor Lozuke read Resolution 34-2018 by title only. A motion to approve this resolution was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. Resolution 34-2018 was approved.

OATHS OF OFFICE:

Mayor Conley administered the Oaths of Office to Fire Chief Thomas Radcliff, Deputy Fire Chief Edgar Seibert and Assistant Fire Chief Edward Rodig, who were accompanied by their family members. The Fire Chiefs were congratulated by all.

Mayor Conley administered the Oath of Office to Patrolman Benjamin Grasso accompanied by his family. Patrolman Grasso was congratulated by all. Officer In Charge Josh Moline thanked Mayor and Council for the quick turnaround in appointing Patrolman Grasso after a recent resignation in the Police Department. OIC Moline stated that Patrolman Grasso comes highly qualified from the Clayton Police Department.

COMMITTEE REPORTS:

Public Safety: Councilman Yerka congratulated the Chiefs of the Fire Department and welcomed Patrolman Grasso. Councilman Yerka presented the Police Department monthly report. The Police Department now has a prescription drop box available. Mayor Conley asked for a status report on the new Police Chief appointment. Councilman Yerka explained that after the meeting tonight he will be meeting with Solicitor Lozuke to review the Police Department SOP's and Rules and Regulations. Solicitor Lozuke explained that there are several issues that need to be addressed. Mayor Conley requested a resolution be

**REGULAR COUNCIL MEETING
JANUARY 17, 2018
PAGE THREE**

COMMITTEE REPORTS

Public Safety (continued):

prepared for the February Council Meeting appointing Josh Moline as Acting Chief. New fire truck specs are being reviewed.

Water and Sewer: Councilwoman Witasick stated that in spite of the extreme weather conditions and emergencies, the water meter readings will be done in time for a February 1 due date. Mayor Conley thanked the Public Works for their work on the water main breaks and getting water service restored as quickly as possible.

Finance and Administration: Councilman Packer reported that all is steady in the Finance Department.

Property and Environmental: Councilman Gambale reported that he has not received a monthly status report from Deptford Construction and has asked Solicitor Lozuke to contact Mr. Romano. Mayor Conley asked the Solicitor to also review the Construction Department Shared Service Agreement.

BILL LIST: A motion to approve the bill list as presented this evening was made by Councilman Packer and seconded by Councilwoman Witasick. A roll call vote in favor was unanimous. The bill list was approved.

PUBLIC PORTION: Mayor Conley opened the public portion for questions or comments, and upon hearing none, a motion to close the public portion was made by Councilwoman Witasick and seconded by Councilman Packer. All of Council agreed. Motion carried.

A motion to adjourn was made by Councilwoman Witasick and seconded by Councilman Packer. All of Council agreed. The meeting adjourned at 7:57 p.m.

Respectfully submitted,


Janet Pizzi, Clerk/Administrator