

Borough of Woodbury Heights

RE: Additions/ New Dwellings

Local Ordinance Chapter 70

70-49.13 (D, E, F)

GRADING REQUIREMENTS

For **new** dwellings and/or **additions** the requires each individual home to submit a proposed **grading plan, foundation as-built** and a **final as-built grading plan** as part of the zoning/building permit and Certificate of Occupancy procedures.

1. Applicant must submit the complete application, survey/plans and fee of \$500 to the Planning/Zoning Board Secretary at 500 Elm Avenue. Lot survey **shall be** submitted per the application.

Any questions may be submitted to:

Mark Brunermer, Engineer

833 Kings Highway

Woodbury, NJ 08096

856.848.6800 Fax: 856.848.8520 Email: mrb@sickelsassoc.com

Note: The Construction office must receive a release letter from Mr. Brunermer before any permits will be issued.

Application for Residential Grading Plan Approval for the Borough of Woodbury Heights

Date: _____

Property owner's name: _____

Address: _____

Phone: _____ Email: _____

Block: _____ Lot: _____

Contact Person, if other than property owner:

_____ Phone: _____

All applicants are advised that **no** construction permit shall be issued until a Grading Plan has been reviewed and approved by the Borough Engineer in accordance with the provisions of the Borough Ordinance Chapter 70 section 70-49.13. Also a Certificate of Occupancy cannot be released until you submit an As-built grading plan to Mr. Brunermer and he has issued a final release on the grading.

1. The application fee is **payable at time** of submission of grading plan (per lot) and application.

Application Fee: \$ _____ **Paid:** _____ **Cash** _____ **Check#** _____

2. **Grading Plans:** All applicants must submit a total of three (3) copies of grading plan which has been prepared by, signed and sealed by a Professional Engineer, Land Surveyor licensed in the State of New Jersey. The grading plan shall be performed in substantial conformance with the standards of Woodbury Heights Ordinance.
3. **Construction Permits:** Upon approval of the grading plan as described above, Borough Engineer shall notify the construction office, in writing, whether the grading plan is in compliance with the ordinance and that once all other municipal and Uniform Construction Code items are complete a construction permit may be issued for the property.

		Date Received	To Mark Brunermer	Released from Mark Brunermer
	Grading Plan			
	Foundation As-Built			
	Final As-Built grading Plan			